

VILLAGE OF SYCAMORE HILLS

2501 Hartland Avenue
Sycamore Hills, MO 63114-5027
(314) 426-5750

NOTICE

The Village of Sycamore Hills Board of Trustees will hold its monthly meeting in the Education Building of Calvary United Church of Christ, 2501 Hartland Avenue, Sycamore Hills, Missouri on Thursday evening, January 20, 2005 at 7:00 p.m.

Please note that the Board may have an informal “work session” beginning after the formal business meeting adjournment. This work session is also open to the public, however there is no discussion from the floor. The optional work session is intended to serve as a housekeeping and informational exchange only. No votes are taken on any issues of Village business during the work session.

Call to order

Roll call

Pledge of Allegiance

Approval of minutes of prior month’s meeting(s)

Presentation and payment of bills

Reports of Chairperson and Commissioners

Chairperson	Phillip Burke
Finance Commissioner	Donna McFarland
Health Commissioner	Jeff Weaver
Police Commissioner	Robert Fitzgerald
Street Commissioner	Dale Schulz
Building Commissioner	Dale Schulz

Discussion from the Floor

Old Business:

- Business License – Creve Coeur Plumbing
- Business License – Critter Control
- Business License – R & R Auto
- Boundary Survey
- Garage Structures
- Village Records

New Business:

- Trees on Private Property

Adjournment

Work Session Agenda:

1. Use of new computer
2. Garage Structures
3. Office Cleaning Day

VILLAGE OF SYCAMORE HILLS

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NOTICE

The Village of Sycamore Hills Board of Trustees will hold its monthly meeting in the Education Building of Calvary United Church of Christ, 2501 Hartland Avenue, Sycamore Hills, Missouri on Thursday evening, February 17, 2005 at 7:00 p.m.

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Call to order

Roll call

Pledge of Allegiance

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Chairperson	Phillip Burke
Finance Commissioner	Donna McFarland
Health Commissioner	Jeff Weaver
Police Commissioner	Robert Fitzgerald
Street Commissioner	Dale Schulz
Building Commissioner	Dale Schulz

Discussion from the Floor

Old Business:

- Boundary Survey
- Garage Structures
- Village Records

New Business:

Adjournment

Work Session Agenda:

1. Use of new computer
2. Garage Structures
3. Trash Contract Renewal Committee

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NOTICE

The Village of Sycamore Hills Board of Trustees will hold its monthly meeting in the Education Building of Calvary United Church of Christ, 2501 Hartland Avenue, Sycamore Hills, Missouri on Thursday evening, March 17, 2005 at 7:00 p.m.

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Call to order

Roll call

Pledge of Allegiance

Approval of minutes of prior month’s meeting(s)

Presentation and payment of bills

- Reimbursement of missed meeting for Finance Commissioner

Reports of Chairperson and Commissioners

Chairperson	Phillip Burke
Finance Commissioner	Donna McFarland
Health Commissioner	Jeff Weaver
Police Commissioner	Robert Fitzgerald
Street Commissioner	Dale Schulz
Building Commissioner	Dale Schulz

Discussion from the Floor

Old Business:

Boundary Survey
Village Records

New Business:

Long distance provider
Budget for 2005/2006

Adjournment

Work Session Agenda:

1. None this month

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NOTICE

The Village of Sycamore Hills Board of Trustees will hold its monthly meeting in the Education Building of Calvary United Church of Christ, 2501 Hartland Avenue, Sycamore Hills, Missouri on Thursday evening, April 21, 2005 at 7:00 p.m.

Please note that the Board may have an informal “work session” beginning after the formal business meeting adjournment. This work session is also open to the public; however there is no discussion from the floor. The optional work session is intended to serve as a housekeeping and informational exchange only. No votes are taken on any issues of Village business during the work session.

Call to order

Roll call

Pledge of Allegiance

Approval of minutes of prior month’s meeting(s)

Presentation and payment of bills

- Reimbursement of missed meeting for Health Commissioner

Reports of Chairperson and Commissioners

Chairperson	Phillip Burke
Finance Commissioner	Donna McFarland
Health Commissioner	Jeff Weaver
Police Commissioner	Robert Fitzgerald
Street Commissioner	Dale Schulz
Building Commissioner	Dale Schulz

Oath of Office

Office Appointments

Discussion from the Floor

Old Business:

New Business:

Adjournment

Work Session Agenda:

1. None this month

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NOTICE

The Village of Sycamore Hills Board of Trustees will hold its monthly meeting in the Education Building of Calvary United Church of Christ, 2501 Hartland Avenue, Sycamore Hills, Missouri on Thursday evening, May 19, 2005 at 7:00 p.m.

Please note that the Board may have an informal "work session" beginning after the formal business meeting adjournment. This work session is also open to the public; however there is no discussion from the floor. The optional work session is intended to serve as a housekeeping and informational exchange only. No votes are taken on any issues of Village business during the work session.

Call to order

Roll call

Pledge of Allegiance

Approval of minutes of prior month's meeting(s)

Presentation and payment of bills

- Reimbursement of missed meeting for Chairman

Reports of Chairperson and Commissioners

Chairperson	Phillip Burke
Finance Commissioner	Deborah Haverkamp
Health Commissioner	Jeff Weaver
Police Commissioner	Robert Fitzgerald
Street Commissioner	Dale Schulz
Building Commissioner	Dale Schulz

Oath of Office

Office Appointments

Discussion from the Floor

Old Business:

New Business:

1. **Sidewalk Repairs** - repair of uneven and cracked slabs, new sidewalk installations, pad for storage shed.
2. **Street Markings** - yellow no parking zones, stop lines, and crosswalks, identify providers
3. **8621 Lackland (R & R Auto)** - non compliance with business license
4. **8900 Midland** - Building condition
5. **TRIM grant** - list trees for inspection
6. **Overland Lions Fair** - Parking regulations, dates, and road closures
7. **Village Office** - purchase of new air conditioner
8. **Village Garage Sale** - select a day
9. **Newsletter** - Preparation and distribution
10. **Phone Information Card** - Preparation and distribution
11. **HP Pavilion Computer** - transfer of drive and disposal of unit
12. **Trash Contract Renewal** - Identify providers, identify options

Adjournment

Work Session Agenda:

Trash Removal Options:

1. Weekly trash, recycling and compost pickup paid for by the city (existing plan).
2. Same as above, but have trash company bill residents. This will involve incorporating a policy when residents become non compliant.
3. Only have trash removal, company billed or city covers, perhaps with option that homeowner can elect to pay additional costs for recycling and compost pickups.
4. Renew existing contract for 1 or 2 years.
5. Other options:

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Roll call

Pledge of Allegiance

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Presentation and payment of bills

Reports of Chairperson and Commissioners

Chairperson	Phillip Burke
Finance Commissioner	Deborah Haverkamp
Health Commissioner	Jeff Weaver
Police Commissioner	Robert Fitzgerald
Street Commissioner	Dale Schulz
Building Commissioner	Dale Schulz

Oath of Office

Discussion from the Floor

Old Business:

1. **Sidewalk Repairs** -Review of estimates.
2. **Overland Lions Fair** - Update on parking regulations, dates, and road closures
3. **Village Garage Sale** - Saturday June 18
4. **Newsletter** - Preparation and distribution
5. **Phone Information Card** - Preparation and distribution
6. **HP Pavilion Computer** - Drives removed, disposal of unit
7. **Trash Contract Renewal** - State of request for extension
8. **8621 Lackland (R & R Auto)** - Non compliance with business license, assign responsibilities
9. **Street Markings** - Yellow no parking zones, stop lines, and crosswalks, identify providers
10. **Storage Shed** - Review size of shed

New Business:

1. **Old News Boy Day** - Approval for campaign for Children's Charities to solicit funds on Thursday November 17, 2005 from 6:00 a.m. to 9:00 a.m.
2. **Fax/Printer/Scanner** - Assign person to review options

Adjournment

Work Session Agenda:

1. Office Cleaning
2. Brainstorm for newsletter ideas

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Call to order

Roll call

Pledge of Allegiance

Public Hearing - Community Block Development Funds

Record of Attendance

Discussion

Approval of minutes of prior month's meeting(s)

Presentation and payment of bills

Reports of Chairperson and Commissioners

Chairperson	Phillip Burke
Finance Commissioner	Deborah Haverkamp
Health Commissioner	Jeff Weaver
Police Commissioner	Robert Fitzgerald
Street Commissioner	Jason A. Lammert
Building Commissioner	Jason A. Lammert

Discussion from the Floor

Old Business:

1. **Sidewalk Repairs** - Determine areas to repair
2. **Overland Lions Fair** - Update on parking regulations, road closures, preparation and distribution
3. **Newsletter** - Preparation and distribution
4. **Phone Information Card** - Preparation and distribution
5. **Trash Contract Renewal** - Determine appropriate option
6. **8621 Lackland (R & R Auto)** - Non compliance with business license
7. **Fax/Printer/Scanner** - Review of compiled information

New Business:

1. **Street Repairs** - Review of estimate from City of St. John.
2. **Set Public Hearing for 2006 Tax Rate** - Set for August 18 during next month's meeting
3. **Occupancy Permits** - Review process, setup committee to rewrite process.

Adjournment

Work Session Agenda:

1. Finish newsletter
2. Sort Items for distribution
3. Office Cleaning

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NOTICE

The Village of Sycamore Hills Board of Trustees will hold its monthly meeting in the Education Building of Calvary United Church of Christ, 2501 Hartland Avenue, Sycamore Hills, Missouri on Thursday evening, August 18, 2005 at 7:00 p.m.

Please note that the Board may have an informal "work session" beginning after the formal business meeting adjournment. This work session is also open to the public; however there is no discussion from the floor. The optional work session is intended to serve as a housekeeping and informational exchange only. No votes are taken on any issues of Village business during the work session.

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Roll call

Pledge of Allegiance

Public Hearing - Set 2005 Tax Rate

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Reports of Chairperson and Commissioners

Chairperson	Phillip Burke
Finance Commissioner	Deborah Haverkamp
Health Commissioner	Jeff Weaver
Police Commissioner	Robert Fitzgerald
Street Commissioner	Jason A. Lammert
Building Commissioner	Jason A. Lammert

Discussion from the Floor

Old Business:

1. **Sidewalk Repairs** - Update
2. **Trash Contract Renewal** - Approve ordinance, setup committee for future years
3. **8621 Lackland (R & R Auto)** - Non compliance with business license
4. **Fax/Printer/Scanner** - Review of compiled information
5. **Handicap Parking** - Approve Ordinance and installation
6. **Occupancy Permits** - Review process, setup committee to rewrite process.

New Business:

1. **Daffodils** - For city property through Operation Brightside. \$14 per 50.

Adjournment

Work Session Agenda:

1.

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Reports of Chairman and Commissioners

Chairman	Phillip Burke
Finance Commissioner	
Health Commissioner	Jeff Weaver
Police Commissioner	Robert Fitzgerald
Street Commissioner	Jason A. Lammert
Building Commissioner	Jason A. Lammert

Oath of Office

Discussion from the Floor

Old Business:

1. **Sidewalk Repairs** - Update
2. **Budget Issues** - Modify budget for police and trash
3. **Fax/Printer/Scanner** - Review of compiled information, consider separate devices
4. **Ordinance** - Adoption of amendments to the building, mechanical, plumbing, and electrical codes

New Business:

1. **Forest ReLeaf** - Approve purchase of trees for city right of way.
2. **Curb Markings** - Obtain estimates for marking stop lines, no parking zones, crosswalks, and disabled parking areas. Contact other nearby cities to see if they would like to bid on this project.
3. **Stump Removal** - Record all stumps from village removed trees and obtain estimates for their removal.

Adjournment

Work Session Agenda:

1. **Forest ReLeaf** - Select number and type of trees for fall planting on city right of way. Select addresses where new trees should be planted. Contact homeowners to see if they will take on responsibility of watering tree after planting.
2. **City Garage** - Volunteer(s) needed to organize and record number and types of all signage. Consider storing signs in our storage room for accessibility.

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Health Commissioner	Jeff Weaver
Police Commissioner	Robert Fitzgerald
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Building Commissioner	Jason A. Lammert

Discussion from the Floor

Old Business:

1. **Sidewalk Repairs** - Update
2. **Fax/Printer/Scanner** - Select device(s), approve budget expenditure (Jason)
3. **Trees** - Status of tree removal, tree purchase (Jason and Jeff)
4. **Stump Removal** - Consider bids, choose a contractor and approve budget expenditure (Jason)
5. **Curb Markings** - Status of obtaining estimates for marking stop lines, no parking zones, crosswalks, and disabled parking areas. Results from contacting other nearby cities to see if they would like to bid on this (Jason)
6. **Email/Web** - Status of email accounts(Bob)

New Business:

1. **Add new business here** - Type description here

Adjournment

Work Session Agenda:

1. None

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Discussion from the Floor

Old Business:

1. **Graceland Sidewalk Project** - Weis Design Group will present overview and status of project.
2. **Fax/Printer/Scanner** - Status of selecting device(s), approve budget expenditure if necessary (Jason)
3. **Trees** - Status of tree purchase (Jason and Jeff)
4. **Stump Removal** - Status of collecting bids, approve budget expenditure if necessary (Jason)
5. **Web** - Status of creating a web site (Bob)

New Business:

None

Adjournment

Work Session Agenda:

1. None

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NOTICE

The Village of Sycamore Hills Board of Trustees will hold its monthly meeting in the Education Building of Calvary United Church of Christ, 2501 Hartland Avenue, Sycamore Hills, Missouri on Thursday evening, December 15, 2005 at 7:00 pm.

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Call to order

Roll call

Pledge of Allegiance

Approval of minutes of prior month's meeting(s)

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Reports of Chairman and Commissioners

Chairman	Phillip Burke
Finance Commissioner	Donna McFarland
Health Commissioner	Jeff Weaver
Police Commissioner	Robert Fitzgerald
Street Commissioner	Jason A. Lammert
Building Commissioner	Jason A. Lammert

Discussion from the Floor

Old Business:

1. **Graceland Sidewalk Project** (*Phillip*) - Status of project.
 - a. Bids will be opened by a trustee at Weis Design Group on Tuesday December 27 at 2pm.
 - b. A special board meeting for the selection of a contractor will occur on Thursday December 29 at 7pm.
2. **Fax** (*Phillip*) - Approve expenditure for a plain paper fax machine (select during work session).
3. **Printer/Scanner** (*Jason*) - Select a scanner for use with the village computer system.
4. **Trees** (*Jason/Jeff*) - Status of tree purchase
5. **Stump Removal** (*Jason*) - Status of collecting bids.
6. **Village Web Site** (*Bob*) - Status of creating a web site.

New Business:

1. **Business Licenses** (*Phillip*) - Review applications and approve.

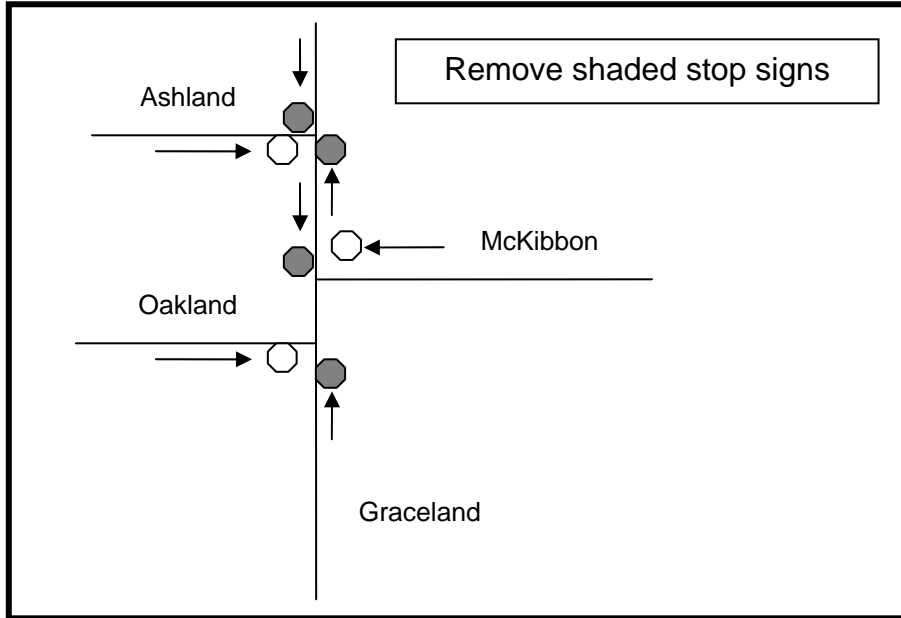
Company	Address	City	State	ZIP	Business License	Restrictions
Len's Auto Repair	8701 Lackland Road	Sycamore Hills	MO	63114-5727	373	1. Auto repair but no body work.
Donald Warmann dba Fuller Brush Company	68 Mobile Drive	Bridgeton	MO	63044-1228	374	None.
Sharon McMillen dba Happy Time Ice Cream	2480 Oakland Avenue	Sycamore Hills	MO	63114-5016	375	None.
Susan Kenny dba Hollyhocks Flowers and Gifts, Inc.	8909 Lackland Road	Sycamore Hills	MO	63114-5406	376	None.
Schwan Home Service	115 West College Drive	Marshall	MN	56258-1796	377	None.
Bearden Violin Shop, Inc.	8787 Lackland Road	Sycamore Hills	MO	63114-5797	378	None.
Troy Patterson dba T.J.'s Delivery Service	8907 Lackland Road	Sycamore Hills	MO	63114-5406	379	None.
Critter Control of St. Louis	8625 Lackland Road	Sycamore Hills	MO	63114-5009	380	1. Dead or destroyed animals to be frozen and not disposed of until the morning of trash pickup.

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Company	Address	City	State	ZIP	Business License	Restrictions
R and R Auto	8621 Lackland Road	Sycamore Hills	MO	63114-5009	381	1. No retail auto sales on premises. 2. No more than eight (8) vehicles stored or parked overnight on premises.

2. **Stop Sign Changes on Graceland (Phillip)** - Remove stop signs on Graceland at Ashland, McKibbon, and Oakland (requires modification of Ordinance 387).







Adjournment

VILLAGE OF SYCAMORE HILLS

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Work Session Agenda:

1. Plain Paper Fax Machine

				
	IntelliFax-1270e	IntelliFax-1840C	IntelliFax-2440C	IntelliFax-1575MC
Estimated Street Price	\$89.99	\$99.99	\$129.99	\$129.99
*Street pricing may vary.				

Fax				
Print Technology	Ribbon Transfer Technology	Color Inkjet Technology	Color Inkjet Technology	Ribbon Transfer Technology
Faxing Capability	B/W Faxing	B/W & Color Faxing	B/W & Color Faxing	B/W Faxing
Fax Modem Speed	14.4K bps Fax Modem	14.4K bps Fax Modem	14.4K bps Fax Modem	14.4K bps Fax Modem
Max. Automatic Document Feeder Capacity[†]	20-Page ADF	20-Page ADF	10-Page ADF	20-Page ADF
Standard Input Paper Capacity (sheets)[†]	200-Sheet Input Capacity	100-Sheet Input Capacity	100-Sheet Input Capacity	200-Sheet Input Capacity
Standard Memory (MB)	512KB Memory	8MB Memory	8MB Memory	1MB Memory
Fax Page Memory (Brother Test Chart #1)[†]	Up to 25 page fax memory	Up to 300 page fax memory	Up to 300 page fax memory	Up to 50 page fax memory
Broadcasting (# of locations)	Yes (112 locations)	Yes (100 locations, B/W only)	Yes (136 locations, B/W only)	Yes (112 locations)

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Telephone				
Full Duplex Speaker Phone	NA	NA	Yes	Yes
Voice Messaging Capability	NA	NA	Up to 29 minute Built-in Answering Machine	Up to 30 minute Built-in Answering Machine
Total Auto Dial Locations	112 locations	50 locations	86 locations	112 locations

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Copy				
Copying Capability	B/W Copying	B/W & Color Copying	B/W & Color Copying	B/W Copying
Copy Output Resolution (max. dpi)	Up to 400x400 dpi	Up to 1200x600 dpi [†]	Up to 1200x600 dpi [†]	Up to 400x400 dpi
Max. Copy Speed B/W (cpm)	NA	17cpm Black	17cpm Black	NA
Max. Copy Speed Color (cpm)	NA	11cpm Color	11cpm Color	NA

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Other				
Printing Capability[†]	NA	B/W & Color Printing	B/W & Color Printing	NA
Standard Interface(s)[†]	NA	Full Speed USB 2.0	Full Speed USB 2.0	NA
Max. Black Print Speed (ppm)	NA	20ppm Black	20ppm Black	NA
Max. Color Print Speed (ppm)	NA	15ppm Color	15ppm Color	NA
Max. Print Resolution (dpi)	NA	Up to 6000x1200 dpi [†]	Up to 6000x1200 dpi [†]	NA

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NOTICE

The Village of Sycamore Hills Board of Trustees will hold a public hearing in the Education Building of Calvary United Church of Christ, 2501 Hartland Avenue, Sycamore Hills, Missouri on Thursday evening, December 29, 2005 at 7:00 p.m. for the purpose of considering bids submitted on or before December 27, 2005, by prospective contractors for Graceland Avenue Sidewalk Improvements within the Village.

Call to order

Roll call

Pledge of Allegiance

PUBLIC HEARING:

Consider bids for Graceland Avenue Sidewalk Improvement Project

Adjournment