

VILLAGE OF SYCAMORE HILLS

2501 Hartland Avenue
Sycamore Hills, MO 63114-5027
(314) 426-5750

NOTICE

The Village of Sycamore Hills Board of Trustees will hold its monthly meeting in the Education Building of Calvary United Church of Christ, 2501 Hartland Avenue, Sycamore Hills, Missouri on Thursday evening, January 19, 2006 at 7:00 pm.

Please note that the Board may have an informal "work session" beginning after the formal business meeting adjournment. This work session is also open to the public; however there is no discussion from the floor. The optional work session is intended to serve as a housekeeping and informational exchange only. No votes are taken on any issues of Village business during the work session.

Call to order

Roll call

Pledge of Allegiance

Approval of minutes of prior month's meeting(s)

Presentation and payment of bills

Reports of Chairman and Commissioners

Chairman	Phillip Burke
Finance Commissioner	Donna McFarland
Health Commissioner	Jeff Weaver
Police Commissioner	Robert Fitzgerald
Street Commissioner	Jason A. Lammert
Building Commissioner	Jason A. Lammert

Discussion from the Floor

Old Business:

1. **Graceland Sidewalk Project** (*Phillip*) - Status of project.
 - a. The low bid of \$31,736 from N. B. West Contracting was accepted on December 29, 2005.
 - b. Additional work to be added as addendums to this contract:
 - i. Remove small strip of grass and replace with concrete on south side of Graceland Avenue between Oakland and Ashland Avenues.
 - ii. Replace uplifted sidewalks that pose a trip hazard on even address side of street. This can be part of a long term replacement plan where even address sidewalks are repaired during even years, and odd address sidewalks are repaired during odd years.
 - iii. Pour a 4 inch thick slab of concrete as support for storage building. Propose slab extend 6 inches on each side of building size for rot resistance and mowing convenience. Will 6x12 size building be large enough?
 - iv. Remove old sign post concrete to below grade level on Walton Road at Lackland Road.
2. **Fax** (*Phillip*) -Status of fax machine.
3. **Scanner** (*Jason*) - Status of scanner purchase.
4. **Trees** (*Jason/Jeff/Phillip*) - Status of tree purchase, consider Spring 2006 Project ReLeaf trees. Consider trees during work session.
5. **Stump Removal** (*Jason*) - Status of collecting bids.
6. **Village Web Site** (*Jason*) - Status of creating a web site.
7. **Stop Sign Changes on Graceland** (*Phillip*) - Table discussion until next meeting.

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New Business:

1. **Old Computers** (*Phillip*) - Permission to recycle two used computer systems. Allow up to \$15 recycle fee per unit.
2. **Old Signage and Hardware** (*Phillip*) - Permission to recycle unusable old aluminum and steel signs and posts from storage garage.
3. **Norton Anti-Virus update** (*Phillip*) - Virus scanner needs to be renewed by February 15, 2006. Consider options during work session.

Adjournment

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Work Session Agenda:

1. Select trees from Forest ReLeaf.
2. Anti-virus options.

symantec. DELL

Change Currency [view cart](#) | [new order](#) | [order status](#) | [checkout](#) | [shop home](#)

customer service Enter your coupon code:

Your shopping cart

Order Number **2078634244**
 (your order is not finalized until you have entered and submitted payment) [shopping cart](#) [help](#)

Quantity	Product Description	Platform	Delivery Method	Status	Remove	Price
<input type="text" value="1"/> Change	Norton Internet Security 2006 Upgrade	For Windows XP/2000	<input type="button" value="Download"/>		<input type="button" value="Remove"/>	\$49.99
Change	2 Free iTunes		<input type="button" value="Download"/>		<input type="button" value="Remove"/>	Free
<input type="text" value="1"/> Change	Extended Download Service	What is the Extended Download Service?	<input type="button" value="Service"/>		<input type="button" value="Remove"/>	\$7.99

Subtotal	\$57.98
Total	\$57.98

symantec. DELL

Change Currency [view cart](#) | [new order](#) | [order status](#) | [checkout](#) | [shop home](#)

customer service Enter your coupon code:

Your shopping cart

Order Number **2078633904**
 (your order is not finalized until you have entered and submitted payment) [shopping cart](#) [help](#)

Quantity	Product Description	Platform	Delivery Method	Status	Remove	Price
<input type="text" value="1"/> Change	Norton Internet Security 2006 2-yr Subscription	For Windows XP/2000	<input type="button" value="Download"/>		<input type="button" value="Remove"/>	\$69.99
Change	2 Free iTunes		<input type="button" value="Download"/>		<input type="button" value="Remove"/>	Free
<input type="text" value="1"/> Change	Extended Download Service	What is the Extended Download Service?	<input type="button" value="Service"/>		<input type="button" value="Remove"/>	\$4.99

Subtotal	\$74.98
Total	\$74.98

symantec. DELL

Change Currency [view cart](#) | [new order](#) | [order status](#) | [checkout](#) | [shop home](#)

customer service Enter your coupon code:

Your shopping cart

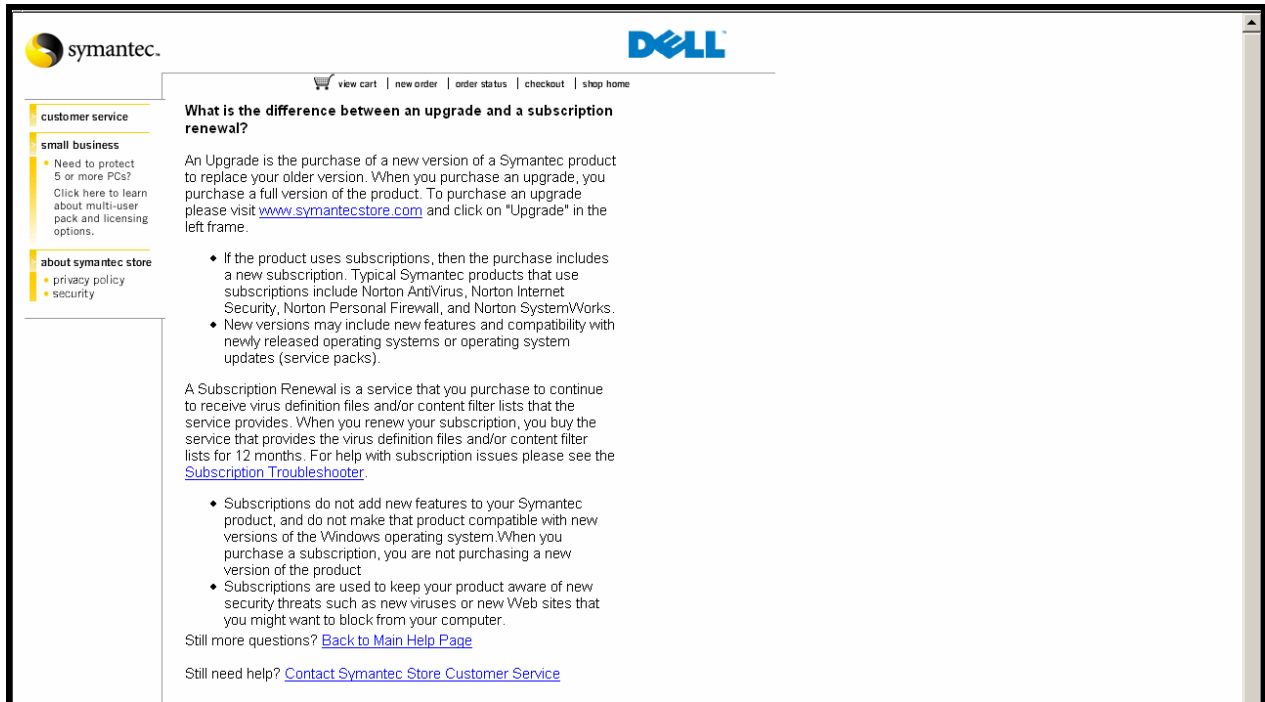
Order Number **2078633904**
 (your order is not finalized until you have entered and submitted payment) [shopping cart](#) [help](#)

Quantity	Product Description	Platform	Delivery Method	Status	Remove	Price
<input type="text" value="1"/> Change	Norton Internet Security 2006 2yr Subscription/Norton Password Manager Upgrade Bundle	For Windows XP/2000	<input type="button" value="Download"/>		<input type="button" value="Remove"/>	\$69.99
Change	Norton Password Manager Upgrade		<input type="button" value="Download"/>		<input type="button" value="Remove"/>	Free
<input type="text" value="1"/> Change	Extended Download Service	What is the Extended Download Service?	<input type="button" value="Service"/>		<input type="button" value="Remove"/>	\$8.99

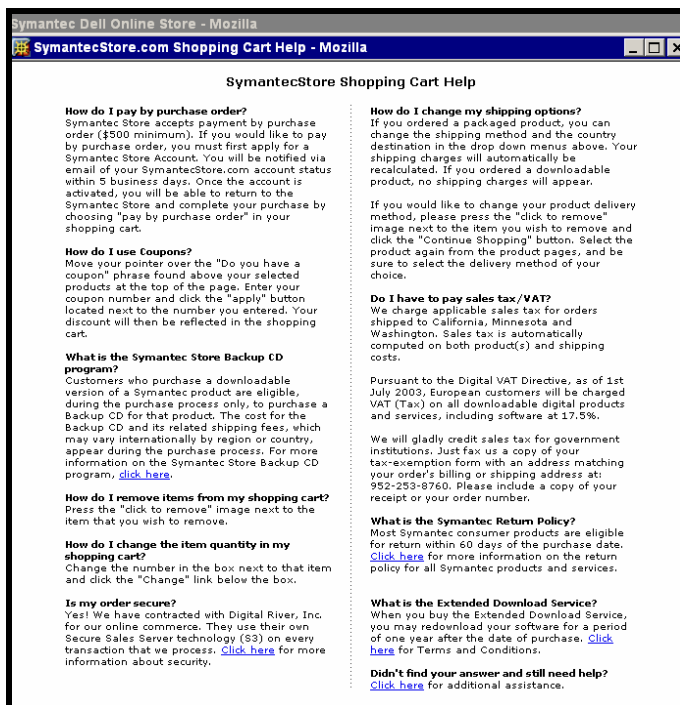
Subtotal	\$78.98
Total	\$78.98

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The screenshot shows a web page with the Symantec logo on the left and the Dell logo on the right. A navigation bar at the top contains links for 'view cart', 'new order', 'order status', 'checkout', and 'shop home'. On the left side, there is a sidebar menu with categories: 'customer service', 'small business' (with sub-links for 'Need to protect 5 or more PCs?' and 'Click here to learn about multi-user pack and licensing options.'), and 'about symantec store' (with sub-links for 'privacy policy' and 'security'). The main content area is titled 'What is the difference between an upgrade and a subscription renewal?'. It explains that an upgrade is a new version of a Symantec product, while a subscription renewal is a service to continue receiving virus definition files and content filter lists. Two bullet points describe subscription features: they do not add new features or make products compatible with new Windows versions, and they are used to keep products aware of new security threats. At the bottom, there are links for 'Back to Main Help Page' and 'Contact Symantec Store Customer Service'.



The screenshot shows a browser window titled 'SymantecStore.com Shopping Cart Help - Mozilla'. The page content is organized into two columns of help topics. The left column includes: 'How do I pay by purchase order?' (explaining the \$500 minimum and account activation), 'How do I use Coupons?' (describing the coupon application process), 'What is the Symantec Store Backup CD program?' (detailing eligibility and costs), 'How do I remove items from my shopping cart?' (instructing on the 'click to remove' button), 'How do I change the item quantity in my shopping cart?' (explaining the 'Change' link), and 'Is my order secure?' (mentioning Digital River and Secure Sales Server technology). The right column includes: 'How do I change my shipping options?' (describing shipping method changes), 'Do I have to pay sales tax/VAT?' (explaining tax rules for California, Minnesota, and Washington), 'Pursuant to the Digital VAT Directive...' (a notice about VAT for European customers), 'What is the Symantec Return Policy?' (stating a 60-day return window), 'What is the Extended Download Service?' (describing software re-download options), and 'Didn't find your answer and still need help?' (providing a link for further assistance).

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Call to order

Roll call

Pledge of Allegiance

Oath of Office

Approval of minutes of prior month's meeting(s)

Presentation and payment of bills

Reports of Chairman and Commissioners

Chairman	Phillip Burke
Finance Commissioner	Carrie Woodrum
Health Commissioner	Jeff Weaver
Police Commissioner	Robert Fitzgerald
Street Commissioner	Jason A. Lammert
Building Commissioner	Jason A. Lammert

Discussion from the Floor

Old Business:

1. **Graceland Sidewalk Project** (*Phillip*) - Status of project.
 - a. Bids for additional work to be added as addendums to this contract:
 - i. \$2260.00 - Remove small strip of grass (150 feet by 1 foot wide) and replace with concrete on south side of Graceland Avenue between Oakland and Ashland Avenues.
 - ii. \$6345.00 - Replace uplifted sidewalks (47 segments @ \$135.00 each) that pose a trip hazard on even address side of streets.
 - iii. \$862.00 - Pour a 7x13 foot 4 inch thick slab of concrete on 6 inches of rock as support for storage building.
 - iv. \$360.00 - Remove and replace 4x6 section depression in roadway with 8 inches of concrete on south side of Graceland Avenue near Walton Road.

New Business:

None.

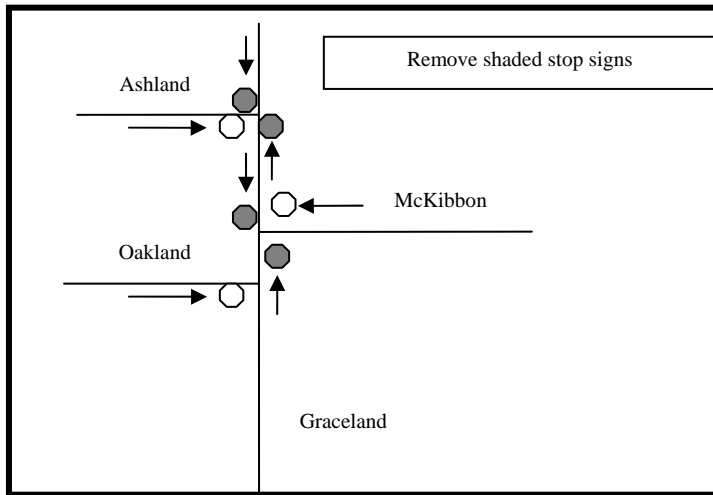
Adjournment

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Work Session Agenda:

1. Anti-virus update. (*Jeffrey*) - Purchase and installation of PCsillin.
2. Stump Removal (*Jason*) - status
3. Village Web site (*Jason*) - URL and email addresses
4. Stop Sign Changes on Graceland (*Phillip*) - Requires a modification of Ordinance 387.



5. List of sidewalk slabs to be repaired.

Address	Street	Number of Units	Notes
2414	Oakland	3	
2418	Oakland	5	
2428	Oakland	1	
2444	Oakland	3	
2456	Oakland	3	
2406	Ashland	3	
2410	Ashland	3	
2426	Ashland	1	
2464	Ashland	3	
2498	Ashland	1	on corner ramp
-	Graceland	1	at double arrow sign
2440	Northland	2	
2452	Northland	2	
2462	Northland	2	
2478	Northland	2	
2488	Northland	1	
2448	Hartland	1, 2	
2452	Hartland	4	
2480	Hartland	1, 1	
2492	Hartland	2	

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NOTICE

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Call to order

Roll call

Pledge of Allegiance

Oath of Office

Approval of minutes of prior month's meeting(s)

Presentation and payment of bills

Reports of Chairman and Commissioners

Chairman	Phillip Burke
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Health Commissioner	Jeff Weaver
Police Commissioner	Robert Fitzgerald
Street Commissioner	Jason A. Lammert
Building Commissioner	Jason A. Lammert

Discussion from the Floor

Old Business:

1. **Graceland Sidewalk Project** (*Phillip Burke*)
 - a. Status of project.
2. **Stop Sign Changes on Graceland Ordinance** (*Phillip Burke*)
 - a. Remove signs on Graceland at McKibbon.
 - b. Add "Cross Traffic Does Not Stop" signs at McKibbon and Oakland.
 - c. Select date for ordinance to go into effect.
3. **Storage Shed** (*Robert Fitzgerald*)
 - a. Purchase and installation.

New Business:

1. **R&R Auto** (*Robert Fitzgerald*)
 - a. Business license violations.
2. **2412 Brown Road Residence** (*Jason Lammert*)
 - a. Ordinance violations.

Adjournment

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Work Session Agenda:

1. Common Report Format (*Phillip*) - Provide example.
 - a. Reports should be complete by midnight Tuesday prior to meeting.
 - b. Issues for Police report - can we get electronic copy from St. John?
2. Permit Forms (*Phillip*) - Provide example.
3. Village Web site (*Jason*) -
 - a. URL is <http://www.villageofsycamorehills.com/>
 - b. How do we get started on our web page (login/password)?
 - c. What is format of email addresses?
 - d. Purchase software to create PDF files for web site.
4. Computer Accessories (*Robert*) -
 - a. Purchase a digital camera.
5. Incident Management Training (*Phillip*) -
 - a. Training is required by all elected officials.
 - b. URL is www.training.fema.gov/emiweb
 - c. For using the virtual campus refer to
<http://training.fema.gov/EMIWeb/downloads/VCHowTo.pdf>
 - d. I'm obtaining more information on this subject through the St. Louis County Municipal League.
6. Code Compliance (*Phillip*) -
 - a. We need to be proactive and immediately issue citations when violations are noticed.
 - b. Create several generic violation notices for common issues such as:
 - i) trash cans left out
 - ii) trash not put in proper container
 - iii) new resident without occupancy permit
 - iv) compost materials in plastic bags
 - v) grass needs cutting
 - vi) others?

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NOTICE

The Village of Sycamore Hills Board of Trustees will hold its monthly meeting in the Education Building of Calvary United Church of Christ, 2501 Hartland Avenue, Sycamore Hills, Missouri on Thursday evening, April 20, 2006 at 7:00 pm.

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Call to order

Roll call

Pledge of Allegiance

Oath of Office

Office Appointments

Amendment of Agenda

Approval of minutes of prior month's meeting(s)

Presentation and payment of bills

Reports of Chairman and Commissioners

Chairman	Phillip Burke
Finance Commissioner	Carrie Woodrum
Health Commissioner	Jeff Weaver
Police Commissioner	Robert Fitzgerald
Street Commissioner	Jason A. Lammert
Building Commissioner	Jason A. Lammert

Discussion from the Floor

Old Business:

1. **Graceland Sidewalk Project** (*Phillip Burke*)
 - a. Report on status of project.
2. **Storage Shed** (*Robert Fitzgerald / Phillip Burke*)
 - a. Purchase and installation
 - b. Painting
 - c. Inventory
 - d. Moving Day
 - e. Excess unused equipment
3. **R&R Auto** (*Robert Fitzgerald*)
 - a. Report on results from business license violations.
4. **2412 Brown Road Residence** (*Jason Lammert*)
 - a. Report on results from ordinance violations.

New Business:

1. **Ordinance** (*Phillip Burke*)
 - a. Adoption of St. Louis County Electrical Code (Bill 418, ordinance 410 if approved).

Adjournment

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Work Session Agenda:

1. Trash renewal contract for the fall (Jeff)
 - a. We need to start working on this now.
2. Application for Permit Form (*Phillip*) -
 - a. Comments
 - b. Should we include items that don't require a permit from anyone (shaded)?
 - c. Should we allow cash payments?
 - d. Should we design a common permit style?
3. Code Violation Form (*Phillip*) -
 - a. We need to be proactive on problems
 - b. Comments
 - c. Review form for missing items
4. Common Report Format (*Phillip*) - Provide example.
 - a. Reports should be complete by midnight Tuesday prior to meeting.
 - b. Issues for Police report - can we get electronic copy from St. John?
5. Village Web site (*Jason*) -
 - a. What is format of email addresses?
 - b. Purchase software to create PDF files for web site.
6. Office furniture layout (*Phillip*) -
 - a. Assign a common clean desk for trustees to use.
 - b. Excess unneeded furniture.
 - c. Arrange cabinetry, electronic items to be user friendly.
 - d. Refer to proposals.
7. Computer Accessories (*Robert*) -
 - a. Purchase a digital camera.

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NOTICE

The Village of Sycamore Hills Board of Trustees will hold its monthly meeting in the Education Building of Calvary United Church of Christ, 2501 Hartland Avenue, Sycamore Hills, Missouri on Thursday evening, May 18, 2006 at 7:00 pm.

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Roll call

Pledge of Allegiance

Oath of Office

Amendment of Agenda

Approval of minutes of prior month's meeting(s)

Presentation and payment of bills

Reports of Chairman and Commissioners

Chairman	Phillip Burke
Finance Commissioner	Carrie Woodrum
Health Commissioner	Jeff Weaver
Police Commissioner	Robert Fitzgerald
Street Commissioner	Jason A. Lammert
Building Commissioner	Jason A. Lammert

Discussion from the Floor

Old Business:

1. **Storage Shed** (*Phillip Burke*)
 - a. Painting
 - b. Inventory
 - c. Moving Day
 - d. Excess unused equipment
2. **R&R Auto** (*Robert Fitzgerald*)
 - a. Report on results from business license violations.
3. **2412 Brown Road Residence** (*Jason Lammert*)
 - a. Report on results from ordinance violations.

New Business:

1. **AmerenUE Street Lighting** (*James Durham*)
 - a. Bill 419 (Ordinance 411 if approved) street lighting contract for 10 year term
2. **Investment Strategy** (*Carrie Woodrum*)
 - a. Discuss A. G. Edwards accounts.

Adjournment

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Work Session Agenda:

1. Trash renewal contract for the fall (Jeff)
 - a. We need to start working on this now.
 - b. St. Louis-Jefferson Solid Waste Management District grant availability
2. Newsletter and Phone Info Card (*Phillip*)
 - a. Prepare for June
3. TRIM Grant (*Jason*)
 - a. Progress on grant request
4. Office furniture layout (*Phillip*)
 - a. Select a Saturday to rearrange furniture
5. Name Tags (*Fred*)
 - a. Select a color and style for name tags
 - b. Do we want a logo?

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Roll call

Pledge of Allegiance

Oath of Office

Amendment of Agenda

Approval of minutes of prior month's meeting(s)

Presentation and payment of bills

Reports of Chairman and Commissioners

Chairman	Phillip Burke
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Health Commissioner	Jeff Weaver
Police Commissioner	Robert Fitzgerald
Street Commissioner	Jason A. Lammert
Building Commissioner	Jason A. Lammert

Discussion from the Floor

Old Business:

1. **Storage Shed** (*Phillip Burke*)
 - a. Remaining Items
2. **R&R Auto** (*Robert Fitzgerald*)
 - a. Report on results on hearing.
3. **2512 Brown Road Residence** (*Jason Lammert*)
 - a. Report on results from ordinance violations.

New Business:

1. **Automatic payment of Electric and Phone bills** (*Phillip/Carrie*)
2. **Critter Control Pest Contract** (*Jeffrey Weaver*)
 - a. Review contract
 - b. Determine responsibility for contacting
3. **Waste Removal Contract** (*Jeffrey Weaver*)
 - a. Request bids
 - b. Discuss how to pay for this (tax increase, cut other budgets, etc.)
4. **Lions Club Fair** (*Robert Fitzgerald*)
 - a. August 24-27, 2006
5. **Home Businesses** (*Fred Batcher*)
 - a. How do we regulate home businesses

Adjournment

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Work Session Agenda:

1. Newsletter and Phone Info Card (*Phillip*)
 - a. Prepare for June
2. TRIM Grant (*Jason*)
 - a. Progress on grant request
3. Office furniture layout (*Phillip*)
 - a. Select a Saturday to rearrange furniture
4. Name Tags (*Fred*)
 - a. Select a color and style for name tags
 - b. Do we want a logo?

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NOTICE

The Village of Sycamore Hills Board of Trustees will hold its monthly meeting in the Education Building of Calvary United Church of Christ, 2501 Hartland Avenue, Sycamore Hills, Missouri on Thursday evening, July 20, 2006 at 7:00 pm.

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Roll call

Pledge of Allegiance

Amendment of Agenda

Approval of minutes of prior month's meeting(s)

Presentation and payment of bills

Reports of Chairman and Commissioners

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Finance Commissioner	Carrie Woodrum
Health Commissioner	Jeff Weaver
Police Commissioner	Robert Fitzgerald
Street Commissioner	Jason A. Lammert
Building Commissioner	Jason A. Lammert

Discussion from the Floor

Old Business:

1. **R&R Auto** (*Robert Fitzgerald*)
 - a. Report on results on hearing.
2. **2512 Brown Road Residence** (*Jason Lammert*)
 - a. Report on results from ordinance violations.
3. **Waste Removal Contract** (*Jeffrey Weaver*)
 - a. Report on meeting involving multiple municipalities
 - b. Status of requesting new bids.
4. **Home Businesses** (*Fred Batcher*)
 - a. Use of Ordinance 302
5. **Critter Control Pest Contract** (*Jeffrey Weaver*)
 - a. Status of using Work Orders
 - b. Is a written contract completed?

New Business:

1. **Appointment of Deputy Clerk** (*Phillip Burke*)
2. **Business License** (*Phillip Burke*)
 - a. Temporary extension for The Fun House (8900 Midland)
3. **Treasurer/Collector Replacement for August 2006** (*Carrie Woodrum*)
 - a. Action plan

Adjournment

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Work Session Agenda:

1. Newsletter and Phone Info Card (*Phillip*)
 - a. Prepare for July
2. Ameren UE bill date change (*Jason*)
 - a. Status
3. Lions Club Fair August 24-27, 2006 (*Bob*)
 - a. Prepare Hangers
 - b. Who will put out barricades and signs?
4. Web site (*Phillip*)
 - a. Need login ID and Password
5. Report on Activities (*Fred*)
 - a. Advice for various board members

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Roll call

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Amendment of Agenda

Tax Rate Hearing

Approval of minutes of prior month's meeting(s)

Presentation and payment of bills

Reports of Chairman and Commissioners

Chairman	Phillip Burke
Finance Commissioner	Carrie Woodrum
Health Commissioner	Jeff Weaver
Police Commissioner	Robert Fitzgerald
Street Commissioner	Jason A. Lammert
Building Commissioner	Jason A. Lammert

Discussion from the Floor

Old Business:

1. **2512 Brown Road Residence** (*Jason Lammert*)
 - a. Report on results from ordinance violations.
2. **Waste Removal Contract** (*Jeffrey Weaver*)
 - a. Status of requesting new bids.
 - b. Renewal for 2006/2007
3. **Home Businesses** (*Fred Batcher*)
 - a. Use of Ordinance 302

New Business:

1. **Storm Damage / Tree Removal** (*Phillip Burke*)
 - a. Status of county removing trees using FEMA money
2. **Village Owned Lot on Lackland** (*Phillip Burke*)
 - a. Dangerous Trees need removal
 - b. Continuing problem of dumping
 - c. Limit access to property
 - d. Post no dumping signs
 - e. Possible sale of property

Adjournment

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Work Session Agenda:

1. Newsletter and Phone Info Card (*Phillip*)
 - a. Distribution schedule
2. Web site (*Phillip*)
 - a. Need login ID and Password
3. General look of community (*Phillip*)
 - a. Pick up trash cans
 - b. General condition of housing
 - c. Street Cleaning
 - d. Paint striping
4. Storage Shed
 - a. Needs exterior painted before winter
5. Report on Activities (*Fred*)
 - a. Advice for various board members

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Approval of minutes of prior month's meeting(s)

Presentation and payment of bills

Reports of Chairman and Commissioners

Chairman	Phillip Burke
Finance Commissioner	Carrie Woodrum
Health Commissioner	Jeff Weaver
Police Commissioner	Robert Fitzgerald
Street Commissioner	Jason A. Lammert
Building Commissioner	Jason A. Lammert

Discussion from the Floor

Old Business:

1. **2512 Brown Road Residence** (*Jason Lammert*)
 - a. Report on results from ordinance violations.
2. **Street Projects** (*Jason Lammert*)
 - a. Status of street sweeping
 - b. Status of line painting

New Business:

1. **Mosquito Ordinance** (*Jeffrey Weaver*)
 - a. Renewal of mosquito control services with county for a period of 5 years. (Bill 421, Ord. 413)
2. **AT&T Consortium** (*Phillip Burke*)
 - a. Enter into a consortium to negotiate with AT&T for video service.
3. **Trees for Village** (*Jason Lammert*)
 - a. Purchase of street trees.
4. **Home Inspection and Occupancy Permit Modifications** (*Jason Lammert*)
 - a. Improve process of communication.
 - b. Consider having St. John take a larger role.

Adjournment

VILLAGE OF SYCAMORE HILLS

2501 Hartland Avenue
Sycamore Hills, MO 63114-5027
(314) 426-5750

Work Session Agenda:

1. 2007 Elections (*Fred*)
 - a. Arrange for first day of election registration
2. Office Procedures (*Fred*)
 - a. Mail
 - b. Faxes
 - c. Bills
 - d. Messages
 - e. Other
3. Incident Management Training (*Phillip*)
 - a. Trustees need to take IS-700 and ICS-100. The courses are offered on-line at <http://training.fema.gov/EMIweb/IS/>. Completion is required by September 30, 2006.

VILLAGE OF SYCAMORE HILLS

2501 Hartland Avenue
Sycamore Hills, MO 63114-5027
(314) 426-5750

NOTICE

The Village of Sycamore Hills Board of Trustees will hold its monthly meeting in the Education Building of Calvary United Church of Christ, 2501 Hartland Avenue, Sycamore Hills, Missouri on Thursday evening, October 19, 2006 at 7:00 pm.

Please note that the Board may have an informal work session beginning after the formal business meeting adjournment. This work session is also open to the public; however there is no discussion from the floor. The optional work session is intended to serve as a housekeeping and informational exchange only. No votes are taken on any issues of Village business during the work session.

Call to order

Roll call

Pledge of Allegiance

Amendment of Agenda

Approval of minutes of prior month's meeting(s)

Presentation and payment of bills

Reports of Chairman and Commissioners

Chairman	Phillip Burke
Finance Commissioner	Carrie Woodrum
Health Commissioner	Jeff Weaver
Police Commissioner	Robert Fitzgerald
Street Commissioner	Jason A. Lammert
Building Commissioner	Jason A. Lammert

Discussion from the Floor

Old Business:

1. **2512 Brown Road Residence** (*Jason Lammert*)
 - a. Report on results from ordinance violations.
2. **AT&T Consortium** (*Phillip Burke*)
 - a. Entered into a consortium to negotiate with AT&T for video service.
 - b. Fee is \$500 for cities under 5,000 in population.
 - c. Fee may be reimbursed by AT&T.
3. **Trees for Village** (*Jason Lammert*)
 - a. Types of trees purchased and planting location.
4. **Home Inspection and Occupancy Permit Modifications** (*Phillip Burke*)
 - a. Report on discussion with the City of St. John personnel.
 - b. Decision required on next step.

New Business:

1. **NIMS Training** (*Phillip Burke*)
 - a. Please turn in a copy of your NIMS training certificate for Village files by October 31, 2006.

Adjournment

VILLAGE OF SYCAMORE HILLS

2501 Hartland Avenue
Sycamore Hills, MO 63114-5027
(314) 426-5750

Work Session Agenda:

1. Salary Changes (*Phillip*)
 - a. Consider changing salaries of various village employees and board members
 - b. Changes must be decided prior to April elections
 - c. Consider a salary for deputy clerk
 - d. If board concurs, will put as an agenda item in November
2. Ordinance 87 "Establishing the Official Time of the Village" (*Phillip*)
 - a. Modification required due to change of Daylight Saving Time ☺ ?

VILLAGE OF SYCAMORE HILLS

2501 Hartland Avenue
Sycamore Hills, MO 63114-5027
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NOTICE

The Village of Sycamore Hills Board of Trustees will hold its monthly meeting in the Education Building of Calvary United Church of Christ, 2501 Hartland Avenue, Sycamore Hills, Missouri on Thursday evening, November 16, 2006 at 7:00 pm.

Please note that the Board may have an informal work session beginning after the formal business meeting adjournment. This work session is also open to the public; however there is no discussion from the floor. The optional work session is intended to serve as a housekeeping and informational exchange only. No votes are taken on any issues of Village business during the work session.

Call to order

Roll call

Pledge of Allegiance

Amendment of Agenda

Approval of minutes of prior month's meeting

Presentation and payment of bills

Reports of Chairman and Commissioners

Chairman	Phillip Burke
Finance Commissioner	Carrie Logan
Health Commissioner	Jeff Weaver
Police Commissioner	Robert Fitzgerald
Street Commissioner	Jason A. Lammert
Building Commissioner	Jason A. Lammert

Discussion from the Floor

Old Business:

1. **2512 Brown Road Residence** (*Jason Lammert*)
 - a. Report on results from ordinance violations.
2. **Trees for Village** (*Jason Lammert*)
 - a. Types of trees purchased and planting locations.
3. **Home Inspection and Occupancy Permit Modifications** (*Phillip Burke*)
 - a. Continued until December 2006.
4. **NIMS Training** (*Phillip Burke*)
 - a. Jason Lammert and Jeffrey Weaver need to turn in a copy of their NIMS training certificates for village records.

New Business:

1. **Election Candidate Filings for the April 3, 2007 General Municipal Elections** (*Joy Drennan*)
 - a. Election Candidate Filings times for Sycamore Hills we be as follows:
 - i. Opening: December 12, 2006, 8:00 am to 8:30 am.
 - ii. Closing: January 16, 2007, 4:30 pm to 5:00 pm.
 - iii. All other times will be by appointment. Interested candidates need to leave a message at the village office.
 - b. Verify we have coverage for opening of filing on December 12 at 8:00 am.
 - c. Verify election has been advertised as required.

Adjournment

VILLAGE OF SYCAMORE HILLS

2501 Hartland Avenue
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Work Session Agenda:

1. Compensation Changes (*Phillip*)
 - a. Continued until December 2006.

VILLAGE OF SYCAMORE HILLS

2501 Hartland Avenue
Sycamore Hills, MO 63114-5027
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NOTICE

The Village of Sycamore Hills Board of Trustees will hold its monthly meeting in the Education Building of Calvary United Church of Christ, 2501 Hartland Avenue, Sycamore Hills, Missouri on Thursday evening, December 21, 2006 at 7:00 pm.

Please note that the Board may have an informal work session beginning after the formal business meeting adjournment. This work session is also open to the public; however there is no discussion from the floor. The optional work session is intended to serve as a housekeeping and informational exchange only. No votes are taken on any issues of Village business during the work session.

Call to order

Roll call

Pledge of Allegiance

Amendment of Agenda

Approval of minutes of prior month's meeting

Presentation and payment of bills

Reports of Chairman and Commissioners

Chairman	Phillip Burke
Finance Commissioner	Carrie Logan
Health Commissioner	Jeff Weaver
Police Commissioner	Robert Fitzgerald
Street Commissioner	Jason A. Lammert
Building Commissioner	Jason A. Lammert

Discussion from the Floor

Old Business:

1. **2512 Brown Road Residence** (*Jason Lammert*)
 - a. Report on results from ordinance violations.
2. **Trees for Village** (*Jason Lammert*)
 - a. Status of tree planting.
3. **Home Inspection and Occupancy Permit Modifications** (*Phillip Burke*)
 - a. Continued until January 2007.
4. **NIMS Training** (*Phillip Burke*)
 - a. Jason Lammert and Jeffrey Weaver need to turn in a copy of their NIMS training certificates for village records.

New Business:

1. **Storm Cleanup** (*Jason Lammert / Jeff Weaver*)
 - a. SEMA documentation has been submitted
 - b. Need to have remaining debris removed
 - i. Contact homeowners with debris in yards with correct information for removal by Waste Management
 - ii. Contract with tree company for removal
 - iii. Contract with St. John Public Works for removal
 - c. Contact AmerenUE to see if they have a program for tree removal on East side of Walton Road under electric wires.
2. **2007 Business Licenses** (*Phillip Burke*)
 - a. Approval of business licenses
 - b. Modification of number of allowed parked vehicles for R&R
 - c. Critter Control receives two licenses, one for each address
 - d. The Fun House requests a 3 month temporary business license until all inspections pass

VILLAGE OF SYCAMORE HILLS

2501 Hartland Avenue
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Company	Type of Business	Address	City, State	Fee	Restrictions
Schwan Home Service, Inc.	Food Delivery	115 West College Drive	Marshall, MN	\$15.00	None.
Sharon McMillen, dba Happy Time Ice Cream	Sales	2480 Oakland Avenue	Sycamore Hills, MO	\$15.00	None.
Len's Auto Repair	Auto Repair	8701 Lackland Road	Sycamore Hills, MO	\$50.00	1. Auto repair but no body work.
Susan Kenny, dba Hollyhocks Flowers and Gifts, Inc.	Flowers and Gifts	8909 Lackland Road	Sycamore Hills, MO	\$50.00	None.
Bearden Violin Shop, Inc.	Instrument Repair	8787 Lackland Road	Sycamore Hills, MO	\$50.00	None.
Troy Patterson, dba T.J.'s Delivery Service	Delivery Service	8907 Lackland Road	Sycamore Hills, MO	\$50.00	None.
Critter Control of St. Louis	Pest Control Services	8625 Lackland Road	Sycamore Hills, MO	\$50.00	1. Dead or destroyed animals to be frozen and not disposed of until the morning of trash pickup.
Critter Control of St. Louis	Pest Control Services	8601 Lackland Road	Sycamore Hills, MO	\$0.00	1. Dead or destroyed animals to be frozen and not disposed of until the morning of trash pickup.
R and R Auto	Auto Repair	8621 Lackland Road	Sycamore Hills, MO	\$50.00	1. No retail auto sales on premises, 2. No more than eight (8) vehicles stored or parked overnight on premises.
The Fun House	Art Studio	8900 Midland Boulevard	Sycamore Hills, MO	\$50.00	1. No jewelry torch operations

Adjournment

VILLAGE OF SYCAMORE HILLS

2501 Hartland Avenue
Sycamore Hills, MO 63114-5027
(314) 426-5750

Work Session Agenda:

1. Compensation Changes (*Phillip*)

a. Current Compensation was set in 1995.

Position	Reference	Current	Proposed
Trustee Meeting Attendance	Ord. 325 Sect. 2	\$25.00	
Trustee	Ord. 325 Sect. 4	\$75.00	
Chairperson	Ord. 325 Sect. 4	\$85.00	
Clerk	Ord. 325 Sect. 6	\$200.00	
Treasurer/Collector	Ord. 325 Sect. 7	\$125.00	
Marshal	Ord. 325 Sect. 8	\$125.00	
Building Commissioner	Ord. 325 Sect. 9	\$125.00	
Deputy Clerk		-	
Attorney		\$600.00	

b. All changes to compensation for trustees would become effective after April elections.

2. Consider terminating Animal Control Services (*Phillip*)

a. Currently \$340.00 per month

b. Contract with St. John for monitoring for dumpsters, storage units, trash cans not removed, and other quality of village life issues.

3. Number of homes for Waste Management (*Jeff*)

a. We are charged for 300 homes, is this accurate?

b. Status of bid request letters from other companies

c. What companies have been contacted?

4. Last day to file for election is January 16 at 5pm. (*Phillip*)

a. If you intend to run you need to contact Joy Drennan to set up an appointment to file.