

## Board Meeting Minutes

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The regular monthly meeting of the Board of Trustees of the Village of Sycamore Hills, St. Louis County, Missouri, was held Thursday evening, January 20, 2005 in the Educational Building of Calvary United Church of Christ, 2501 Hartland Avenue. The meeting was called to order at 7:00 P. M. and opened with the Pledge of Allegiance. Those present were Jeffrey Weaver, Robert Fitzgerald, Donna McFarland, Dale Schulz and Phillip Burke.

The agenda was modified with "Boundary Survey" moved to the top of the list under old business and adding "Lease Renewal".

A motion was made and seconded to approve the minutes of the December 16, 2004 meeting as presented. The motion carried.

Treasurer-Collector Donna McFarland explained a few of the items in the list of bills to be paid. A motion was made and seconded to approve payment of bills totaling \$16,828.06. The motion carried.

A motion was made and seconded to pay Jeffrey Weaver \$25.00 for the December 16, 2004 meeting that he missed. The motion carried.

Phillip Burke reported that he has planted the two trees recently purchased by the village. He also contacted some of the business owners concerning their 2005 licenses.

A motion was made and seconded to accept the oral and written reports of the chairman and the commissioners. The motion carried.

Mr. Elias Hernandez made inquiry about using the property at 8900 Midland for a used car lot. It was the opinion of James L. Durham, our village attorney, that such use is not permitted according to village ordinances.

Gene Jezek, operator of Critter Control of St. Louis, at 8625 Lackland Road discussed a plan to use the R & R Auto property at 8621 Lackland for his business purposes. Some issues covered were: use of the R & R building, fences, joining the two properties into one.

Tom Weis of P. H. Weis & Associates, Inc. discussed the proposed boundary survey in the eastern part of the village.

A recess was declared. The recess ended at 7:30 P. M.

A motion was made and seconded to accept the bid of P. H. Weis & Associates, Inc. for \$4,300.00 to survey the village boundary from the alley line at McKibbon Road eastward along the alley, across Walton Road, through the City of Charlack Park, across highway I-170, then southwestward to the northwest corner of Walton and Lackland Roads. The question was asked what the value of the survey would be to the village. Discussion followed. The motion carried.

Tom Weis advised the status of the reimbursement by Metropolitan St. Louis Sewer District to the village for storm water improvement project at the north end of Oakland Avenue.

## Board Meeting Minutes

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Business licenses for 2005 were addressed. Bearden Violin Shop, Inc. license was approved last month. They have received the approval of Community Fire Protection District. All of the required paperwork for Creve Coeur Plumbing, Inc. has been received. A motion was made and seconded to grant Creve Coeur Plumbing, Inc. a license for 2005. Discussion followed about that company driving vehicles across a corner of the village owned lot thereby leaving ruts in the unimproved surface. Remedies were noted. The company will be advised accordingly.

The paperwork for R & R Auto and Critter Control of St. Louis was on hand. Individual motions were made and seconded to grant licenses to these businesses. Restrictions on each license were noted and will remain unchanged. Discussion took place. The motions carried.

Garages were then discussed. Requirements for footings, foundations, materials et cetera were noted. Mr. Durham made suggestions. Sheds and carports were discussed.

All village property currently in officials' homes should be returned to the village office not later than the third week in April. This includes correspondence, records, reference materials, records, and equipment of all descriptions.

Dead and or dangerous trees on private property are covered by dangerous and dilapidated structures. It is up to the building commissioner or the health commissioner to investigate and proceed.

The motion for adjournment was made and seconded. The motion carried. Adjournment was at 8:20 P. M.

Fred Batcher,  
Village Clerk

## Board Meeting Minutes

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The regular monthly meeting of the Board of Trustees of the Village of Sycamore Hills, St. Louis County, Missouri, was held Thursday evening, February 17, 2005 in the Educational Building of Calvary United Church of Christ, 2501 Hartland Avenue. The meeting was called to order at 7:00 P. M. and opened with the Pledge of Allegiance. Those present were Jeffrey Weaver, Robert Fitzgerald, Dale Schulz and Phillip Burke.

A motion was made and seconded to approve the minutes of the January 20, 2005 meeting minutes as presented. The motion carried.

In Donna McFarland's absence, Phillip Burke noted errors in the Detailed Disbursements Report. A motion was made and seconded to authorize payment of bills totaling \$9,987.53. The motion carried.

The oral and written reports of the Commissioners were received. A motion was made and seconded to accept the commissioners' reports. The motion carried.

Comments were made concerning the dumping of solid waste in Charlack Park within the Sycamore Hills village limits.

The dumpster parked on Walton Road was discussed. It had been removed prior to the meeting.

The boundary survey in the eastern part of the village is underway. This matter will be discussed at a future meeting.

The Uniform Property Maintenance Code was discussed. This will be looked at some more at a future date.

Garages were discussed at length. Ordinance Number 225 was noted. The question was raised should we prohibit metal garages. Aspects of rounded roofs vs. pitched roof and architecturally compatibility with the rest of the community.

Village records were discussed. Any applications, permits, etc..., must be in our permanent files.

The motion for adjournment was made and seconded. The motion carried. Adjournment was at 7:43 P. M.

Fred Batcher,  
Village Clerk

## **Board Meeting Minutes**

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The regular monthly meeting of the Board of Trustees of the Village of Sycamore Hills, St. Louis County, Missouri, was held Thursday evening, March 17, 2005 in the Educational Building of Calvary United Church of Christ, 2501 Hartland Avenue. The meeting was called to order at 7:00 P. M. and opened with the Pledge of Allegiance. Those present were Donna McFarland, Robert Fitzgerald, Dale Schulz, and Phillip Burke.

A motion was made and seconded to approve the minutes of the February 17, 2005 meeting minutes as presented. The motion carried.

Bills were presented for payment. An explanation of bills was given. A motion was made and seconded to authorize payment of bills totaling \$14,627.05. This total includes \$25.00 for Donna McFarland who missed the February 17 meeting. The motion carried.

Phillip Burke reported that he had contacted the owner of 8900 Midland requesting that the door on the Midland side be repaired and broken window panes be replaced and the dumpster was also noted.

Police Commissioner Robert Fitzgerald reported that the operator of R & R Auto was sent a letter pointing out that the number of vehicles on premises overnight exceeded the number permitted on the business license. He did not comply by the March 10<sup>th</sup> date set in the letter. The owner of 8900 Midland was contacted about the condition of the building. Mr. Fitzgerald made other comments about his report.

A motion was made and seconded to accept the oral and written reports of the Chairman and Commissioners. The motion carried.

At 7:08 P. M. a recess was declared so that the village boundary might be discussed with Tom Weis. The recess ended at 7:16 P. M.

It was noted that we do not make enough long distance calls to participate in the SBC plan. Therefore status quo will prevail.

The next order of business was the preparation of the budget for the fiscal year April 1, 2005 through March 31, 2006.

The agenda was amended to discuss the renewal of the public officials' bonds for Terry Milam and Donna McFarland coming due April 20, 2005. A motion was made and seconded to renew the bond for Terry Milam for one year and extend the bond for Donna McFarland for one month. The motion carried.

Chairman Burke announced that we now have budget for 2005-2006 with anticipated receipts of \$227,626.00 and anticipated expenses of \$213,035.00 or a net income of \$14,591.00. The budget was amended to include bag worm spraying at a cost of \$125.00. A motion was made and seconded; the motion carried.

## **Board Meeting Minutes**

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The motion for adjournment was made and seconded. The motion carried with adjournment at 9:38 P. M.

Fred Batcher,  
Village Clerk

## Board Meeting Minutes

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The regular monthly meeting of the Board of Trustees of the Village of Sycamore Hills, St. Louis County, Missouri, was held Thursday evening, April 21, 2005 in the Educational Building of Calvary United Church of Christ, 2501 Hartland Avenue. The meeting was called to order at 7:00 P. M. and opened with the Pledge of Allegiance. Those present were Donna McFarland, Jeffrey Weaver, Robert Fitzgerald and Dale Schulz.

In the absence of the Chairman, Robert Fitzgerald, Chairman Pro Tem conducted the meeting.

A motion was made and seconded to approve the minutes of the March 17, 2005 meeting minutes as presented. The motion carried.

Bills were presented for payment. An explanation of bills was given. A motion was made and seconded to authorize payment of bills totaling \$80,044.20. This total includes \$25.00 for Jeff Weaver who missed the March 17 meeting, and \$71,084.00 for transfer to the Money Market Account. The motion carried.

A motion was made and seconded to accept the oral and written reports of the Chairman and Commissioners. The motion carried.

Deborah Haverkamp was sworn in and will serve as Finance Commissioner. Donna McFarland will continue to serve as Treasurer/Collector.

A motion was made and seconded to authorize payment not to exceed \$50.00 to the St. Louis County board of elections for the April Election. The motion carried.

The motion for adjournment was made and seconded. The motion carried. Adjournment was at 8:05 P. M.

Fred Batcher,  
Village Clerk

## Board Meeting Minutes

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The regular monthly meeting of the Board of Trustees of the Village of Sycamore Hills, St. Louis County, Missouri, was held Thursday evening, May 19, 2005 in the Educational Building of Calvary United Church of Christ, 2501 Hartland Avenue. The meeting was called to order at 7:03 p.m. and opened with the Pledge of Allegiance. Those present were Jeffrey Weaver, Debbie Haverkamp, Dale Schulz and Phillip Burke.

### Presentation and Payment of Bills:

Bills in the amount of \$10,431.37 were presented and explained by Donna McFarland. The \$100 payment to the St. Louis County Election Commissioners (Warrant 5654) was a \$50 day fine (2 days) due to the non-payment of the balance due of the election fee for April. The additional payment to Bob Fitzgerald (Warrant 5641) was for serving as Chairman Pro Tem. at the April 21, 2005 board meeting. The additional payment to Phillip Burke (Warrant 5652) was for the missed meeting on April 21, 2005. Dale made a motion to pay the bills as presented, seconded by Debbie. The motion carried.

### Reports of the Chairman and Commissioners:

The following oral reports were submitted:

#### Chairman - Phillip Burke

- Discussed sidewalks with our civil engineer, will be covered later in the meeting.

#### Street Commissioner - Dale Schulz

- There is a street surface problem on Graceland just west of the stop sign McKibbon.
- The street light in not working at the corner of Ashland and Graceland, AmerenUE has been contacted.

#### Building Commissioner - Dale Schulz

- 2486 Ashland - S&P properties is new owner, lawn is being maintained, for sale at \$92,000 in "as is" condition
- 2446 Ashland - Request for home inspection by owner Denise Marken
- 2409 Brown - Home has been sold, inspection has been paid for, waiting for occupancy permit.

#### Health Commissioner - Jeff Weaver

- 2450 Ashland - Cited for overgrown grass
- 2452 Ashland - Cited for overgrown grass
- 2405/21 Northland - Rat abatement performed

Dale made motion to accept the reports, Debbie seconded the motion. The motion carried.

### Oath of Office:

The oath of office was administered to Phillip Burke by Fred Batcher.

### Appointments:

Chairman Burke made the following appointments:

Village Counsel:	Jim Durham
Village Clerk:	Fred Batcher
Sewer Lateral Administrator:	Donna McFarland

All other appointments remain as in the previous years except for a zoning commission member whose term expires this year. This will be addressed at the next board meeting. Dale Schulz will serve one more month as trustee and will act as interim building commissioner until another is appointed. Board members will assist Dale in the building commissioner tasks.

## Board Meeting Minutes

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It was noted that there is a tie between two residents for one of the board positions. Phillip will contact each of them to gauge their interest.

### Discussion From the Floor:

Chief Milam represented the St. John Police Department and answered various questions from the residents and the Board. He talked about the citizens police academy. It now is operated in conjunction with the North County Police Chiefs. Currently the academy is meeting in Jennings and had 25 in attendance at the last class. Children's bicycle helmets and some adult helmets are available at \$6. Special Olympic t-shirts are also available. The Chief mentioned that St. John is a little low on officers due to injuries, illness, and national guard duty. Recently a mock traffic crash for high school students was performed. Ritenour High School graduation will occur on Saturday May 21. No problems are expected.

Terry Heil asked about the legal ramifications of Charlack Police issuing citation in Charlack Park, partially located in the village. The chief responded that the two police departments work well together and does not expect any problems in this area. Mr. Heil also brought up the subject of children on minibikes using the alley and Walton Road after school. St. John will try to increase patrols in this area after school.

Mr. Syad N. Hussain requested information about opening a business at the corner of Brown and Midland. Along with his wife, Mr. Hussain already owns two businesses in the City of St. Louis. The proposed business would be a convenience store, also possibly selling sandwiches. No alcohol would be sold. Jim was directed to provide a zoning letter to the potential applicant, who was also advised that an inspection by the Fire Protection District was required which, based on previous inspections, could entail significant repairs to the premises prior to occupancy by any business.

### Old Business:

There was nothing on the agenda under old business.

### New business:

1. **Sidewalk Repairs** - *repair of uneven and cracked slabs, new sidewalk installations, pad for storage shed.*

Ryan Klug of P. H. Weis presented some information. Currently new sidewalk is ~\$20/ linear foot. A survey is recommended for areas along Graceland at a cost of \$5000. Ryan will prepare 4 separate estimates for sidewalk installation at various locations along Graceland: Oakland to Walton, Hartland to Marshall, Church to Brown and a pad for the 6 x 12 storage shed. He will request estimates for all of Graceland covering both sides of the street. Various slab replacements village wide will also be considered in this project. It was noted that the little strip along Graceland between sidewalk and curb should have the weeds replaced with concrete. Work along the school will be considered next year, it was suggested that we contact the president of the school board, Brad Thomas, concerning possible cost sharing.

2. **Street Markings** - *yellow no parking zones, stop lines, and crosswalks*

Ryan will recommend material to use.

3. **8621 Lackland (R & R Auto)** - *non compliance with business license*

Details of specific violations were not available to the Board at this meeting. Jim advised the Board that compliance with Village ordinances was a requirement for the granting or continuation of a business license, and that it would be appropriate to so advise the occupants of the property, but such notification should identify specific incidents of non-compliance. Action was deferred until the June meeting.



## Board Meeting Minutes

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4. **8900 Midland** - *Building condition*  
Owner and realtor will be contacted by Dale.
5. **TRIM grant** - *list trees for inspection*  
Phillip will investigate submitting a TRIM grant application.
6. **Overland Lions Fair** - *Parking regulations, dates, and road closures*  
July 28-31, the police commissioner will be the focal point, parking tags will be distributed.
7. **Village Office** - *purchase of new air conditioner*  
Bob and Phillip will work on this.
8. **Village Garage Sale** - *select a day*  
The date will be Saturday, June 18. As usual the village will waive fees for this day. Dale made a motion for the village to pay for advertising, Jeff seconded the motion, the motion carried.
9. **Newsletter** - *Preparation and distribution*  
Phillip will prepare one. Topics will include neighborhood watch, garage sale, parking during fair.
10. **Phone Information Card** - *Preparation and distribution*  
Will be distributed in July along parking permits for Lions Fair.
11. **HP Pavilion Computer** - *transfer of drive and disposal of unit*  
Phillip and Jeff will investigate. Jeff has a contact for electronic equipment disposal.
12. **Trash contract renewal** - Jeff will look at 1 year and 2 year renewal with Waste Management.

### Adjournment:

The motion for adjournment was made by Dale and seconded by Debbie. The motion carried. Adjournment was at 8:57 p.m.

Fred Batcher,  
Village Clerk

## Board Meeting Minutes

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The regular monthly meeting of the Board of Trustees of the Village of Sycamore Hills, St. Louis County, Missouri, was held Thursday evening, June 16, 2005 in the Educational Building of Calvary United Church of Christ, 2501 Hartland Avenue. The meeting was called to order at 7:08 p.m. and opened with the Pledge of Allegiance. Those present were Jeffrey Weaver, Robert Fitzgerald, Debbie Haverkamp, Dale Schulz and Phillip Burke.

The minutes of the May 19, 2005 meeting were read. XXX made the motion to approve the minutes as read. XXX seconded the motion and it carried.

### **Presentation and Payment of Bills:**

Bills in the amount of \$10,530.87 were presented and explained by Debbie Haverkamp. The additional payment to Bob Fitzgerald (Warrant 5675) was for the missed meeting on May 19, 2005. Debbie made a motion to pay the bills as presented, seconded by Dale. The motion carried.

### **Reports of the Chairman and Commissioners:**

Written reports were submitted by the chairman and all commissioners. Dale made motion to accept the reports, Bob seconded the motion. The motion carried.

### **Oath of Office:**

The oath of office was administered to Jason Lammert by Fred Batcher.

### **Discussion From the Floor:**

Dale was thanked for his many years of service on the board.

Mr. Ed Schniedermeier of 2472 Brown Road stated that there was a large amount of trash on the Graceland Avenue side of the duplex, and 2411 Brown Road had yard waste at the curb for some time now. He also questioned if the new house to be constructed on Northland will have the proper setback. The plans have been reviewed to verify the setback.

Mr. Kevin Liebig of 2504 Brown Road stated that 2512 Brown Road has several problems. There is a pest problem with rats, possums, and raccoons. The garage is also in dire shape and needs to be demolished as it poses a health and safety hazard. There is a large amount of debris in the back yard including scrap iron, branches, and shingle debris. The owner is Lester Goetz, Jr. (838-0651). Mr. Liebig has filed a complaint with the St. Louis County Government Center in north county. He questioned if the house is unlivable and if the village can demolish it. The grass is being mowed. Jim Durham suggested using ordinances to try to bring the building into compliance. Jeff Weaver will order pest treatment for the property. It would be a long process for the village to try to demolish the residence, probably 6 months to get the paperwork in place, and another 6 months to finish the process, and the village would then place a lien against the property.

Mr. Thomas Herbst of 2511 Marshall complained about marijuana odors in the 2500 block of Marshall in during the afternoon and evening hours. St. John Police will investigate. The safety resource officer (SRO) can check on any cars that are coming and going, perhaps dealing.

Sgt Selby of the St. John Police Department reported that August 2 is National night out . The City of St. John will host a BBQ and display at St. John Park at Brown Road and St. Louis Avenue. The data from the traffic survey on Walton will be downloaded in about 2 weeks.

Interested parties from Florissant expressed interest in opening an Auto Repair Shop at 8900 Midland. They first need to get a building inspection by the Community Fire Protection District. After that they can

## Board Meeting Minutes

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apply for a business license. It was noted that an auto repair shop is an acceptable business to operate at this location.

### Old Business:

1. **Sidewalk Repairs** - Review of estimates

Ryan Klug of P. H. Weis and Associates has prepared the following estimates as requested. Costs increased from previous estimates due to the loss of economy of scale. The cost of a 6x12 slab for the storage shed would be about \$300 for material and installation. The table below shows the new estimates.

Location	Cost
Walton to Oakland	\$12,296
McKibbon to Marshall	\$56,180
Marshall to Hartland	\$15,130
Hartland (front of church) to Brown	\$9,390
Survey	\$8,000
<b>Total</b>	<b>\$101,696</b>

There are several questions about the estimates. Does the survey estimate cover one or both sides of Graceland? Is a survey required in it's entirety if only doing the a portion of the project? Why so many linear feet of black coated fence? Are the tree removal estimates accurate for the section between the church and Brown Road? Mrs. McFarland, from the floor, suggests that fixing street potholes and removing problem trees might be a better use of money. She also noted as treasurer-collector that \$74,000 is in a one year CD, and approximately \$80,000 is available in the bank. It was thought by the board that the cost of the total project is beyond our abilities, but perhaps portions of the project could be completed. Phillip will follow up with Ryan before the next meeting.

2. **Overland Lions Fair** - Update on parking regulations, dates, and road closures

The Lions fair will be July 28-31. Bob Fitzgerald will arrange for road closures. Hanging parking permits will be distributed with the newsletter on Ashland, Oakland and Walton Road.

3. **Village Garage Sale** - Saturday June 18

The advertisement for the sale appeared in the June 15 Journal. Notices were distributed to residents in the village.

4. **Newsletter** - Preparation and distribution

Needs to be distributed July 9-11 so the Community Block Grant Hearing will be advertised 10 days in advance of the July 21 hearing. Four delivery areas will be defined for distribution. As a sidebar Donna will give us a contact with Charter Communications so we can try to initiate a web service.

5. **Phone Information Card** - Preparation and distribution

Phillip will prepare the information and distribute to the other trustees for approval.

6. **HP Pavilion Computer** - Drives removed, disposal of unit

Phillip has removed all the drives, installed the CD drive into the new computer. Jason will assist in installing the other removed drives if possible.

7. **Trash Contract Renewal** - State of request for extension

Jeffrey Weaver, Health Commissioner, has sent a letter to Dan Hannah, Manager- Community Relations for Waste Management of St. Louis to request 2 one year extensions.

8. **8621 Lackland (R & R Auto)** - Non compliance with business license, assign responsibilities

## Board Meeting Minutes

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Bob and Phillip will work on this. Bob will see if either the St. John or Overland police can cite parking on sidewalks at this location. Parking on the sidewalks is blocking visibility for vehicles

9. **Street Markings** - Yellow no parking zones, stop lines, and crosswalks, identify providers  
Based on data from Ryan Klug, Phillip will try to identify providers meeting the specifications.
10. **Storage Shed** - Review size of shed  
It was noted that 6x12 may be too small, Phillip will investigate if an 8x12 shed will fit in the location.

### **New business:**

1. **Old News Boys Day** - Approval for campaign for Children's Charities to solicit funds on Thursday November 17, 2005 from 6:00 a.m. to 9:00 a.m.  
Board has no problem with this. Phillip will sign and mail form.
2. **Fax/Printer/Scanner** - Assign person to review options  
Phillip will investigate repairing telephone wiring, Jason will research and present possibilities at next meeting.
3. **Toy Vehicles** - Refers to small motorized vehicles under 50cc that do not fall into other categories.  
Jim Durham will research and present possible ordinance changes to prevent operation of such vehicles within the village.

### **Adjournment:**

The motion for adjournment was made by Debbie and seconded by Jason. The motion carried.  
Adjournment was at 8:48 P. M.

Fred Batcher,  
Village Clerk

## **Community Development Block Grant Hearing Minutes**

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The Community Development Block Grant Hearing for the Village of Sycamore Hills was held Thursday evening, July 21, 2005 in the Educational Building of Calvary United Church of Christ, 2501 Hartland Avenue. The hearing was called to order at 7:00 pm. The trustees present were Jeffrey Weaver, Robert Fitzgerald, Jason Lammert, Debbie Haverkamp, and Phillip Burke.

Discussion centered around two possible uses of the grant money. The first was to use the money for the home improvement fund. The second was for community improvement such as sidewalks suitable for handicap use. Since none of the funds for the previous year earmarked for the home improvement fund have been used, it was decided that the money should be used for community improvement. Mr. Lammert made a motion to apply all \$18,000 towards the city fund for sidewalks, with any funds left over applied to home improvement fund. Mr. Weaver seconded. The motion passed unanimously.

The hearing was adjourned at 7:45 pm.

Phillip Burke,  
Chairman

## Board Meeting Minutes

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The regular monthly meeting of the Board of Trustees of the Village of Sycamore Hills, St. Louis County, Missouri, was held Thursday evening July 21, 2005 in the Educational Building of Calvary United Church of Christ, 2501 Hartland Avenue. The meeting was called to order at 7:00 pm and opened with the Pledge of Allegiance. Those present were Jeffrey Weaver, Robert Fitzgerald, Jason Lammert, Debbie Haverkamp and Phillip Burke.

The public hearing for Community Block Grant Funds for 2006 was held from 7:00 pm to 7:45 pm.

A motion was made by Robert Fitzgerald and seconded by Jason Lammert to approve the minutes of the June 16, 2005 meeting as presented. The motion carried.

### **Presentation and Payment of Bills:**

Bills in the amount of \$9,963.45 were presented and explained by Debbie Haverkamp. Debbie Haverkamp made the motion to pay the bills as presented. Robert Fitzgerald seconded the motion. The motion carried.

### **Reports of the Chairman and Commissioners:**

Written reports were submitted by the chairman and all commissioners. Debbie Haverkamp made the motion to accept the reports; Jeffrey Weaver seconded the motion. The motion carried.

### **Discussion from the Floor:**

Several citizens mentioned the trash and parking problems originating at R & R Auto making Lackland difficult to navigate.

### **Old Business:**

The agenda was amended to address the request of Critter Control of St. Louis for an additional business license.

1. **Critter Control of St. Louis** - Requested a business license to operate at 8601 Lackland Road. A fire district inspection was presented. Robert Fitzgerald made a motion to add this location to their current license for operation at 8625 Lackland Road. Jeffrey Weaver seconded the motion; the motion carried.

2. **Sidewalk repairs** - Determine areas to repair  
Up to \$38,000.00 of CDBG money may be available if we combine two years of projects. We would prefer work to start after winter; however a contract would need to be completed by December 31, and 2005. The survey will only be performed at the sites where work is to be done.

Debbie Haverkamp made the motion to allow P. H. Weis & Associates to prepare additional estimates for sidewalks along Graceland between Walton and Oakland and also from Calvary United Church of Christ westward to Brown Road, with additional sidewalk repairs and removal as agreed to by the chairman and street commissioner. Jeffrey Weaver seconded the motion. The motion carried.

Phillip Burke will prepare requirements for P. H. Weis & Associates.

3. **Overland Lions Fair** - Update on parking regulations, street closings, preparation and distribution  
Jason Lammert and Phillip Burke will put out barricades on Monday, July 25. Robert Fitzgerald, Jason Lammert and Jeffrey Weaver will pick up and stores the barricades after the fair.

4. **Newsletter** - Preparation and distribution  
The newsletter will be reviewed during the work session.

## Board Meeting Minutes

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5. **Phone Information Card** - Preparation and distribution

The phone information card is complete and will be distributed with the newsletter.

6. **Trash Contract Renewal** - Determine appropriate option

Jim Durham will prepare an ordinance with option 1 and second year contingency as presented for the next meeting.

7. **R & R Auto, 8621 Lackland** - Non compliance with business license

Robert Fitzgerald made a record of all the times they exceeded the eight car maximum and has sent several letters. Jim Durham will send a letter with exact violations.

8. **Fax/printer/scanner** – Review of compiled information

Jason Lammert presented options ranging from \$250.00 to \$500.00. The village requires support for letter and legal size for faxing. Color was decided to not be important; however multiple paper bins and laser printer would be preferred along with three years of extended warranty with service. Refurbished equipment will also be considered. Jason Lammert will have further recommendations for presentation at our August 18 meeting.

### New Business:

1. **Street Repairs** – Review of estimate from City of St. John.

Jason Lammert made a motion to accept the bid for \$2,635.00 for street repairs, Robert Fitzgerald seconded the motion; the motion carried.

2. **Set Public Hearing for 2005 Tax Rate** – The hearing will be during our August 18 meeting.

3. **Occupancy Permits** – Review process, set up committee to rewrite process.

The Board of Trustees will authorize the utilities to inform the Public Works Director of the City of St. John when there is a change for an address in the village.

A suggestion was made to have St. John take care of many of the inspection and occupancy permit tasks for the village, with the fees paid directly to the City of St. John instead of passing through the village. St. John would collect the inspection fee, perform the inspection, report to the village the pass or fail status of the inspection, and issue the occupancy permit. This will probably require a change to Ordinance 225.

The current inspection fee is \$25.00 and the occupancy permit fee is \$15.00.

There are several residents without occupancy permits.

4. **Handicap Permit parking at 2410 Ashland** – for a handicapped resident at that location.

Robert Fitzgerald will give Jim Durham information for an ordinance change to allow handicap parking at that address.

The motion for adjournment was made by Debbie Haverkamp and seconded by Jason Lammert. The motion carried. Adjournment was at 9:20 pm.

Fred Batchler,  
Village Clerk

## Board Meeting Minutes

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The regular monthly meeting of the Board of Trustees of the Village of Sycamore Hills, St. Louis County, Missouri, was held Thursday evening, August 18, 2005 in the Educational Building of Calvary United Church of Christ, 2501 Hartland Avenue. The meeting was called to order at 7:00 pm and opened with the Pledge of Allegiance. Those present were Robert Fitzgerald, Jason Lammert, and Phillip Burke.

### Tax Rate Hearing:

The tax rate hearing was called to order at 7:00 pm. There has been a 25% increase in residential property assessed valuation in last 2 years. The old and new tax rates are shown in the tables below. These changes will probably modify our revenue for this year by less than \$100.

<b>2004</b>	<b>General Municipal Purposes Rate (per \$100 assessed value)</b>	<b>Public Health Rate (per \$100 assessed value)</b>	<b>Total Assessed Rate (per \$100 assessed value)</b>
Residential	0.25	0.10	0.35
Commercial	0.25	0.10	0.35
Personal Property	0.25	0.10	0.35

<b>2005</b>	<b>General Municipal Purposes Rate (per \$100 assessed value)</b>	<b>Public Health Rate (per \$100 assessed value)</b>	<b>Total Assessed Rate (per \$100 assessed value)</b>
Residential	0.197	0.091	0.288
Commercial	0.249	0.115	0.364
Personal Property	0.253	0.118	0.371

Bill Number 413, "An Ordinance establishing the annual rate of tax levy for the year 2005, on all property within the Village of Sycamore Hills, St. Louis County, Missouri, for general municipal purposes and providing for the extension of said taxes on the books of the Collector of the Department of Revenue of St. Louis County," was introduced and read in full. Robert Fitzgerald made the motion to enact Bill Number 413 as Ordinance Number 405. Jason A. Lammert seconded the motion.

The vote on the said motion was as follows:

The following trustees voted "**Yea**":  
**Robert Fitzgerald**  
**Jason A. Lammert**  
**Phillip Burke**

The following trustees voted "**Nay**":  
**None**

The following trustees were absent:  
**Jeffrey Weaver**  
**Deborah Haverkamp**

Thereupon, Bill Number 413 was declared to be duly enacted as Ordinance Number 405 of the Village of Sycamore Hills. The tax rate hearing ended at 7:15 pm.

### Approval of Prior Month's Minutes:

A motion was made by Robert Fitzgerald and seconded by Jason Lammert to approve the minutes of the July 21, 2005 meeting (both CDBG and Board of Trustees) as presented. The motion carried.



## Board Meeting Minutes

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### Presentation and Payment of Bills:

Bills in the amount of \$12,769.95 were presented and explained by Donna McFarland. Jason Lammert made the motion to pay bills totaling \$12,769.95 as presented. Robert Fitzgerald seconded the motion. The motion carried.

### Reports of the Chairman and Commissioners:

Written reports were submitted by the chairman, the building, police, and street commissioners. Robert Fitzgerald made the motion to accept the reports; Jason Lammert seconded the motion. The motion carried.

### Discussion from the Floor:

Sarah Sturgis was present to ask about the home for sale at 2509 Walton Road. As a potential purchaser of the property, she requested information about teaching art classes at this location. This location is now zoned residential. Art classes and an art school do not fall into permitted uses in residential district. The potential purchaser was told to read Ordinance 302 about allowable businesses in a residential district.

Lexie Walters, representing Coldwell Banker Gundaker Real Estate, was present to ask about possible uses for 8900 Midland. This location is zoned commercial. No used car lots are permitted for this location. Residential use above a commercial facility is prohibited. Ordinance 19 gives a description of allowable uses such as schools of various sorts and basic stores. Other allowable uses suggested were a fencing school, indoor showrooms (but not on the lot), auto repair, tire repair, and a plumbing company. Proposed businesses must submit application for business license with a \$50.00 fee, county occupancy permit and fire district inspection approval. This location could be rezoned as a car lot but would require a public hearing for rezoning, or the board of adjustment could give a variance (2-3 months), or the board could change ordinance.

Bill and Barbara Jay of 2432 Oakland were present. They are concerned about the vacant house at 2438 Oakland, owned by Ann Gallagher. It has been unoccupied for two and a half years since the fire. Weeds are cited. It appears that no work has been done inside since the fire. The home needs to be properly secured.

Debbie Holtschneider, 2488 Hartland Avenue, was present. She had concerns about cracked sidewalks, rusty street signs, and the concrete front steps at 2487 Hartland. She questioned how long holiday decorations can be displayed.

### Old Business:

The agenda was amended to address the police contract that is due for renewal.

1. **Sidewalk Repairs** - P.H. Weiss was informed of the length of sidewalk to be removed on Walton.
2. **Trash Contract Renewal** – Bill Number 414, "An Ordinance authorizing the chairperson of the Board of Trustees of the Village of Sycamore Hills to execute a contract with Waste Management for the provision of garbage and refuse hauling from the Village of Sycamore Hills in accordance with the provisions of Ordinance Number 311, as amended" was introduced and read in full. Robert Fitzgerald made a motion that Bill Number 414 be enacted as Ordinance Number 406. Jason A. Lammert seconded the motion.

The vote on the said motion was as follows:

## Board Meeting Minutes

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The following trustees voted "**Yea**":  
**Robert Fitzgerald**  
**Jason A. Lammert**  
**Phillip Burke**

The following trustees voted "**Nay**":  
**None**

The following trustees were absent:  
**Jeffrey Weaver**  
**Deborah Haverkamp**

Thereupon, Bill Number 414 was declared to be duly enacted as Ordinance Number 406 of the Village of Sycamore Hills.

The cost will be \$17.95 per month per home or \$5,385.00 per month for the period September 1, 2005 through August 31, 2006 or \$64,620.00 for this twelve month period. Our budget will need to be adjusted to cover this increase. The amount of the surety bond will increase to \$16,155.00, the cost of three months service. Receipts for health purposes are \$24,400.00. We have budgeted \$52,500 for trash removal.

It was suggested that a study and research committee be established to make recommendations for future year's renewal with Jeffrey Weaver and Debbie Haverkamp and perhaps residents as members.

3. **8621 Lackland (R & R Auto)** - Non compliance with business license. Richard was present who runs the business currently. The main issue was too many cars on lot based upon the business license. Jim Durham sent a letter to R&R auto. Since then tires have been removed, the number of cars is now within the business license requirements, the building has been tuck pointed and painted. The owner wants to build a retaining wall next to the adjacent residential property with 3 blocks tall, about 22" total height. He also wants to build a fence. Jason Lammert will work with Richard for the appropriate permits for the retaining wall and the fence. The owner also would like the board to consider allowing 14 cars if the parking is striped when approving business licenses for 2006. There was a concern by board members that sometimes vehicles at this address block the sidewalk. It is noted that the R&R is now in compliance with their business license.
4. **Fax/Printer/Scanner** - Jason has not been able to find a fax machine that takes 14 " paper. He will continue to look.
5. **Disabled Parking** – Bill Number 415, "An Ordinance amending Ordinance Number 387 of the Village of Sycamore Hills, by adding a new section 5.2 relating to designating parking for disabled individuals only and by amending section 11.2 relating to penalties for violations" was introduced and read in full. Robert Fitzgerald made a motion to enact Bill Number 415 as Ordinance Number 407. Jason A. Lammert seconded the motion.

The vote on the said motion was as follows:

The following trustees voted "**Yea**":  
**Robert Fitzgerald**  
**Phillip Burke**

The following trustees voted "**Nay**":  
**Jason A. Lammert**

The following trustees were absent:  
**Jeffrey Weaver**  
**Deborah Haverkamp**

Thereupon, Bill Number 415 was declared to be duly enacted as Ordinance Number 407 of the Village of Sycamore Hills.

## Board Meeting Minutes

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6. **Disabled Parking Resolution** - Blue paint must be applied to the curb designating the area of restriction along with an international sign displaying the words "\$50 to \$300 fine". St. John has a fee of \$45.00 then an annual renewal fee of \$10.00 to help cover the cost of the signage. Jason would like to see fees added if this ordinance is abused.

**Resolution:**

A disabled individual resides at 2410 Ashland Avenue. Robert Fitzgerald introduced Resolution 05-01 designating 20 feet along east side of Ashland in front of the home numbered 2410 for disabled parking. The resolution passed with Jason Lammert voting nay, Robert Fitzgerald and Phillip Burke voting yea.

7. **Occupancy Permits** - Jason Lammert talked to Darlene in the City of St. John Municipal Center. Jim Philips, the St. John Public Works Director, has already begun accepting checks for home inspections. We need to make sure St. John doesn't bill us if they are already collecting the funds. There should be no charge for a second inspection within 60 days. The new system seems to be working well. We will know when they make the inspection because they fax us the inspection report. We need to verify that St. John is performing inspections under ordinance 225.
8. **Police contract** - The proposed cost increase is 4.3%. It was noted that St. Louis County has increased the cost of dispatching service by 5.2 %. Our monthly cost will be \$2,672.50 beginning September 1, 2005. Robert Fitzgerald made a motion to renew the contract, Jason Lammert seconded the motion. The motion passed unanimously.

**New Business:**

1. **Daffodils** – We can buy them for village property through Operation Brightside for \$14 per 50. Perhaps we could have a landscaping company sponsor, provide bulbs, maintain, etc. There was no interest within the board to pursue this.
2. **September Saturday meeting** - Jim Durham proposed a special Saturday meeting to talk about people's jobs and what they are supposed to do. No dates were set for this meeting, and it may be postponed to a different month.

The motion for adjournment was made by Jason A. Lammert and seconded by Bob Fitzgerald. The motion carried. Adjournment was at 9:17 pm.

Fred Batcher,  
Village Clerk

## Board Meeting Minutes

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The regular monthly meeting of the Board of Trustees of the Village of Sycamore Hills, St. Louis County, Missouri was held Thursday evening, September 15, 2005 in the Educational Building of Calvary United Church of Christ, 2501 Hartland Avenue. The meeting was called to order at 7:00 P.M. and opened with the Pledge of Allegiance. Those present were Robert Fitzgerald, Jason Lammert and Phillip Burke. Jeffrey Weaver arrived later.

### **Approval of Prior Month's Minutes:**

A motion was made by Robert Fitzgerald and seconded by Jason Lammert to approve the minutes of the August 18, 2005 meeting (both Community Development Block Grant public hearing and Board of Trustees) as amended with a change to item 7 under Old Business. The motion carried.

### **Presentation and Payment of Bills:**

Bills in the amount of \$12,131.43 were presented and explained by Donna McFarland. Check 5739 added \$10 to the office rent for air conditioning costs. Check 5746 was for the purchase of the disabled parking sign. Check 5747 was for printing tickets for the City of St. John Police Department for use in Sycamore Hills. Jason Lammert made the motion to pay bills totaling \$12,131.43 as presented. Robert Fitzgerald seconded the motion. The motion carried.

### **Reports of the Chairman and Commissioners:**

Written reports were submitted by the chairman, the building, police, health and street commissioners. Jason Lammert made the motion to accept the reports; Robert Fitzgerald seconded the motion. The motion carried.

### **Oath of Office:**

Donna McFarland was appointed to the position of Finance Commissioner created by Deborah Haverkamp resignation. Donna McFarland then took her oath of office.

### **Discussion from the Floor:**

Capt. Morris of the St. John Police Department handed out pamphlets about Handgun Safety and passed out Firearm locks. Additional locks are available for free through the St. John Police Department. No records are kept on who obtains the locks. In cold weather automobile theft increases because cars are started to warm up then left unattended. Through Winner International Corporation steering wheel locks known as "The Club" are available from the St. John Police Department for \$11.00. Capt. Morris also mentioned that catalytic converters are one of the most stolen items at the present time. Storage sheds and garages are also being targeted for mowers and power tools.

Mrs. Sarah Sturgis is interested in acquiring the property numbered 8900 Midland for her business. She prepared an informative presentation and passed around samples of the jewelry and books. The present building contains no utilities, and has soil contamination from the service station originally at that location. DNR to sign off on any remediation. Mrs. Sturgis will remediate the environmental issues, which are all petroleum based. She currently has an on-line service offering tools for bead making. She wishes to create a craft school to teach jewelry and fiber crafts. Her partner in the business is a published author in bead making Cindy Jenkins. The business name will be "The Fun House" and will not be open to the public. The facility will contain a studio and a gallery for students to use. There will be a retail sales of books, tools and supplies for the students attending class. There will be no scheduled hours. The partners are inventively linked; the partner will generate curriculum and Mrs. Sturgis will be the investor.

Fred Batcher will contact Jim Durham and have him send her a letter to see if her proposal is an acceptable use of this property.

## Board Meeting Minutes

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### Old Business:

1. **Sidewalk Repairs** - The surveyors have been in the village. It is expected that budget figures will be available from P.H. Weis for the October meeting.
2. **Budget Issues** - The budget needs to have \$12,120.00 transferred to the trash portion of the budget. Jason Lammert moved to have \$12,120.00 transferred from the street funds to the trash budget. Robert Fitzgerald seconded the motion. The motion passed.
3. **Fax/Printer/Scanner** - Jason Lammert found two laser printers with legal size scanning, faxing, and printing; models HP LJ3030 (\$450), and Brother MFC8640D (\$400). Both have two paper trays for the different sizes. Discussion continued about obtaining a .go URL address and email addresses. Robert Fitzgerald will check with Charter about obtaining email, web access and a URL for the village. Jeffrey Weaver will investigate the fees associated with using the product EFax. Jason Lammert will price new and used printer/scanner products.
4. **Ordinance** - Donna McFarland introduced and read Bill 416, "An Ordinance amending Ordinance Number 284, as amended by Ordinance Number 401, of the Village of Sycamore Hills by adopting amendments to the Building, Mechanical and Plumbing Codes of St. Louis County as amendments to the Building, Mechanical and Plumbing and Electrical Codes of the Village of Sycamore Hills." She also made the motion to adopt the Bill as an ordinance. Jeffrey Weaver seconded the motion. The vote on the said motion was as follows:

<u>Voting "Yea":</u>	<u>Voting "Nay":</u>	<u>Absent</u>
Donna McFarland	None	None
Jeffrey Weaver		
Jason A. Lammert		
Robert Fitzgerald		
Phillip Burke		

Thereupon Bill Number 416 was declared to be duly enacted as Ordinance Number 408 of the Village of Sycamore Hills.

### New Business:

1. **Forest ReLeaf** - Jason Lammert made a motion to purchase and plant trees in the city right of way using up to \$900 from the tree maintenance budget, Jeffrey Weaver seconded the motion. Discussion ensued about the location and types of trees to plant. The motion passed.
2. **Curb Markings** - Jason Lammert will contact other municipalities and commercial operations to obtain estimates for marking stop lines, no parking zones, crosswalks, and disabled parking areas.
3. **Stump Removal** - Jason Lammert will obtain estimates for the removal of stumps left from trees the village has previously removed.

The motion for adjournment was made by Donna McFarland and seconded by Bob Fitzgerald. The motion carried. Adjournment was at 8:44 pm.

Fred Batcher,  
Village Clerk

## Board Meeting Minutes

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The regular monthly meeting of the Board of Trustees of the Village of Sycamore Hills, St. Louis County, Missouri, was held Thursday evening, October 20, 2005 in the Educational Building of Calvary United Church of Christ, 2501 Hartland Avenue. The meeting was called to order at 7:05 pm and opened with the Pledge of Allegiance. Those present were Robert Fitzgerald, Donna McFarland and Jason Lammert. Jeffrey Weaver arrived later.

### **Approval of Prior Month's Minutes:**

A motion was made by Donna McFarland and seconded by Jason Lammert to approve the minutes of the September 15, 2005 as presented. The motion carried.

### **Reports of the Chairman and Commissioners:**

Donna McFarland explained two bills that are somewhat unusual. Jason Lammert made the motion to authorize payment of bills totaling \$13,895.82. Donna McFarland seconded the motion and it carried.

There was no written report from the chairman in his absence. The police report from the City of St. John was not available due to a computer problem that should be resolved in a few days.

Jason Lammert, Building Commissioner reviewed his written report which will be placed on file. Finance Commissioner Donna McFarland's written report will stand as presented.

Jeffrey Weaver, Health Commissioner, authorized placement of rat traps in the village. There was no written report available.

Jason Lammert made the motion to approve the reports of the commissioners. Donna McFarland seconded the motion and it passed.

### **Discussion from the Floor:**

Terry Milam mentioned that clubs for steering wheels are still available for \$11.00 each at the St. John City Hall. He also reported that car thefts increase in winter when unattended cars are warming up. Captain Morris will be happy to prepare a news article on this subject for "The Sycamore Leaf".

### **Old Business:**

1. **Sidewalk Repairs** - No discussion occurred.
2. **Fax/Printer/Scanner** - Jason Lammert reported that he and Jeffrey Weaver are still searching for appropriate fax/printer/scanner(s).
3. **Trees** - Jason Lammert has a verbal agreement with someone to purchase trees.
4. **Stump Removal** - Jason Lammert has not received any bids on stump removal.
5. **Curb Markings** - Jason Lammert will contact other municipalities concerning curb marking

## Board Meeting Minutes

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and street striping.

6. **Email/Web** - Robert Fitzgerald has been unable to contact the individual at Charter Communications that can provide the necessary information. Jason Lammert will research potential website hosts. Jim Durham suggested contacting St. Louis County or other government sites as a possible host. Mr. Durham also suggested that we explore the possibility of using .gov at no cost to us.

### **New Business:**

1. **2498 Northland Driveway** - The sidewalk nearest the driveway has been removed. Original drawings showed that the garage would be at the rear of the home, but the plans have been changed with the garage entry on the side of the home. The village was not contacted about the removal of the sidewalk, and the county did notify the village of the garage orientation change. The homeowners will be contacted.
2. **2497 Ashland Water Leak** - An excavation permit was issued.
3. **Trimming around street lamps** - Donna McFarland said that AmerenUE does not trim around the lights. This has been known for some time. Fred Batcher said AmerenUE trims around street lights only when necessary to service the fixtures. The village may combine tree trimming with stump and tree removal.
4. **Charlack City Park** - The stream will be buried.

The motion for adjournment was made and seconded. The motion carried with adjournment at 7:40 pm.

Fred Batcher,  
Village Clerk

## Board Meeting Minutes

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The regular monthly meeting of the Board of Trustees of the Village of Sycamore Hills, St. Louis County, Missouri, was held Thursday evening, November 17, 2005 in the Educational Building of Calvary United Church of Christ, 2501 Hartland Avenue. The meeting was called to order at 7:05 pm and opened with the Pledge of Allegiance. Those present were Donna McFarland, Robert Fitzgerald and Jason Lammert.

A motion was made by Donna McFarland and seconded by Jason Lammert to approve the minutes of the October 20, 2005 meeting minutes as presented. The motion carried.

ENTER MINUTES HERE

Donna McFarland said P. H. Weis & Associates, Inc. is now Weis Design Group. Most bills are normal or usual. Jason Lammert made the motion to approve bills totaling \$11,703.61 for payment. Donna McFarland seconded the motion and it carried.

Reports of Chairman and Commissioners

Robert Fitzgerald read Phillip Burke's report aloud.

Jason Lammert's written report was received. He added that a home inspection has been requested /authorized at 2425 Walton Road. Other homes for sale were discussed: 2489 and 2492 Brown Road and others. Mr. Durham suggested that we get the word out to realty companies serving our area or in our newsletter. Home inspection and occupancy permit requirements have been on the village telephone/information cards for years.

A motion to accept the oral and written reports as submitted was made by Jason Lammert. The motion was seconded by Donna McFarland and it carried.

The agenda was amended to hear from Jim Phillips, Public Works Director for the City of St. John. Terry Milam wants us to know that although costs for providing services continue to rise, our costs for 2006 will not change. However, we should expect upward changes for 2007. We also briefly discussed the procedure for handling home inspections and the related fees. No conclusions were reached. Many issues need to be resolved when making any changes.

Discussion from the floor.

Ryan Klug of Weis Design Group presented the Graceland Avenue Sidewalk Improvement Project. Total cost is about \$34,000.00.

Fax, scanner, printer

Equipment and sources were discussed. We are now awaiting Jeff Weaver's input.

Jason Lammert is trying to get in touch with Mark Scott whom he believes may be able to get us Wholesale tree prices. We may have to wait until spring for planting.

Stump removal

Jason is still working on this project. It may be possible to combine tree trimming with stump removal bids.



## Board Meeting Minutes

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### Web site

Jason Lammert told us about his research findings on setting up a web site, space offered, capabilities and the costs involved including use of gov org. et cetera. Sharon Kenny, 2428 Oakland Avenue, 427-4890, offered her assistance in getting the web site established.

### New Business

Filing of candidates in the April 4, 2006 election was discussed. Donna made a motion that we advertise in The Localite Shopper and in the Overland - St. Ann Journal at a cost not to exceed \$200.00. Jason Lammert seconded the motion and it carried.

The motion for adjournment was made and seconded. The motion carried. Adjournment was at 7:53 p.m.

Fred Batcher,  
Village Clerk

## Board Meeting Minutes

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A public hearing of the Board of Trustees of the Village of Sycamore Hills, St. Louis County, Missouri was held Thursday evening, December 29, 2005 in the Educational Building of Calvary United Church of Christ, 2501 Hartland Avenue. The meeting was called to order at 7:15 pm. Those present were Robert Fitzgerald, Jason Lammert, Donna McFarland, Jeffrey Weaver and Phillip Burke.

### Public Hearing:

#### 1. **Graceland Sidewalk Project -** ,

Three bid packages were presented:

Aulbach Contracting, Inc.:	\$47,419.00
R.V. Wagner:	\$39,631.50
N.B. West Contracting:	\$31,736.00

Jason Lammert motioned with a second from Robert Fitzgerald to accept the bid from N.B. West for \$31,736.00. During a brief recess an internet search listed Creve Coeur, Maryland Heights and the Rockwood Conservation Area had also used N. B. West Contracting. Each of those projects was of a larger value than our project. The motion carried.

The motion for adjournment was made by Jeffrey Weaver and seconded by Donna McFarland. The motion carried. Adjournment was at 7:28 pm.

Fred Batcher,  
Village Clerk

## Board Meeting Minutes

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The regular monthly meeting of the Board of Trustees of the Village of Sycamore Hills, St. Louis County, Missouri was held Thursday evening, December 15, 2005 in the Educational Building of Calvary United Church of Christ, 2501 Hartland Avenue. The meeting was called to order at 7:02 pm and opened with the Pledge of Allegiance. Those present were Robert Fitzgerald, Jason Lammert, Donna McFarland, Jeffrey Weaver and Phillip Burke.

### Approval of Prior Month's Minutes:

A motion was made by Robert Fitzgerald and seconded by Donna McFarland to approve the minutes of the November 17, 2005 meeting. The motion carried.

### Presentation and Payment of Bills:

Bills in the amount of \$17,793.19 were presented and explained by Donna McFarland. Warrant 5808 (check 2457) was for advertising for Graceland sidewalk bids. Warrant 5809 (check 2458) was our annual payment to MOPERM, our liability insurance. Bob Fitzgerald made the motion to pay the bills totaling \$17,793.19 as presented. Jason Lammert seconded the motion. The motion carried. Donna McFarland moved to pay Jeffrey Weaver \$25.00 for the November meeting he missed, and also to pay Phillip Burke \$50.00 for the October and November meetings he missed. The motion was seconded and passed.

### Reports of the Chairman and Commissioners:

Written reports were submitted by the chairman, the building, police, health and street commissioners. Jason Lammert verbally amended his report to add an inspection at 2451 Northland on December 9. Jason Lammert made the motion to accept the reports; Donna McFarland seconded the motion. The motion carried.

### Discussion from the Floor:

There was no discussion from the floor.

### Old Business:

1. **Graceland Sidewalk Project** - Phillip Burke presented the latest plans. Phillip will send a letter and a subset of the plans to the homeowners adjacent to the construction zones. Bids will be opened by Jason Lammert at Weis Design Group on Tuesday December 27 at 2pm. A special board meeting for the selection of a contractor will occur on Thursday December 29 at 7pm.
2. **Fax Machine** - Jason Lammert recommended a Brother fax machine that will meet our needs. A maximum of \$500 has already been approved for the purchase of a fax machine.
3. **Printer/Scanner** - This topic will be discussed during the work session.
4. **Trees** - Jason Lammert made a verbal agreement with Mr. Mark Scott, of 2430 Ashland Avenue, was made to purchase trees at wholesale prices. The selection and price will be approximately the same as from Forest ReLeaf, however, they will be of a larger size. The current status of the tree purchase is unknown.
5. **Stump Removal** - Jason Lammert will obtain bids before the end of the year for stump removal and tree trimming.
6. **Village Web Site** - Robert Fitzgerald reported that he has repeatedly tried to contact various individuals at Charter Communications for information about a web site. After his unsatisfactory experience with Charter Bob recommended that we find another source for a web host. Jason

## Board Meeting Minutes

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Lammert suggested EPC in St. Charles. With a prepaid 12 month contract for \$119.50 (~\$10 per month) the fee to register the domain name will be waived. For this fee we would get 200-400 Megabytes for web hosting and 10 email boxes. Further discussion followed. Robert Fitzgerald made a motion to use EPC of St. Charles with a fee not to exceed \$150 with a second by Donna McFarland. The motion passed. A domain name will be discussed during the work session. (The domain names of *villageofsycamorehills.net* and *villageofsycamorehills.org* were selected during the work session.)

### New Business:

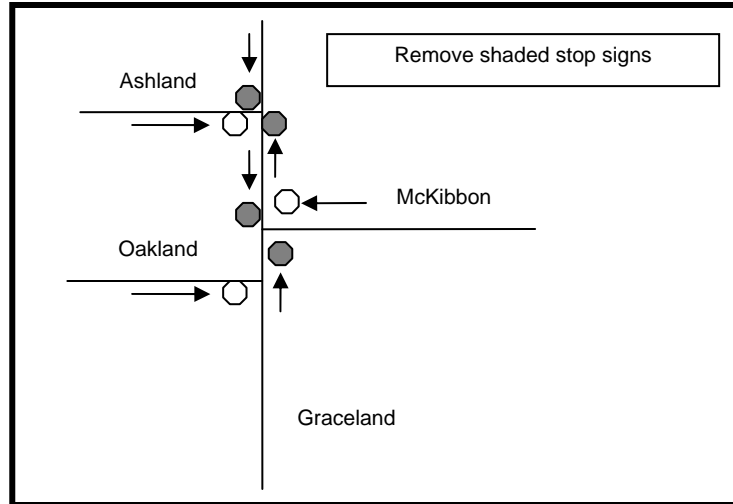
1. **Business Licenses** - The following businesses have applied for licenses with the restrictions as noted in the table below. Fred Batcher reported that Donald Warmann dba Fuller Brush Company will not renew his license. Jason Lammert made a motion to license the businesses as shown with a second by Jeffrey Weaver seconded the motion. The motion carried.

Company	Address	City	State	ZIP	Business License	Restrictions
Len's Auto Repair	8701 Lackland Road	Sycamore Hills	MO	63114-5727	373	1. Auto repair but no body work.
Donald Warmann dba Fuller Brush Company	68 Mobile Drive	Bridgeton	MO	63044-1228	374	None.
Sharon McMillen dba Happy Time Ice Cream	2480 Oakland Avenue	Sycamore Hills	MO	63114-5016	375	None.
Susan Kenny dba Hollyhocks Flowers and Gifts, Inc.	8909 Lackland Road	Sycamore Hills	MO	63114-5406	376	None.
Schwan Home Service	115 West College Drive	Marshall	MN	56258-1796	377	None.
Bearden Violin Shop, Inc.	X8787 Lackland Road	Sycamore Hills	MO	63114-5797	378	None.
Troy Patterson dba T.J.'s Delivery Service	8907 Lackland Road	Sycamore Hills	MO	63114-5406	379	None.
Critter Control of St. Louis	8601 Lackland Road and 8625 Lackland Road	Sycamore Hills	MO	63114-5009	380 / 380A	1. Dead or destroyed animals to be frozen and not disposed of until the morning of trash pickup.
R and R Auto	8621 Lackland Road	Sycamore Hills	MO	63114-5009	381	1. No retail auto sales on premises. 2. No more than eight (8) vehicles stored or parked overnight on premises.

2. **Stop Sign Changes on Graceland** - Phillip Burke suggested we consider removing stop signs on Graceland at Ashland, McKibbon, and Oakland. This would require a modification of Ordinance 387. Discussion followed. The representative from the St. John Police Department recommended keeping as many stop signs around schools to slow traffic since children are often unpredictable. Some comments from the floor were in favor of removing the signs. Further discussion of this issue will occur during the next meeting.

## Board Meeting Minutes

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A motion was made by Robert Fitzgerald, seconded by Jeff Weaver to add item 3 below to the agenda. The motion carried.

- 3. Modification of Inspection Process** - Jason Lammert (building commissioner) would like to start moving forward on turning more of our inspection process over to St. John. Jim Durham recommended we look at St. John's current maintenance code with the possibility of adopting their code. Fred Batcher will obtain the current maintenance code from St. John.

Donna McFarland advised the board that she doesn't want to be a trustee as of January 1, 2006. She will prepare a letter of resignation. Carrie Woodrum (2426 Ashland Avenue) volunteered to serve as a trustee.

The motion for adjournment was made by Donna McFarland and seconded by Bob Fitzgerald. The motion carried. Adjournment was at 7:43 pm.

Fred Batcher,  
Village Clerk