

Board Meeting Minutes

The regular monthly meeting of the Board of Trustees of the Village of Sycamore Hills, St. Louis County, Missouri was held Thursday evening, January 18, 2007 in the Educational Building of Calvary United Church of Christ, 2501 Hartland Avenue. The meeting was called to order at 7:02 pm. Those present were Robert Fitzgerald, Jeff Weaver, Jason Lammert, Carrie Logan, and Phillip Burke. Clerk Fred Batcher was excused. Attorney James Durham and Deputy Clerk Joy Drennan were also present. The meeting opened with the Pledge of Allegiance. This was followed by a moment of silence for Wilma Bales, former Police Commissioner and Emergency Management Coordinator.

Amendment of Agenda:

The agenda was modified as follows:

1. Under New Business, add item 4 "Storm Cleanup".

Robert Fitzgerald made the motion to accept the agenda as amended; Jason Lammert seconded the motion. The motion carried unanimously.

Approval of Prior Month's Minutes:

A motion was made by Jason Lammert and seconded by Robert Fitzgerald to approve the minutes of the December 21, 2006 meeting. The motion carried unanimously.

Public Hearing:

A public hearing to consider an application from AT&T Missouri for video services within the village was called to order at 7:04 pm.

Paul Martin representing the consortium special counsel the village retained spoke first to address AT&T's desire to provide video services to the village. An agreement has been prepared and has already passed in other cities which was used as a template for the ordinance prepared for our village. Mr. Martin noted that AT&T has not paid the filing fee of \$1000.00 and recommended the board not consider the ordinance until this is paid. He believes this is a lawful agreement and is for a 6 year period with a 5% franchise fee. Mr. Martin's opinion is that even though the Cable Regulatory Code (CRC) is not specifically referenced, AT&T is bound to follow that code. He will prepare a revised agreement to modify the timing of the franchise payment as well as correct some other minor errors.

Craig Felzien, regional director of external affairs from AT&T spoke next. He provided several handout showing state, FCC, and Missouri information about AT&T's video services. He stated that AT&T wants to bring competition to market to lower prices. Mr. Felzien described how the video service works using Internet Protocol, and would be available to the same areas that DSL is currently available. A set top box will provide the interface between the HDTV and the DSL data line. AT&T intends to provide access to the PEG channels currently available, although some conversion equipment at PEG post production may be required. No additional wires will be required for each home and the service would be available to 100% of the village. A VRAD cabinet (approximately 4 feet wide by 4 feet tall) will be required to support our village and will co-located with the current DSL cabinet on public right of way. Mr. Felzien will contact the village as to the exact location of the VRAD cabinet. The AT&T product will be called U-Verse and will likely be priced similarly to the San Antonio deployment of \$54 to \$109.

Neil Gilb, government relations for Charter Communications spoke next. He noted that AT&T does not specifically reference the CRC that Charter is bound to in its franchise agreement. Charter welcomes fair and equitable competition, but does not believe AT&T is competing in an equitable manner. Mr. Gilb also noted that AT&T is attempting to supercede city franchises at the state and federal level. He also acknowledged state legislation will be introduced supported by Charter and AT&T.

James Durham, Village Attorney, questioned some of the recitals in the proposed ordinance. The village is bound by a 6 year agreement, but in 3 years AT&T can be relieved of its obligations, e.g. litigation against village or state legislation. He believes item 4 concerning litigation between AT&T and the village should be modified so AT&T cannot sue the village to get out of contract.

In final rebuttals Mr. Felzien reiterated that they are a video service company, not a cable company.

Board Meeting Minutes

Mr. Gilb stated that it does not matter how the signal is transmitted to the homes, AT&T is a cable franchise delivering the same type of programs that Charter delivers, and thus should abide by the CRC.

The public hearing adjourned at 8:14pm.

A short recess followed.

The meeting resumed at 8:22pm.

Presentation and Payment of Bills:

Bills in the amount of \$17,713.09 were presented by Carrie Logan. The following warrants (checks) are included in this month's disbursement:

- 6093 (2743) James Durham for reimbursement for AT&T Public Hearing Notice (\$35.37)
- 6094 (2744) Missouri Municipal League Annual Dues (\$293.59)
- 6096 (2746) M. Scott for Biannual Billing for lawn services (\$175.00)
- 6097 (2747) Jeff Weaver for missed meeting fee for (\$25)

Robert Fitzgerald made a motion to pay the bills as presented, Jason Lammert seconded the motion. The motion carried unanimously.

Reports of the Chairman and Commissioners:

Reports were submitted by the Chairman and the Commissioners. Sewer Lateral Commissioner Jason Lammert reported a sewer lateral problem at 2431 Walton Road. Chairman Burke spoke briefly about the recent Mayors of Small Cities meeting.

Finance Commissioner Carrie Logan reported our account balances:

- St. Johns Bank (Checking) \$61,092.36 (Dec 2006)
- A. G. Edwards (Money Market) \$117,711.98 (Dec 2006)
- A. G. Edwards (Sewer Lateral) \$30,515.67 (Dec 2006)

Jason Lammert made the motion to accept the reports as presented; Robert Fitzgerald seconded the motion. The motion carried unanimously.

Discussion from the Floor:

There was no discussion from the floor.

Old Business:

1. **2512 Brown Road Residence** (*Jason Lammert*)
 - a. Report on results from ordinance violations.

Jason Lammert delivered a letter to Mr. Getz and spoke with him. Mr. Getz will make an effort to clean the property. Jason will continue to monitor the property.

2. **Home Inspection and Occupancy Permit Modifications** (*Phillip Burke*)
 - a. Continued until February 2007

Jeff Weaver believes there are many homes needing improvement and noted that none of the board members have time to enforce the ordinances. Phillip Burke will put together a list of items that we could have St. John enforce.

3. **NIMS Training** (*Phillip Burke*)
 - a. Jason Lammert and Jeffrey Weaver need to turn in a copy of their NIMS training certificates for village records.

Jason and Jeffrey continue to work on their training.

Board Meeting Minutes

New Business:

1. AT&T Video Franchise Ordinance (Phillip Burke)

- a. Approving an agreement with AT&T Missouri for the provision of video services in the village.

There were several errors in the prepared ordinance and the franchise fee has not been paid by AT&T. The board would like AT&T to provide the right of way location for the VRAD cabinet. Jeff Weaver motioned to continue this to the next meeting with a second by Jason Lammert. The motion carried unanimously.

2. Compensation Changes (Phillip Burke)

- a. Approval of compensation changes. (Bill 422, Ord. 414)
- b. Adjust budget to allow for deputy clerk compensation.

Phillip Burke motioned to adopt Bill 422 for compensation changes. Carrie Logan seconded the motion.

The vote on the said motion was as follows:

Voting "Yea"	Voting "Nay"	Trustees Abstaining
Jeffrey Weaver	None	Robert Fitzgerald
Carrie Logan		
Jason A. Lammert		
Phillip Burke		

Thereupon Bill 422 was declared to be duly enacted as ordinance 414.

Carrie Logan motioned to transfer \$800 from the snow removal account to appointed officials expenses. The motion was seconded by Jeff Weaver. The motion passed unanimously.

Jeff Weaver motioned to amend the bills to add \$200 for compensation for Deputy Clerk Joy Drennan. Jason Lammert seconded the motion and it passed unanimously.

3. Renewal of Waste Contract (Phillip Burke)

- a. Request bids from multiple vendors for April budget.
- b. Consider alternatives such as recycle and compost every other week.
- c. Get an accurate number of residences for the bid package (what businesses are included?).

Jeff Weaver noted that our contract with Waste Management ends August 31, 2007. We would like new bids prior to the April budget cycle. The following companies were identified for bids: Waste Management, ESI, BFI, Onyx, Trash Taxi, and Allied.

The bids would be for a 5 year period, require all services (waste, recycling, and compost) on the same day, and would include all homes and Calvary Church, but no businesses. An accurate count of housing units will be identified. Joy will prepare a bid package with assistance by Phillip and Jeff.

4. Storm Cleanup (Jason Lammert / Jeff Weaver)

- a. Proposed storm cleanup

Jason Lammert will contract cleanup for all debris on the right of way. Phillip Burke will attend the SEMA meeting at Frontenac City Hall on Friday and report results to Jason. Phillip will prepare door hangers with information for delivery to each home. Jason will leave message on the village answering machine for the date of pickup.

The motion for adjournment was made by Carrie Logan and seconded by Jeff Weaver. The motion carried unanimously. Adjournment was at 9:11 pm.

Board Meeting Minutes

Fred Batchner
Village Clerk

Attested by:

Joy Drennan,
Deputy Village Clerk

Board Meeting Minutes

Work Session Minutes

- 1. Identify items to request a bid from St. John to watch for violations.**
 - a. Bulky items not picked up
 - b. Trash cans not removed in a reasonable time
 - c. Portable storage containers
 - d. Dumpsters
 - e. Branches not wrapped correctly

Phillip will continue to work on this list for presentation at a later meeting.

Board Meeting Minutes

The regular monthly meeting of the Board of Trustees of the Village of Sycamore Hills, St. Louis County, Missouri was held Thursday evening, February 15, 2007 in the Educational Building of Calvary United Church of Christ, 2501 Hartland Avenue. The meeting was called to order at 7:01 pm. Those present were Robert Fitzgerald, Jason Lammert, and Phillip Burke. Health Commissioner Jeff Weaver was absent. Finance Commissioner Carrie Logan and Clerk Fred Batchner were excused. Attorney James Durham and Deputy Clerk Joy Drennan were also present. The meeting opened with the Pledge of Allegiance.

Amendment of Agenda:

There were no amendments to the agenda.

Approval of Prior Month's Minutes:

A motion was made by Jason Lammert and seconded by Robert Fitzgerald to approve the minutes of the January 18, 2007 meeting. The motion carried unanimously.

Presentation and Payment of Bills:

Bills in the amount of \$16,088.79 were presented by Phillip Burke for Treasurer Carrie Logan. The following warrants (checks) are included in this month's disbursement:

- 6098 (2748) Calvary UCC to replace missing October 2006 check (\$270.00)
- 6116 (2766) EPC, Inc. for yearly web hosting (\$119.40)
- 6117 (2767) Corporate Express for fax machine toner (\$79.49)
- 6118 (2768) Joy Drennan for December 2006 compensation (\$200.00)
- 6119 (2769) Phillip Burke for reimbursement for virus scan update (\$39.99)
- 6120 (2770) Grimco Inc. for street name signs (\$86.86)
- 6121 (2771) Transfer to A.G. Edwards Sewer Lateral Fund (\$1219.68)
- 6122 (2772) St. John for snow removal in December and January (\$2430.00)

Robert Fitzgerald made a motion to pay the bills as presented, Jason Lammert seconded the motion. The motion carried unanimously.

Reports of the Chairman and Commissioners:

Reports were submitted by the Chairman and the Commissioners. Sewer Lateral Commissioner Jason Lammert reported the bill for a sewer lateral repair at 2472 Hartland has not shown up.

Phillip Burke on behalf of Finance Commissioner Carrie Logan reported our account balances:

- St. Johns Bank (Checking) \$61,248.03 (Jan 2007)
- A. G. Edwards (Money Market) \$117,916.88 (Jan 2007)
- A. G. Edwards (Sewer Lateral) \$36,360.51 (Jan 2007)

Jason Lammert made the motion to accept the reports as presented; Robert Fitzgerald seconded the motion. The motion carried unanimously.

Discussion from the Floor:

There was no discussion from the floor.

Old Business:

1. **2512 Brown Road Residence** (*Jason Lammert*)
 - a. Report on results from ordinance violations.

Jason Lammert reported that the brush pile has been cleaned up. Jason will continue to monitor the property.

Board Meeting Minutes

2. **AT&T Video Franchise Ordinance** (*Phillip Burke*)

- a. Continued until March 2007

This will be continued until the March meeting. Jim Durham reported that the senate has perfected the state bill (concerning statewide franchise) and is awaiting the third reading. The bill will then move to the house for committee hearings.

New Business:

1. **Storm Damage Cleanup** (*Jason Lammert*)

- a. Status of cleanup

Jason Lammert will contract with Rite Of Way Tree Service for cleanup up storm damage debris on the right of way. Phillip Burke attended the SEMA meeting at Frontenac City Hall on Friday January 19 and reported that it was not in the village's interest to pursue this funding. Phillip will prepare door hangers for distribution to the residents with information about storm damage cleanup scheduled for Friday February 23 and Monday February 26.

2. **Termination of Animal Control Services with St. John** (*Phillip Burke*)

- a. 30 Days notice required for termination.

Robert Fitzgerald noted that St. Louis County already provides animal control services. Jason Lammert made a motion to terminate the Animal Control Services with the City of St. John on March 31, 2007. Robert Fitzgerald seconded the motion. The motion carried unanimously.

The motion for adjournment was made by Robert Fitzgerald and seconded by Jason Lammert. The motion carried unanimously. Adjournment was at 7:22 pm.

Fred Batcher
Village Clerk

Attested by:

Joy Drennan,
Deputy Village Clerk

Work Session Minutes

1. **Review Waste Removal Bid Package.**

Joy Drennan prepared a bid package for a 5 year contract. Discussion ensued. Joy will make the changes suggested.

Board Meeting Minutes

The regular monthly meeting of the Board of Trustees of the Village of Sycamore Hills, St. Louis County, Missouri was held Thursday evening, March 15, 2007 in the Educational Building of Calvary United Church of Christ, 2501 Hartland Avenue. The meeting was called to order at 7:03 pm. Those present were Robert Fitzgerald, Jeffrey Weaver, Carrie Logan and Phillip Burke. Street Commissioner Jason Lammert and Clerk Fred Batchner were excused. Attorney James Durham and Deputy Clerk Joy Drennan were also present. The meeting opened with the Pledge of Allegiance.

Amendment of Agenda:

There were no amendments to the agenda.

Approval of Prior Month's Minutes:

A motion was made by Robert Fitzgerald and seconded by Carrie Logan to approve the minutes of the February 15, 2007 meeting. The motion carried unanimously.

Presentation and Payment of Bills:

Bills in the amount of \$12,498.79 were presented by Finance Commissioner Carrie Logan. The following warrants (checks) are included in this month's disbursement:

- 6123 (2773) Board of Election Commissioners for April 2007 Elections (\$386.67)
- 6141 (2791) Phillip Burke for reimbursement for shredder (\$49.99)
- 6142 (2792) City of St. John for Oct - Dec 2006 for inspections (\$175.00)

A bill from the St. Louis County Department of Justice for inmate housing was given to St. John for payment through the court system. Jeffrey Weaver made a motion to pay the bills as presented; Robert Fitzgerald seconded the motion. The motion carried unanimously.

Reports of the Chairman and Commissioners:

Reports were submitted by the Chairman and the Commissioners.

Finance Commissioner Carrie Logan reported our account balances:

- St. Johns Bank (Checking) Not Available (Feb 2007)
- A. G. Edwards (Money Market) \$118,151.44 (Feb 2007)
- A. G. Edwards (Sewer Lateral) \$36,491.00 (Feb 2007)

Phillip Burke reported meeting with the Boundary Commission about straightening some village boundaries and with AmerenUE about tree removal under power lines on village right of way along Walton Road. He also reported that Tom Drennan assisted with the installation of street signs at Lackland and Ashland. Carrie Logan made a motion to accept the reports as presented; Robert Fitzgerald seconded the motion. The motion carried unanimously.

Discussion from the Floor:

Capt. Morris of the St. John Police Department introduced Project C.O.O.R.; Checking On Our Residents. This program will contact residents when there is a power failure or other emergency and provide housing and food for these residents at the St. John Community Center. A reciprocal agreement exists between local communities. The program includes a process to call the emergency contacts for these residents. He left some material concerning this program. It was reported there have been several broken windows on the church. Capt. Morris will contact the middle school SRO concerning this.

Old Business:

1. **AT&T Video Franchise Ordinance** (*Phillip Burke*)
 - a. Continued until March 2007

Jim Durham reported that the state senate passed bill 284, the video franchise bill. This statute will go into affect after the governor's signature that is expected. The franchise agreement would provide 3 years of service by AT&T; however the senate bill allows the termination of the agreement. Neil Gilb of Charter Communications provided photographs of AT&T video cabinets installed in Webster

Board Meeting Minutes

Groves on AT&T's existing right of way. Charter Communications intends to continue with existing franchise agreements, but as these agreements expire will transfer to a state franchise. Charter will continue to follow existing customer service requirements mandated by the FCC. All PEG channels will remain through 2012. Jeffrey Weaver motioned to table the franchise agreement; Robert Fitzgerald seconded the motion. The motion passed unanimously.

New Business:

1. Business License Application (Phillip Burke)

- a. 8905 Lackland Road, Crown of African Hair Braiding, a hair salon

The application, fee, and fire inspection were presented. Bob Hagen, the owner of building was present to answer questions. Jeffrey Weaver made a motion to approve the business license; Carrie Logan seconded the motion. The motion carried unanimously.

2. Budget (Carrie Logan)

- a. Set budget for fiscal year 1 April 2007 through 31 March 2008

Robert Fitzgerald made a motion to accept the budget with an income of \$180,679 and expenses of \$194,358; Jeffrey Weaver seconded the motion. The motion carried unanimously.

The motion for adjournment was made by Carrie Logan and seconded by Robert Fitzgerald. The motion carried unanimously. Adjournment was at 9:07 pm.

Fred Batcher
Village Clerk

Attested by:

Joy Drennan,
Deputy Village Clerk

Work Session Minutes

1. Review Waste Removal Bid Package.

The waste removal bid package was finalized and will be sent to the selected companies on Monday March 19.

Board Meeting Minutes

The regular monthly meeting of the Board of Trustees of the Village of Sycamore Hills, St. Louis County, Missouri was held Thursday evening, April 19, 2007 in the Educational Building of Calvary United Church of Christ, 2501 Hartland Avenue. The meeting was called to order at 7:04 pm. Those present were Chairman Phillip Burke, Health Commissioner Jeffrey Weaver, Street Commissioner Jason Lammert, and Finance Commissioner Carrie Logan. Police Commissioner Robert Fitzgerald, Deputy Clerk Joy Drennan, Clerk Fred Batcher and Attorney James Durham were excused. The meeting opened with the Pledge of Allegiance.

Amendment of Agenda:

The agenda was modified to remove the presentation by the Missouri Clerks Association. A motion was made by Jason Lammert and seconded by Carrie Logan to approve the amended agenda. The motion carried unanimously.

Approval of Prior Month's Minutes:

A motion was made by Carrie Logan and seconded by Jason Lammert to approve the minutes of the March 15, 2007 meeting. The motion carried unanimously.

Presentation and Payment of Bills:

Bills in the amount of \$11,337.69 were presented by Finance Commissioner Carrie Logan. The following warrants (checks) are included in this month's disbursement:

- 6160 (2810) St. Louis County Municipal League - Newly Elected Officials Seminar (\$50.00)
- 6161 (2811) Jason Lammert for missed meeting fee (\$25.00)

Carrie Logan made a motion to pay the bills as presented; Jason Lammert seconded the motion. The motion carried unanimously.

Reports of the Chairman and Commissioners:

Reports were submitted by the Chairman and the Commissioners.

Finance Commissioner Carrie Logan reported our account balances:

- St. Johns Bank (Checking) \$70,084.23 (Mar 2007)
- A. G. Edwards (Money Market) \$118,373.40 (Mar 2007)
- A. G. Edwards (Sewer Lateral) \$37,835.38 (Mar 2007)

Phillip Burke reported on the elections, trustees Phillip Burke and Carrie Logan were reelected, and Tom Drennan was elected. The trustees will be sworn in during the May meeting. Jason Lammert reported on a completed sewer lateral repair at 2423 Walton, and an upcoming repair at 2490 Brown Road.

Carrie Logan made a motion to accept the reports as presented; Jason Lammert seconded the motion. The motion carried unanimously.

Presentation by MSD:

Brian Hoelscher from MSD presented some information. Sewer rates are based upon winter water usage, but will change. MSD has already started hearings with the local rate commission to get rates increased. MSD is looking for \$58M for storm water improvements, building for a 100 year life cycle. An area like ours will be subject to a special tax for maintaining our older system. Homeowners will also be charged for square footage of non-pervious surface runoff. Comments were made that this discriminates against older cities like ours where many driveways extend the length of the lot to rear yard garages. Rates will go into affect 1 January 2008. There will be technical and public meetings for these rate increase proposals.

Discussion from the Floor:

Chief Milam from the St. John police department was present. He reported on a slight inaccuracy in the police report due to their transfer to the Regis system. It will probably be a few months until this is corrected. He also reported on the fund raising program for Ritenour High School Scholarships. These

Board Meeting Minutes

include the guest waiter night at Applebees, and dodgeball and paintball games. Last year they were able to provide three \$1000 scholarships.

Old Business:

1. **2512 Brown Road Residence** (*Jason Lammert*)

- a. Report on results from ordinance violations.

Mr. Getz has removed almost all of the brush pile, the source of the smell from garage has not been investigated.

2. **Trees for Village** (*Jason Lammert*)

- a. Types of trees purchased and planting location.

The Linden, Maple Autumn Blaze, and Zelkova have been selected as trees suitable for the village. We will purchase approximately 10-12 trees.

New Business:

1. **Waste Removal Bids** (*Phillip Burke*)

- a. Review submitted bids

IESI, Allied Waste, Waste Management, and Veolia submitted bids. Representatives from these companies except Veolia were present. The bids were opened and recorded. Jeffrey Weaver made a motion to continue this until May 2007; Jason Lammert seconded the motion. The motion carried unanimously.

The motion for adjournment was made by Jason Lammert and seconded by Carrie Logan. The motion carried unanimously. Adjournment was at 7:50 pm.

Fred Batchter
Village Clerk

Attested by:

Joy Drennan,
Deputy Village Clerk

The regular monthly meeting of the Board of Trustees of the Village of Sycamore Hills, St. Louis County, Missouri was held Thursday evening, May 17, 2007 in the Educational Building of Calvary United Church of Christ, 2501 Hartland Avenue. The meeting was called to order at 7:00 pm. Those present were Chairman Phillip Burke, Police Commissioner Robert Fitzgerald, Finance Commissioner Carrie Logan and Deputy Clerk Joy Drennan. Health Commissioner Jeffrey Weaver, Clerk Fred Batcher and Attorney James Durham were excused. The meeting opened with the Pledge of Allegiance.

Amendment of Agenda:

There were no amendments to the agenda.

Oath of Office:

Deputy Clerk Joy Drennan administered the Oath of Office to Phillip Burke, Tom Drennan, and Carrie Logan. 466 registered voters cast 104 votes. The results were 75 votes for Phillip Burke, 76 votes for Tom Drennan, and 3 votes for Carrie Logan.

Appointment of Boards and Commissioners:

The trustees selected Phillip Burke to serve as Chairman, Tom Drennan to serve as Street Commissioner, Robert Fitzgerald to serve as Police Commissioner, Carrie Logan to serve as Finance Commissioner, and Jeffrey Weaver to serve as Health Commissioner. Chairman Burke made other appointments for the officials, commissions and boards (attached as Appendix A).

State of the Village:

Chairman Burke reported on the State of the Village (attached as Appendix B).

Approval of Prior Month's Minutes:

A motion was made by Robert Fitzgerald and seconded by Carrie Logan to approve the minutes of the April 19, 2007 meeting. The motion carried unanimously.

Presentation and Payment of Bills:

Bills in the amount of \$12,153.34 were presented by Finance Commissioner Carrie Logan. The following warrants (checks) are included in this month's disbursement:

- 6178 (2828) United States Postal Service - Roll of stamps (\$41.36)
- 6179 (2829) Robert Fitzgerald for missed meeting fee (\$25.00)
- 6180 (2830) Critter Control - Removal of carcasses at 2455 Northland (\$209.00)

It was noted that the village will try to recoup the costs for 2455 Northland from the bank that has foreclosed on this property. Carrie Logan made a motion to pay the bills as presented; Tom Drennan seconded the motion. The motion carried unanimously.

Reports of the Chairman and Commissioners:

Reports were submitted by the Chairman and the Commissioners.

Finance Commissioner Carrie Logan reported our account balances:

- St. Johns Bank (Checking) \$57,930.89 (Apr 2007)
- A. G. Edwards (Money Market) \$118,597.59 (Apr 2007)
- A. G. Edwards (Sewer Lateral) \$35,037.13 (Apr 2007)

Carrie Logan made a motion to accept the reports as presented; Jason Lammert seconded the motion. The motion carried unanimously.

Discussion from the Floor:

Enter data here.

Old Business:

1. **Waste Removal Bids** (*Phillip Burke*)
 - a. Review submitted bids.

Joy Drennan prepared a synopsis of the received bids. Allied Waste will try to get the 65 gallon bins for each resident. Waste Management will only provide 18 gallon bins. It was noted that the county will provide 65 gallon bins for one third of the residents. The various price options were all very close between companies. We will request representatives from the waste companies to attend the next meeting and answer any remaining questions.

New Business:

1. **Tree Removal on Walton Road** (*Phillip Burke*)
 - a. Approve removal of trees under power lines by AmerenUE.

Phillip Burke requested board approval for AmerenUE to remove trees on Walton Road. AmerenUE will pay \$75 per tree removed. The village will be responsible for stump removal. The board approved.

2. **TRIM Grant Status** (*Phillip Burke*)
 - a. Report on meeting with Arborist
 - b. Grant request

Phillip Burke met with arborist Rob Emmett and walked the entire village. Mr. Emmett identified every tree in the village needing removal or hazard pruning. He signed off on the TRIM grant request as arborist. Phillip will complete the grant for a request of \$10,000. This grant requires a 60% match by the village (\$12,000) that can be met through budget, AmerenUE reimbursement for trees, donated labor, and various other means. The grant must be postmarked by June 1, 2007, and expended by May 1, 2008. The grant requires the use of certified arborists for tree removal and hazard pruning. The board had no objections to pursuing the grant. Phillip Burke will write the grant.

3. **Investment Strategy** (*Carrie Logan*)
 - a. Recommendation for CD renewal

A \$75,000 CD matures on May 31, 2007. Carrie recommended breaking this into 4 CDs that will renew at one year terms at quarterly intervals.

The motion for adjournment was made by Carrie Logan and seconded by Tom Drennan. The motion carried unanimously. Adjournment was at 7:50 pm.

Attested by:

Joy Drennan,
Deputy Village Clerk

Work Session Minutes

1. Village official job descriptions.

Job descriptions for each of the trustees were distributed and discussed.

2. Sign bank documents.

The trustees signed signature cards for St. John's Bank and A.G. Edwards.

3. Procedures.

Code enforcement procedures are required. Need to work with St. John and our attorney to come with a solution.

2007 Village of Sycamore Hills Public Officials**Board of Trustees (5 members, 2 year terms, elect 2 in even year, 3 in odd year)**

Name	Position	Term Ends	Home Phone	Mobile Phone	Address
Phillip Burke	Chairman	5/2009	314-429-4079	314-495-7252	2429 Walton
Robert Fitzgerald	Police Commissioner	5/2008	314-429-3642		2419 Ashland
Tom Drennan	Street Commissioner	5/2009	314-423-9394	314-570-5057	2491 Hartland
Carrie Logan	Finance Commissioner	5/2009		636-795-1269	2426 Ashland
Jeffrey Weaver	Health Commissioner	5/2008	314-429-8644		2414 Ashland

Appointed Officials

Name	Position	Term Ends	Phone	Mobile Phone	Address
Fred Batcher	Clerk	5/2008			2479 Hartland
Joy Drennan	Deputy Clerk	5/2008	314-423-9394	314-570-3556	2491 Hartland
James Durham	Attorney	5/2008	314-909-8844	314-853-6008	
Tom Drennan	Building Commissioner	5/2008	314-423-9394	314-570-5057	2491 Hartland
Joy Drennan	Treasurer/Collector	5/2008	314-423-9394	314-570-3556	2491 Hartland
Terry Milam	Marshal	5/2008	314-427-8706		8944 St. Charles Rock Road
Robert Fitzgerald	Chairman Pro Tempore	5/2008	314-429-3642		2419 Ashland
Phillip Burke	Emergency Management Coordinator	5/2008	314-429-4079	314-495-7252	2429 Walton
Phillip Burke	Floodplain Administrator	5/2008	314-429-4079	314-495-7252	2429 Walton
Phillip Burke	Data Administrator & Webmaster	5/2008	314-429-4079	314-495-7252	2429 Walton
Tom Drennan	Sewer Lateral Administrator	5/2008	314-423-9394	314-570-5057	2491 Hartland
Joy Drennan	Community Block Grant Administrator	5/2008	314-423-9394	314-570-3556	2491 Hartland

Zoning Commission (5 members, 5 year terms)

Name	Position	Term Ends	Phone	Mobile Phone	Address
Raymond W. Baumann	Member	5/2008	314-427-3034		2439 Ashland
Robert Conway	Member	5/2009	314-423-7982		2444 Northland
Jack E. Howard	Secretary	5/2010	314-428-8745		2405 Oakland
Kevin Liebig	Chairman	5/2011	314-429-3708		2504 Brown
		5/2012			

Board of Adjustment (5 members, 5 year terms)

Name	Position	Term Ends	Phone	Mobile Phone	Address
Terry A. Heil	Chairman	5/2008	314-429-1276		8605 Graceland
Daryl Cimaglia	Member	5/2009	314-428-4929		2484 Brown
Joseph E. Bales	Secretary	5/2010	314-423-5220		2461 Ashland
Robert M. Nagle	Member	5/2011	314-427-8109		2468 Oakland
Jena Vaughn	Member	5/2012	314-426-6702		2487 Hartland

Human Rights Commission (3 members, 3 year terms)

Name	Position	Term Ends	Phone	Mobile Phone	Address
Phillip Burke	Chairman	5/2008	314-429-4079	314-495-7252	2429 Walton
Robert Fitzgerald	Secretary	5/2009	314-429-3642		2419 Ashland
Tom Drennan	Member	5/2010	314-423-9394	314-570-5057	2491 Hartland

State Of The Village Of Sycamore Hills

Introduction

First of all I wish to congratulate our reelected and newly elected officials. I also want to thank all the trustees for your choice to serve the community.

Today I want to lay out some of the positive values of our village, some of the problems we face, and some short and long range plans I hope to implement.

Village Statistics

Our city has 722 citizens, 289 households, with a median household income of \$41,146 and a median age of 37. 2% of our community lives at the level of poverty, and approximately 12% of our residences are rented. Our village runs a budget in the black; we have no outstanding bond issues or debts.

Village Infrastructure

In the last few years we have replaced most of the signage in our community, and painted rusted posts. I believe things like that improve the look of the village. Our streets are among the widest in the area at 60 feet. We have been able to keep our streets in fairly good condition through small projects, such as the Oakland Storm water project, and contracting for small repairs. Our engineers from Weis Design Group have been invaluable for advice on street and sewer engineering. They are a phone call away for a quick answer to any question, and act as our interface to the various utilities and contractors. We have started a long range program of sidewalk replacement, with odd addresses in odd years, and even addresses in even years. We have also added several hundred feet of new sidewalk in the last few years, a task we need to continue, especially by the middle school and church. Currently we have no long range plans for street repairs and replacement. It is essential we come up with a long range plans for street repairs and to apply for grants to help with these repairs. Our current budget and income will never allow us to fund these repairs.

Contracts

We contract out our police services, trash hauling services, snow plowing, and office rent. All of these contracts are due this year for renewal. I would like to change some of the contractual terms to line up with our fiscal year for easier accounting.

Safety

Our neighborhood is safe with a low crime rate. We have a good working relationship with the St. John Police Department and the citizens approve of their services. I believe we should continue our services with the St. John Police Department. I think we need to come up with a detailed emergency plan for natural or man made disasters.

Trees

Over the last few years we have been proactive in removing dead trees. This was based upon an arborist review about 8-10 years ago. We have not done as well planting replacement trees until recently. I believe we should set a goal to plant 10 trees each year, work with a certified arborist for another tree review, and take advantage of various grants available. A long range plan for removal and planting of trees should be prepared with specific tasks occurring each year. One option is to consider becoming a Tree City USA which can provide additional discounts for tree purchases and other benefits. Trees increase our property values, add shade, and provide a better look to our city.

Housing Stock

One of my big concerns is the decline of our housing stock. Robert Poteet, our St. John Building Inspector spoke to us in the past with his concerns. We need to enforce our current ordinances and consider new ones. It have become beyond the ability of our trustees to enforce these building ordinances on a daily basis. Vacant, dilapidated, and foreclosed houses are especially troublesome. Each violation entails hours in preparation, citing, and follow up. I believe we should consider contracting with a third party to perform these services. In the last year I have met with St. John Officials Terry Milam, City Administrator; Jim Phillips, Director of Public Works, and Robert Poteet, Building Inspector. They would be willing to enter into a contract for these services. This will require some ordinance changes and legal restrictions before implementation. We should consider this in the next several months. I believe this is important to retain our property values.

Code Enforcement

Another issue we face is enforcement of other ordinances, such as our Portable Storage Container Ordinance. We require a daily review of each street to look for these items so the appropriate permits can be issued and violators fined. New residents are discouraged at the long process to receive building inspections and occupancy permits. Procedures need to be written and followed for these items, and information about home buying and selling added to the web site. I believe some of the code enforcement should be contracted to a third party. Other permits are better handled with a face of the village.

Long Term Goals

As most of you know, we have acquired a lot on Lackland Road. We have a yearly expense on the maintenance of this property, and it is often used as a dumping site. I believe we should consider the sale of this property to gain real estate taxes and reduce our costs. I also believe that as a small city it will soon be difficult to maintain our current independence. We have a difficult time just finding individuals willing to serve as trustees. In the last two elections we have not been able to field a full list of candidates for trustee openings. I think ultimately we should consider merging with another city. The next time we would be able to do this is when the boundary commission starts meeting again in 2012. This is a 5 year process. Before then, I think we should consider modifying some of our boundaries with our adjoining cities. This includes redrawing the lines near I-170 with Charlack, and aligning property lines with the Overland boundary on Brown Road. Neither of these cases is a net gain or loss in income to my knowledge. I think we should also consider transferring land to Overland including the churches in the Lackland/Midland triangle, and the 4 homes on Sycamore Court. The latter would require approval of homeowners. They are isolated from the rest of our village, but share a street with other Overland homes. I know any talk of merging with another city will be controversial, but it would be irresponsible of us not to consider the long term benefits for our citizens.

Taxes

In the next few years I believe we should compare our tax rates to neighboring cities and align to a common median among those. Currently our costs are rising faster than our income. We need to continue to provide services to our citizens in a fiscally responsible matter.

Trustees

Each of you has decided to work diligently for the good of the community for very little recognition and compensation. I thank you all for your time and talents. I would request that each trustee comes prepared for the meeting and is present when we start at 7pm. If you will be tardy or absent please leave a message on the village answering machine. If you are going on vacation please write your travel dates on the white board. Please respect each member on the board, and act with dignity and professionalism with your constituents. Starting with this term all my correspondence to trustees will be through email. Each trustee has an email account through the village web hosting. I ask that each trustee monitor your email at least twice weekly and your inbox in the office on a regular basis. I believe all of us have access to computers at home. I can help you set up your home computer to monitor village email. I request that each trustee submit a written report detailing their activities since the previous meeting and email them to the clerk for preparation for the meeting. These will be due the Monday prior to the meeting.

Summary

In the last several years I believe we have provided some great improvements for the citizens of our community. We have a plan to replace sidewalks on a regular basis, have improved pedestrian areas of the village, and created a web site and email addresses for the citizens to contact us. We have a talented group of trustees and other village officials. I look forward to working with each of you over the next year.

The regular monthly meeting of the Board of Trustees of the Village of Sycamore Hills, St. Louis County, Missouri was held Thursday evening, June 21, 2007 in the Educational Building of Calvary United Church of Christ, 2501 Hartland Avenue. The meeting was called to order at 7:00 pm. Trustees present were Chairman Phillip Burke, Police Commissioner Robert Fitzgerald, Finance Commissioner Carrie Logan, and Street Commissioner Tom Drennan. Deputy Clerk Joy Drennan and Attorney James Durham were also present. Health Commissioner Jeffrey Weaver was excused. The meeting opened with the Pledge of Allegiance.

Amendment of Agenda:

The agenda was modified as follows:

1. Under New Business, move item 1 "Waste Removal Bids" after the appointment of Clerk.
2. Under New Business, add item 4 "Renewal of Business License".

Robert Fitzgerald made the motion to accept the agenda as amended; Tom Drennan seconded the motion. The motion carried unanimously.

Moment of Silence in Memory of Clerk Fred Batcher

A moment of silence was observed for the passing of Fred Batcher, who served as Village Clerk for 55 years.

Appointment of Clerk:

Chairman Phillip Burke appointed Joy Drennan to serve as village clerk. The position of deputy clerk will remain unfilled. Carrie Logan motioned to approve this appointment; Robert Fitzgerald seconded the motion. The motion carried unanimously.

Public Hearing - Community Development Block Grant

The public hearing was called to order at 7:30 pm. Joy Drennan explained the various eligible expenditures. Only Walton Road and parts of Graceland fit the income guidelines, however sidewalk improvements throughout the village are allowed.

Carrie Logan made the motion to use the \$20,000 in CDBG for sidewalk improvements in the village; Tom Drennan seconded the motion. The motion carried unanimously.

The hearing was adjourned at 7:34 pm.

Approval of Prior Month's Minutes:

A motion was made by Robert Fitzgerald and seconded by Tom Drennan to approve the minutes of the May 17, 2007 meeting. The motion carried unanimously.

Presentation and Payment of Bills:

Bills in the amount of \$12,399.60 were presented by Treasurer Joy Drennan. The following warrants (checks) are included in this month's disbursement:

- 6196 (2847) Phillip Burke - purchase of office supplies (\$26.75)
- 6198 (2849) Scott's Landscaping - mowing of 2436 Brown Road (\$100.00)
- 6199 (2850) Petrov Bros. Tree Service - Evergreen spraying (\$140.00)
- 6200 (2851) Lipic's Recognition - Name badge (\$42.88)

Carrie Logan made a motion to pay the bills as presented; Robert Fitzgerald seconded the motion. The motion carried unanimously.

Reports of the Chairman and Commissioners:

Reports were submitted by the Chairman and the Commissioners.

Finance Commissioner Carrie Logan reported our account balances:

- St. Johns Bank (Checking) \$71,721.08 (May 2007)
- A. G. Edwards (Money Market) \$122,696.46 (May 2007)
- A. G. Edwards (Sewer Lateral) \$31,180.04 (May 2007)

Tom Drennan received clarification on handling dead trees on residential property. Ordinance 273 is the enforcing ordinance. If there is no response from the homeowner the village can remove the tree, bill the

homeowner or put a lien on the property. AmerenUE will be contacted to see if they will remove any dead trees near the power lines.

It was noted that 2438 Oakland and 2460 Ashland are in disrepair. Several ordinances were referenced that can be used to enforce these problems. It was suggested we contract with the St. John inspector for an inspection of 2438 Oakland to determine the condition of the structure.

Phillip Burke reported that Weis Design Group has nearly finished preliminary drawings for new sidewalks along Graceland by the middle school.

Robert Fitzgerald noted that the St. John Police Department is still unable to detail the number of tickets written or the payments received while they integrate their new process.

Attorney Jim Durham announced that he will resign in September 2007. He provided recommendations for a new village attorney.

Carrie Logan made a motion to accept the reports as presented; Tom Drennan seconded the motion. The motion carried unanimously.

Discussion from the Floor:

There was no discussion from the floor.

Old Business:

1. Investment Strategy (Carrie Logan)

- a. Results from CD renewal.

Certificates of Deposit were purchased through A.G. Edwards. The remainder of the previously matured CD is in our Money Market Account.

Amount	Maturity Date
\$40,000	9-10-07
\$30,000	12-05-07
\$30,000	2-29-08

New Business:

1. Waste Removal Bids (Phillip Burke)

- a. Select a waste removal company.

Mr. Dan Hannah representing Waste Management (WM) and Mr. Tony Lamantia from Allied Waste were present.

Mr. Hannah spoke first. He mentioned that WM has a long history with the village. WM will add to their proposal to provide 65 gallon recycling carts to each home at no cost. They would also be responsible for the repair and replacement of any damaged containers. Appliances are removed by appointment using a third party appliance recycling company. One bulky item will be allowed at the curb each week. If the item is heavy an appointment will be required to allow for additional manpower. Any bins requested by the resident are billed directly to the resident on a monthly basis. Single stream recycling is used and includes plastics 1-5 and 7. They will also provide 96 gallon totes for the city as required. A route supervisor will be assigned to our account.

Mr. Tony Lamantia from Allied Waste spoke next. They will also provide 65 gallon recycling carts to each home at no cost but will apply for grants to pay for the carts. The carts would not be available until mid year of 2008 so Allied will provide 18 gallon bins until the containers are available. They also will provide maintenance for the carts which come with a 10 year warranty from the manufacturer. Each cart will be printed with the acceptable items for the single stream recycling. The nearby cities of Overland, St. John, and Vinita Park are currently served by Allied. They also will distribute educational material to homeowners including dry erase boards as part of the grant. They will also provide 96 gallon totes for the city as required. A route supervisor will be assigned to our account.

The trustees noted that the two companies are evenly matched with features and pricing and the village has an established working relationship with Waste Management. The educational material that will be distributed to each homeowner and imprinting of recycling information on the 65 gallon bins by Allied Waste was deemed to be important to reducing the waste stream of the village. The

early pickup times and recent delays in pickup by Waste Management were also noted. It was decided that pickup of trash and compost on different days would be preferred, so the same container may be reused.

Carrie Logan motioned to use Allied Waste with pickup of Waste and Compost on different days, recycling to occur on one of those same days. Tom Drennan seconded the motion. The motion carried unanimously.

Jim Durham will prepare an ordinance to execute a contract with Allied Waste during the July meeting.

2. Liens or Special Tax Assessments (Phillip Burke)

- a. Process for recovering costs from delinquent properties.

Joy Drennan noted that 2455 Northland is closing and we will receive reimbursement for animal removal through Old Republic Title. A letter should be composed from the village acknowledging this settles our claim against property. Due process is required for all liens placed by the village. St. John uses tax assessments instead of liens to recoup costs on delinquent properties. We will look into adopting a similar ordinance.

3. Open Meeting Ordinance (Phillip Burke)

- a. Establishing a policy for open meetings and records

Jim Durham prepared a resolution establishing this policy. The resolution was modified to set the fees for research and copying and will be presented to the trustees for a vote in July. The board was reminded that any emails sent to more than one trustee should also include a CC to the village clerk.

4. Renewal of Business License (Phillip Burke)

- a. Renew of license for The Fun House, 8900 Midland.

A motion to renew the temporary business license for "The Fun House" expiring on December 31, 2007 was made by Carrie Logan and seconded by Tom Drennan. The motion carried unanimously.

The motion for adjournment was made by Carrie Logan and seconded by Tom Drennan. The motion carried unanimously. Adjournment was at 8:59 pm.

Attested by:

Joy Porter Drennan
Village Clerk

The regular monthly meeting of the Board of Trustees of the Village of Sycamore Hills, St. Louis County, Missouri was held Thursday evening, July 19, 2007 in the Educational Building of Calvary United Church of Christ, 2501 Hartland Avenue. The meeting was called to order at 7:00 pm. Trustees present were Chairman Phillip Burke, Police Commissioner Robert Fitzgerald, Health Commissioner Jeffrey Weaver, Finance Commissioner Carrie Logan, and Street Commissioner Tom Drennan. Clerk Joy Drennan and Attorney James Durham were also present. The meeting opened with the Pledge of Allegiance.

Amendment of Agenda:

The agenda was modified as follows:

1. Under New Business, add item 3 "Police Contract".

Carrie Logan made the motion to accept the agenda as amended; Tom Drennan seconded the motion. The motion carried unanimously.

Approval of Prior Month's Minutes:

A motion was made by Robert Fitzgerald and seconded by Tom Drennan to approve the minutes of the June 21, 2007 meeting. The motion carried unanimously.

Presentation and Payment of Bills:

Bills in the amount of \$11,360.93 were presented by Treasurer Joy Drennan. The following warrants (checks) are included in this month's disbursement:

- 6217 (2868) Jeffrey Weaver - Compensation for missed June meeting (\$25.00)

Tom Drennan made a motion to pay the bills as presented; Carrie Logan seconded the motion. The motion carried unanimously.

Reports of the Chairman and Commissioners:

Reports were submitted by the Chairman and the Commissioners and are attached as Appendix A.

Tom Drennan made a motion to accept the reports as presented; Robert Fitzgerald seconded the motion. The motion carried unanimously.

Discussion from the Floor:

Capt. Morris noted that National night out will be celebrated at St. John Park on August 7; Sycamore Hills residents are welcome. August 3 is the 12th annual DARE golf tournament, contact the St. John Police Department for details.

Old Business:

1. **Waste Contract** (*Jeffrey Weaver*)
 - a. Contract with Allied Waste. (Bill 424, Ord. 415).

Note: Bill 423 was presented but not adopted in the past.

Clerk Joy Drennan read the ordinance by title. The following amendments were added including:

- *Trash pickup on Monday*
- *Recycle pickup on Monday*
- *Yard Waste pickup on Tuesday*
- *65 gallon recyclable containers will be given to each resident at start of service*
- *Pickup will start no earlier than 6:30 am*

Carrie Logan made the motion to adopt Bill 424 as amended, Tom Drennan seconded the motion. The amendments were adopted unanimously.

The vote on the said motion was as follows on the first reading:

Voting "Yea"	Voting "Nay"	Trustees Abstaining
Phillip Burke	None	None
Robert Fitzgerald		
Jeffrey Weaver		
Carrie Logan		
Tom Drennan		

The vote on the said motion was as follows on the second reading:

Voting "Yea"	Voting "Nay"	Trustees Abstaining
Tom Drennan	None	None
Carrie Logan		
Jeffrey Weaver		
Robert Fitzgerald		
Phillip Burke		

Thereupon Bill 424 was declared to be duly enacted as ordinance 415.

2. Open Meeting Ordinance (Phillip Burke)

- a. Establish a policy for open meetings and records (Res. 0701).

Robert Fitzgerald made a motion to continue this until the August meeting. Carrie Logan seconded the motion and it passed unanimously.

New Business:

1. Church Lease Agreement (Phillip Burke)

- a. Renew church lease.

Robert Fitzgerald made a motion to accept the lease agreement; Tom Drennan seconded the motion. The motion passed unanimously.

2. Building Codes (Phillip Burke)

- a. Adopt St. Louis County Building Codes. (Bill 425, Ord. 416).

St. Louis county has updated their code into 3 chapters, this ordinance adopts their code.

Clerk Joy Drennan read the ordinance. Carrie Logan motioned to adopt Bill 425. Tom Drennan seconded the motion.

The vote on the said motion was as follows on the first reading:

Voting "Yea"	Voting "Nay"	Trustees Abstaining
Phillip Burke	None	None
Robert Fitzgerald		
Jeffrey Weaver		
Carrie Logan		
Tom Drennan		

The vote on the said motion was as follows on the second reading:

Voting "Yea"	Voting "Nay"	Trustees Abstaining
Tom Drennan	None	None
Carrie Logan		
Jeffrey Weaver		
Robert Fitzgerald		
Phillip Burke		

Thereupon Bill 425 was declared to be duly enacted as ordinance 416.

3. Police Contract (Robert Fitzgerald)

- a. Contract with St. John Police Department. (Bill 426, Ord. 417).

The new contract is a 3.4% increase from the previous year. This contract is effective September 1, 2007 through March 31, 2008. Capt. Morris noted that fuel costs, health care, overtime costs, crime statistics, and disasters are hard to predict in the future so five year contract expenses can't be estimated accurately for a fixed amount each year. The board requested that Capt. Morris contact Chief Milam to offer a contract with a maximum percentage increase over 5 years to start on April 1, 2008 as in previous contracts.

Clerk Joy Drennan read the ordinance. Carrie Logan motioned to adopt Bill 426. Robert Fitzgerald seconded the motion.

The vote on the said motion was as follows on the first reading:

Voting "Yea"	Voting "Nay"	Trustees Abstaining
Phillip Burke	None	None
Robert Fitzgerald		
Jeffrey Weaver		
Carrie Logan		
Tom Drennan		

The vote on the said motion was as follows on the second reading:

Voting "Yea"	Voting "Nay"	Trustees Abstaining
Tom Drennan	None	None
Carrie Logan		
Jeffrey Weaver		
Robert Fitzgerald		
Phillip Burke		

Thereupon Bill 426 was declared to be duly enacted as ordinance 417.

Jeffrey Weaver announced he will be resigning his trustee position effective July 19, 2007.

The motion for adjournment was made by Carrie Logan and seconded by Tom Drennan. The motion carried unanimously. Adjournment was at 8:10 pm.

Attested by:

Joy Porter Drennan
Village Clerk

Work Session Minutes

1. Address change notifications through AmerenUE (Joy Drennan).

Through AmerenUE we can obtain a successors report which would allow us to learn of any changes in occupancy. The annual cost is \$150. Joy will contact the gas company to see if a similar report is available through them. Any adoption would require approval by ordinance.

2. Consider naming a street in memory of Fred Batcher (Phillip Burke).

- a. From Graceland northbound on Hartland.
- b. Use a blue or brown street name sign with "Fred Batcher Way".

Phillip will order a sign with "Fred Batcher Way" on it for posting at the corner of Graceland and Hartland.

3. Review Graceland Avenue sidewalk plans (Phillip Burke).

- a. Consider decorative streetlights and signage.
- b. Include crosswalk painting.

The drawings were reviewed by the trustees. Decorative lighting, crosswalk painting, stop bar painting, and storm cover inlet modifications were noted. Phillip will act as liaison to pass this information on to Weis Design Group.

Chairman - Phillip Burke

1. Completed the TRIM grant application to the Department of Natural Resources. Requested the full amount of \$10,000. Grants to be issued in September. Thanks to Joy Drennan for assistance on this grant application.
2. Reviewed drawings from Mike Shillito of Weis Design Group concerning sidewalk replacement for 2007.
3. Requested a 4 1/2 year contract from the City of St. John for police services to line up with our fiscal year.
4. Attended the Mayoral Institute for Weapons of Mass Destruction and Terrorism Incident Preparedness Seminar in Collinsville Illinois on Saturday July 14. The 6 hour seminar was sponsored by STARRS (St. Louis Area Regional Response System).
5. I will not be at the August 16 meeting. Robert Fitzgerald will serve as chairman during my absence.

Finance Commissioner – Carrie Logan

Account Balances:

- St. Johns Bank (Checking) \$71,721.08 (June 2007)
- A. G. Edwards (Money Market) \$122,810.56 (June 2007)
- A. G. Edwards (Sewer Lateral) \$32,292.26 (June 2007)

Street Commissioner – Tom Drennan

Nothing to report.

Building Commissioner – Tom Drennan

1. Walked village with Chairman Burke, noting various code violations, dangerous trees.
2. Letters drafted to residents for dangerous trees.
(2497 Ashland, 2486 Ashland, 2487 Ashland, 2404 Ashland, 2448 Northland)
3. Spoke to resident at 2487 Ashland regarding dead tree in backyard.

Occupancy Permit Applications / Permits Issued:

Date	Address	Name(s)	Number of Adults	Number of Children (<17)
None issued				

Vacant Homes:

Address	Status
2430 Ashland	stickered
2460 Ashland	stickered
2485 Ashland	stickered
2436 Brown	stickered
8836 Graceland	stickered
2447 Hartland	stickered
2438 Oakland	stickered
2421 Walton	stickered
2411 Oakland	stickered

Building Inspections:

Date	Address	Name(s)	Status
07/03/2007	8611 Graceland	Peter Larsen	Requested Home Inspection/ Passed
07/04/2007	2424 Hartland	Richard Crispell	Requested Home Inspection

Status is one of: Requested Inspection, Failed Inspection, Re-inspection Requested, Inspection Passed

Sewer Lateral Administrator – Tom Drennan

No requests this period.

Police Commissioner – Robert Fitzgerald

- Spoke with Chief Milam regarding the new police contract. Chief Milam will be present at board meeting to explain contract.
- Complaint from resident regarding cars parked on front lawn at 2404 Brown Rd.

Police Report Summary	Reporting Period: March 30-June 1, 2007
Contact Patrol	97 hours
Time at call site	22 hours
Tickets issued	51
Payments received	\$1880.00

Health Commissioner - Jeff Weaver

- Quiet month...no complaints registered at village hall.

Rodent Poison Requested:

Date	Address	Name(s)
None Issued		

Health Code Inspections:

Date Reported	Name & Address / Violation	Date & Action Taken	Date of Follow-up	Resolution / Actions
3/28/2007	2455 Northland	4/2 -letter to Bank of New York 4/3 -PB inspected 4/25 -second letter sent, plus emails PB draining pool, dead animals removed by Critter Control 5/3 -research who paid taxes, Countrywide, took pics, etc (see folder) 5/7 -continued contact with Countrywide 5/17 -property cleaned 5/18 -faxed Critter control invoice to Countrywide for payment 5/22 -property checked/PICS TAKEN	monitor	RESOLVED MONITOR Reimbursement rec'd for carcass removal.(\$209.00)

Date Reported	Name & Address / Violation	Date & Action Taken	Date of Follow-up	Resolution / Actions
5/2/2007	2439 Brown Road has rats	5/2-returned call, called Jeff (left message) 6/5-resident called, called JW left message		RESOLVED - 6/12
5/12/2007	2436 Brown Road	5/12-attempts made to find out owner/PICS TAKEN neighbors stated just packed and left 5/13-inspected, photos taken. Countrywide is lender, not in foreclosure yet 5/21-called Scott's to mow 5/23-grass has been cut, still waiting to go into foreclosure	monitor	RESOLVED (for now) monitor and f/u on foreclosure
5/21/2007	2478 Northland Ave. has rats, needs Critter Control	5/21-called Jeff		RESOLVED
5/21/2007	2517 Brown Road	5/22-inspected, photo taken. 5/23-letter sent	5/30/2007	RESOLVED
5/28/2007	2447 Hartland Avenue	5/30/07-inspected, photos taken 5/31/07-letter sent, research to find owner 6/2-owner called, will take care of grass. Has been injured	6/8/2007	RESOLVED
6/2/2007	2438 Oakland, high grass, tree debris	6/4-letter sent, owner researched no other mailing address 6/14- Neighbor at 2432 (Mrs. Jay) stated the house has been vacant for over 3 years after a fire. She stated that the owner comes by and gets mail a couple times a week. During inspection found two appliances in backyard, back steps falling away from porch. Neighbor stated foundation below grade is caving in.	6/15/2007	On going issue
6/2/2007	2460 Ashland high grass, tree debris	6/4-letter sent, owner researched no other mailing address 6/14-neighbor stated that owner was in Life Care Center and he believes home will go to the state. She is on Medicare and out of money. Wilma Bales was her guardian before her death. Home still has all furniture, etc.	6/15/2007	On going
6/5/2007	2445 Brown Rd, has rats	6/5-returned call, left message for JW		RESOLVED

The regular monthly meeting of the Board of Trustees of the Village of Sycamore Hills, St. Louis County, Missouri was held Thursday evening, August 16, 2007 in the Educational Building of Calvary United Church of Christ, 2501 Hartland Avenue. The meeting was called to order at 7:01 pm. Trustees present were Police Commissioner Robert Fitzgerald, Finance Commissioner Carrie Logan, and Street Commissioner Tom Drennan. Clerk Joy Drennan and Attorney James Durham were also present. Chairman Phillip Burke was excused. Robert Fitzgerald served as Chairman Pro Tempore. The meeting opened with the Pledge of Allegiance.

Amendment of Agenda:

The agenda was modified as follows:

1. "Approval of Prior Month's Minutes" was moved to after "Amendment of Agenda".
2. "Oath of Office" was moved to precede the "Tax Rate Hearing".
3. Added "Video Services Agreement" as item 2 under "New Business".
4. Added "Overland Lions Fair" as item 3 under "New Business".

Carrie Logan made the motion to accept the agenda as amended; Tom Drennan seconded the motion. The motion carried unanimously.

Approval of Prior Month's Minutes:

A motion was made by Tom Drennan and seconded by Carrie Logan to approve the minutes of the July 19, 2007 meeting. The motion carried unanimously.

Oath of Office:

Upon recommendation of Chairman Burke, Mr. Kevin Liebig, 2504 Brown Road, was introduced to the board of trustees. After introductions a motion was made by Tom Drennan and seconded by Carrie Logan to appoint Mr. Liebig to the vacated trustee position with the appointment expiring with the April 2008 election. The motion carried unanimously. The Oath of Office was administered by the Village Clerk. Mr. Liebig will serve as health commissioner.

Tax Rate Hearing:

The tax rate hearing was called to order at 7:09 pm. The 2006 and 2007 tax rates are shown in the table below. Rates are per \$100 assessed valuation.

	Residential	Commercial	Personal Property
2006 General Tax Rate	0.2020	0.2610	0.2530
2006 Health Tax Rate	0.0940	0.1210	0.1180
2006 Total Tax Rate	0.2960	0.3820	0.3710
2007 General Tax Rate	0.1660	0.2400	0.2530
2007 Health Tax Rate	0.0770	0.1110	0.1180
2007 Total Tax Rate	0.2430	0.3510	0.3710

Tom Drennan motioned Bill 427 setting these proposed tax rates. Carrie Logan seconded the motion.

The vote on the said motion was as follows on the first reading:

Voting "Yea"	Voting "Nay"	Trustees Abstaining
Robert Fitzgerald	None	None
Carrie Logan		
Tom Drennan		
Kevin Liebig		

The vote on the said motion was as follows on the second reading:

Voting "Yea"	Voting "Nay"	Trustees Abstaining
Kevin Liebig	None	None
Tom Drennan		
Carrie Logan		
Robert Fitzgerald		

Thereupon Bill 427 was declared to be duly enacted as ordinance 418.

The Tax Rate Hearing was adjourned at 7:17 pm.

Presentation and Payment of Bills:

Bills in the amount of \$12,021.11 were presented by Treasurer Joy Drennan. The following warrants (checks) are included in this month's disbursement:

- 6232 (2883) Suburban Journals - Advertisement for CDBG hearing (\$180.18)

Tom Drennan made a motion to pay the bills as presented; Carrie Logan seconded the motion. The motion carried unanimously.

Reports of the Chairman and Commissioners:

Reports were submitted by the Chairman and the Commissioners and are attached as Appendix A.

Carrie Logan made a motion to accept the reports as presented; Tom Drennan seconded the motion. The motion carried unanimously.

Discussion from the Floor:

Chief Terry Milam from the city of St. John presented the signed police contracts. He requested the contract be amended to \$35/day instead of \$25/day for prisoner retention. The village attorney stated a motion in the minutes would suffice. Tom Drennan made a motion to pay \$35/day for prisoner retention, Carrie Logan seconded the motion. The motion carried unanimously.

Chief Milam also noted that National Night out was cancelled and will be rescheduled.

Old Business:

1. **Open Meeting Ordinance** (*Robert Fitzgerald*)
 - a. Establish a policy for open meetings and records (Res. 0701).

This item was tabled.

New Business:

1. **Code Enforcement** (*Tom Drennan*)
 - a. 2512 Brown Road.

Mr. Liebig described the condition of the property including a partially collapsed garage with holes in the roof, wildlife living in the garage, and unfinished roofing on the house. Ordinances 273 and 225 will be used to list the deficiencies and the abatement time frame. Mr. Milam stated that Mr. Poteet, the City of St. John building inspector could go on the property since there is no gate. The board gave voice affirmation to spend \$25 for the City of St. John to perform an inspection on the property.

2. **Video Services Agreement**

After discussion about the various options for the village, our attorney will review the model ordinances and tailor them for our needs. He recommended not signing the agreement with Curtis, Hoetting & O'Keefe for the present time.

3. **Overland Lions Fair** (*Robert Fitzgerald*)
 - a. August 24-26.

Barricades will be placed at each end of Walton, Oakland, and Ashland on Thursday August 23. The village will also allow 2500 Hartland Avenue to be barricaded for traffic control during a church function on Sunday August 26.

The motion for adjournment was made by Carrie Logan and seconded by Kevin Liebig. The motion carried unanimously. Adjournment was at 8:06 pm.

Attested by:

Joy Porter Drennan
Village Clerk

Work Session Minutes

There was not a work session.

Chairman - Phillip Burke

1. Continued working with Mike Shillito of Weis Design Group concerning sidewalk replacement for 2007. The main issues yet to be resolved are the lighting costs with AmerenUE and areas the school district may want to append to our project at their cost.
 2. I will not be at the August 16 meeting. Robert Fitzgerald will serve as chairman during my absence.
 3. I am looking for a new village attorney.
 4. A candidate has been identified to serve as trustee when Jeff Weaver has submitted a written resignation.
-

Finance Commissioner – Carrie Logan

Account Balances:

- St. Johns Bank (Checking) \$ 77,223.47 (July, 2007)
 - A. G. Edwards (Money Market) \$123,316.74 (July, 2007)
 - A. G. Edwards (Sewer Lateral) \$ 31,516.53 (July, 2007)
-

Street Commissioner – Tom Drennan

1. Barricaded a portion of Northland after tree from private property fell in street. Spoke with residents about timeframe to remove limbs from street.
 2. Inspected each street twice following that occurred on 8/12-8/13/2007. Removed branches and limbs from street.
-

Building Commissioner – Tom Drennan

1. Working with residents regarding removal of dead trees on private property.

Occupancy Permit Applications / Permits Issued:

Date	Address	Name(s)	Number of Adults	Number of Children (<17)
7/23/2007	8611 Graceland	Angelica Smith	1	none

Vacant Homes:

Date	Address	Status
Not available	2430 Ashland	stickered
06/02/2007	2460 Ashland	stickered
06/02/2007	2485 Ashland	stickered
05/22/2007	2436 Brown	stickered
05/29/2007	8836 Graceland	stickered
05/31/2007	2447 Hartland	stickered
06/02/3007	2438 Oakland	stickered
06/02/2007	2421 Walton	stickered
Not available	2411 Oakland	stickered

Building Inspections:

Date	Address	Name(s)	Status
8/14/2007	2431 Oakland	Barbara Berg	Requested Home Inspection/ Passed

Status is one of: Requested Inspection, Failed Inspection, Re-inspection Requested, Inspection Passed

Sewer Lateral Administrator – Tom Drennan

No requests this period.

Police Commissioner – Robert Fitzgerald

1. Contracts mailed to City of St. John for their signatures.
2. Letters to surrounding communities regarding street closures for Lions Fair.
3. Copy of parking permit given to Chief Milam.
4. Discussed with Chief Milam monthly police reports.

Police Report Summary	Reporting Period: July 1-31, 2007
Contact Patrol	88.56 hours
Time at call site	18.05 hours
Tickets issued	35
Payments received	\$1733.93

Health Commissioner – Tom Drennan

1. Tom Drennan is serving as temporary health commissioner until appointment of new trustee.
2. Quiet month...no complaints registered at village hall.

Rodent Poison Requested:

Date	Address	Name(s)
None issued		

Health Code Inspections:

Date Reported	Name & Address / Violation	Date & Action Taken	Date of Follow-up	Resolution / Actions
3/28/2007	2455 Northland	4/2 -letter to Bank of New York 4/3 -PB inspected 4/25 -second letter sent, plus emails PB draining pool, dead animals removed by Critter Control 5/3 -research who paid taxes, Countrywide, took pics, etc (see folder) 5/7 -continued contact with Countrywide 5/17 -property cleaned 5/18 -faxed Critter control invoice to Countrywide for payment 5/22 -property checked/PICS TAKEN	monitor	RESOLVED MONITOR Reimbursement rec'd for carcass removal.(\$209.00)
5/2/2007	2439 Brown Road has rats	5/2 -returned call, called Jeff (left message) 6/5 -resident called, called JW left message		RESOLVED - 6/12

Date Reported	Name & Address / Violation	Date & Action Taken	Date of Follow-up	Resolution / Actions
5/12/2007	2436 Brown Road	5/12-attempts made to find out owner/PICS TAKEN neighbors stated just packed and left 5/13-inspected, photos taken. Countrywide is lender, not in foreclosure yet 5/21-called Scott's to mow 5/23-grass has been cut, still waiting to go into foreclosure	monitor	RESOLVED (for now) monitor and f/u on foreclosure
5/21/2007	2478 Northland Ave. has rats, needs Critter Control	5/21-called Jeff		RESOLVED
5/21/2007	2517 Brown Road	5/22-inspected, photo taken. 5/23-letter sent	5/30/2007	RESOLVED
5/28/2007	2447 Hartland Avenue	5/30/07-inspected, photos taken 5/31/07-letter sent, research to find owner 6/2-owner called, will take care of grass. Has been injured	6/8/2007	RESOLVED
6/2/2007	2438 Oakland, high grass, tree debris	6/4-letter sent, owner researched no other mailing address 6/14- Neighbor at 2432 (Mrs. Jay) stated the house has been vacant for over 3 years after a fire. She stated that the owner comes by and gets mail a couple times a week. During inspection found two appliances in backyard, back steps falling away from porch. Neighbor stated foundation below grade is caving in.	6/15/2007	On going issue
6/2/2007	2460 Ashland high grass, tree debris	6/4-letter sent, owner researched no other mailing address 6/14-neighbor stated that owner was in Life Care Center and he believes home will go to the state. She is on Medicare and out of money. Wilma Bales was her guardian before her death. Home still has all furniture, etc.	6/15/2007	On going
6/5/2007	2445 Brown Rd, has rats	6/5-returned call, left message for JW		RESOLVED

The regular monthly meeting of the Board of Trustees of the Village of Sycamore Hills, St. Louis County, Missouri was held Thursday evening, September 20, 2007 in the Educational Building of Calvary United Church of Christ, 2501 Hartland Avenue. The meeting was called to order at 7:00 pm. Trustees present were Police Commissioner Robert Fitzgerald, Street Commissioner Tom Drennan, Health Commissioner Kevin Liebig and Chairman Phillip Burke. Clerk Joy Drennan and Attorney James Durham were also present. Finance Commissioner Carrie Logan was excused. The meeting opened with the Pledge of Allegiance.

Amendment of Agenda:

There were no amendments to the agenda.

Approval of Prior Month's Minutes:

A motion was made by Tom Drennan and seconded by Robert Fitzgerald to approve the minutes of the August 16, 2007 meeting. The motion carried unanimously.

Presentation and Payment of Bills:

Bills in the amount of \$12,348.14 were presented by Treasurer Joy Drennan. The following warrants (checks) are included in this month's disbursement:

- 6241 (2894) City of St. John for building inspections (\$125.00)
- 6246 (2901) Annual dues for Mayors of Small Cities (\$50.00)
- 6252 (2905) Forest ReLeaf for the purchase of trees (\$250.00)

Robert Fitzgerald made a motion to pay the bills as presented; Kevin Liebig seconded the motion. The motion carried unanimously.

Reports of the Chairman and Commissioners:

Reports were submitted by the Chairman and the Commissioners and are attached as Appendix A.

Tom Drennan asked if the streets need to be barricaded for the Overland Autumn in the Park celebration. The village will not close the streets for this event. Tom Drennan made a motion to accept the reports as presented; Robert Fitzgerald seconded the motion. The motion carried unanimously.

Discussion from the Floor:

The City of St. John representative asked if the inspection for 2512 Brown had occurred. Mr. Poteet will be contacted to find the status. Captain Morris requested that during the next Overland Lions Fair in Norman Myers Park the barricades should be put up earlier. There were questions concerning some automobile vandalism on the south end of Hartland. It does not appear to be a trend and investigation is continuing.

Debbie Phelps of 2400 Hartland complained about a parked vehicle obstructing her view when backing out onto Midland. The vehicle in question is legally licensed and parked. The St. John Police Department will monitor the vehicle to see if it is posing any risk or if any long term parking violations are noted. Robert Fitzgerald does not believe the location of the vehicle is a safety hazard. The trustees will go to this location and report on their observations.

Old Business:

1. Open Meeting Ordinance (Phillip Burke)

- a. Establish a policy for open meetings and records (Res. 0701).

Jim explained some of the details of the resolution. Tom Drennan made a motion to accept the resolution as presented; Kevin Liebig seconded the motion. The motion carried unanimously.

2. Code Enforcement (Tom Drennan)

- a. Report on 2512 Brown Road.

After the St. John inspection a letter with the violations will be delivered by certified mail return receipt. If no action is taken to address the violations within the time period allowed a summons to appear in court will be issued by certified mail. If there is a failure to appear before the court a warrant for the homeowner will be issued, followed by processing and posting of a bond. Joy Drennan will contact Mr. Poteet to determine the status of the inspection requested in August.

New Business:**1. 2007 Sidewalk Project (Phillip Burke)**

- a. Status and discussion of sidewalk project.

The drawings have been signed and bid packages are ready. Several contractors including minority contractors were requested to bid. Tom Drennan will be the village representative to open the bids at Weis Design Group after bids close at 12:00 pm on September 28, 2007. A copy of the complete bid package also is needed for village records.

2. Semi Annual Report (Joy Drennan)

- a. Expected release date of report.

The semiannual report is complete and will be posted.

The motion for adjournment was made by Tom Drennan and seconded by Kevin Liebig. The motion carried unanimously. Adjournment was at 7:53 pm.

Attested by:

Joy Porter Drennan
Village Clerk

Work Session Minutes**1. Address change notifications through utility companies (Joy Drennan).**

The only utility that provides a successors report is AmerenUE. The fee is \$150 per year. This will be a useful source for the village to determine change of ownership. An ordinance to provide this will be added to the agenda next month.

2. Handicap parking places for church (Phillip Burke).

- a. Each week Calvary UCC puts out signs for 2 handicap places, should we consider making this permanent?

A Calvary UCC representative will be contacted to see if the church would like signs posted by the village.

3. Trees for the village (Tom Drennan).

- a. Selection of trees.

Five Oak trees will be purchased by the village at \$50 each. Kevin Liebig and Tom Drennan will arrange pickup of the trees in Maryland Heights in November.

Chairman - Phillip Burke

1. Continued working with Mike Shillito of Weis Design Group concerning sidewalk improvement and replacement for 2007.
 - a. Along with Mike Shillito identified all sidewalk slabs on odd address side of street requiring replacement and marked with orange paint.
 - b. Drawings are complete and bid package is prepared.
 - c. Invitation to Bid letters were sent to various contractors.
 - d. Preliminary estimates from engineering are complete.
 - e. Ritenour school district has been invited to add sidewalks to improve access to the middle school at their cost using the same contractor.
 - f. Several lighting vendors have been contacted to receive information about decorative lighting.
2. I am looking for a new village attorney.
3. Replaced post and stop sign SB Marshall at Graceland.
4. Removed street signs from light pole and put on top of stop sign at Marshall and Graceland.
5. Moved McKibbon street sign from stop post to light post and added Graceland Ave sign.

Finance Commissioner – Carrie Logan

Account Balances:

- St. Johns Bank (Checking) \$ 76,033.60 (August 2007)
- A. G. Edwards (Money Market) \$123,565.09 (August 2007)
- A. G. Edwards (Sewer Lateral) \$ 31,516.53 (July 2007) August statement not rec'd as of 9/17/2007

1. Money recovered from MSD that had been on hold from a sewer project in 2006.

Street Commissioner – Tom Drennan

1. Assisted Mr. Fitzgerald place street barricades for Overland Lions Fair. Repaired barricades after storms passed through, removed street barricades after Fair.
2. Inspected streets after storms, removed limbs and branches.
3. Inspected and visited 2431 Oakland regarding trash left at street side for two weeks. Follow up inspection-trash removed.
4. Trash/disturbance/property damage reported at 2446 Ashland. Inspected residence with police and Mr. Fitzgerald. No occupancy permit issued.

Building Commissioner – Tom Drennan

1. Inspected tree complaint at 2464 Ashland. Tree needs to be trimmed, Village waiting for the results of the grant awards for tree maintenance.
2. Visited with resident at 2481 Brown Road regarding neighbor's tree causing damage to property. Photographed dead limbs from neighbor's tree, which are hanging over garage at 2481 Brown Road.
3. Inspected a complaint at 2452 Hartland regarding a fallen tree branch on a neighbor's fence. Tree fell over a year ago.

Occupancy Permit Applications / Permits Issued:

-none issued this month

Date	Address	Name(s)	Number of Adults	Number of Children (<17)

Vacant Homes:

Date	Address	Status
Not available	2430 Ashland	stickered
06/02/2007	2460 Ashland	stickered
06/02/2007	2485 Ashland	stickered
05/22/2007	2436 Brown	stickered
05/29/2007	8836 Graceland	stickered
05/31/2007	2447 Hartland	stickered
06/02/3007	2438 Oakland	stickered
06/02/2007	2421 Walton	stickered
Not available	2411 Oakland	stickered
9/11/2007	2428 Walton Road	stickered
9/11/2007	2446 Ashland	stickered

Building Inspections / Permits:

Date	Address	Name(s)	Status
8/24/2007	2463 Hartland	Robert Zendrain	Requested inspection
8/25/2007	2478 Northland	Donna McFarland	Garage sale permit
8/31/2007	2512 Brown	Requested by board	Exterior inspection - pending
9/5/2007	2430 Ashland	Peter Demas	Fence permit

Status is one of: Requested Inspection, Failed Inspection, Re-inspection Requested, Inspection Passed

Sewer Lateral Administrator – Tom Drennan

- 8/27/2007 - 2490 Brown Road, Bill Garbe. Bid from Tope Plumbing accepted.

Police Commissioner – Robert Fitzgerald

- Parking permits printed and distributed for the Overland Lions Fair. Street barricades placed.

Police Report Summary	Reporting Period:
Contact Patrol	141 hours 43 minutes
Time at call site	19 hours 13 minutes
Tickets issued	32
Payments received	\$2,323.83 from 42 tickets

Health Commissioner – Kevin Liebig

Rodent Poison Requested:

Date	Address	Name(s)
9/17/2007	2445 Brown Road	Barbara Young

Health Code Inspections:

Date Reported	Name & Address / Violation	Date & Action Taken	Date of Follow-up	Resolution / Actions
5/12/2007	2436 Brown Road	<p>5/12-attempts made to find out owner/PICS TAKEN neighbors stated just packed and left 5/13-inspected, photos taken. Countrywide is lender, not in foreclosure yet 5/21-called Scott's to mow 5/23-grass has been cut, still waiting to go into foreclosure 6/23-inspected 7/16-inspected 8/30-inspected</p>	monitor	RESOLVED (for now) monitor and f/u on foreclosure
6/2/2007	2438 Oakland, high grass, tree debris	<p>6/4-letter sent, owner researched no other mailing address 6/14- Neighbor at 2432 (Mrs. Jay) stated the house has been vacant for over 3 years after a fire. She stated that the owner comes by and gets mail a couple times a week. During inspection found two appliances in backyard, back steps falling away from porch. Neighbor stated foundation below grade is caving in.</p>		On going issue
6/2/2007	2438 Oakland, high grass, tree debris	<p>6/4-letter sent, owner researched no other mailing address 6/14- Neighbor at 2432 (Mrs. Jay) stated the house has been vacant for over 3 years after a fire. She stated that the owner comes by and gets mail a couple times a week. During inspection found two appliances in backyard, back steps falling away from porch. Neighbor stated foundation below grade is caving in.</p>		On going issue
09/13/2007	8923 Midland Blvd. Stagnant pool water.	9/14-letters sent.	9/25/2007	

A special meeting of the Board of Trustees of the Village of Sycamore Hills, St. Louis County, Missouri was held Friday evening, September 28, 2007 in the Educational Building of Calvary United Church of Christ, 2501 Hartland Avenue. The meeting was called to order at 6:10 pm.

Trustees present were Police Commissioner Robert Fitzgerald, Health Commissioner Kevin Liebig, Finance Commissioner Carrie Logan, Building and Street Commissioner Tom Drennan and Chairman Phillip Burke. Clerk Joy Drennan was also present.

Building / Street Commissioner Tom Drennan presented a summary of bids for proposed 2007 sidewalk improvements. Bidding closed at 12:00 noon on September 28, 2007 and the bid summary was prepared by Weis Engineering. A copy of which is attached.

After discussions, the Board of Trustees voted to accept the recommendation from Weis Engineering to contract with Southern Ditching for the village sidewalk improvements with the improvements on the Ritenour Middle School property being the responsibility of the Ritenour School District. The roll call vote was recorded as follows:

- Chairman Burke – aye
- Trustee Drennan – aye
- Trustee Fitzgerald – aye
- Trustee Liebig – aye
- Trustee Logan – aye

Meeting adjourned at 6:25 pm.

Submitted by,

Joy V. Porter Drennan, CMC
Village Clerk

The regular monthly meeting of the Board of Trustees of the Village of Sycamore Hills, St. Louis County, Missouri was held Thursday evening, October 18, 2007 in the Educational Building of Calvary United Church of Christ, 2501 Hartland Avenue. The meeting was called to order at 7:01 pm. Trustees present were Police Commissioner Robert Fitzgerald, Health Commissioner Kevin Liebig and Chairman Phillip Burke. Attorney James Durham was also present. Street Commissioner Tom Drennan, Finance Commissioner Carrie Logan, and Clerk Joy Drennan were excused. The meeting opened with the Pledge of Allegiance.

Amendment of Agenda:

There were no amendments to the agenda.

Approval of Prior Month's Minutes:

A motion was made by Robert Fitzgerald and seconded by Kevin Liebig to approve the minutes of the September 20, 2007 meeting. The motion carried unanimously.

Presentation and Payment of Bills:

Bills in the amount of \$23,134.73 were presented by Phillip Burke for Treasurer Joy Drennan. The following warrants (checks) are included in this month's disbursement:

- 6241 (2894) Weis Design Group for Graceland Avenue engineering (\$11,178.05)

Kevin Liebig made a motion to pay the bills as presented; Robert Fitzgerald seconded the motion. The motion carried unanimously.

Reports of the Chairman and Commissioners:

Reports were submitted by the Chairman and the Commissioners and are attached as Appendix A.

Robert Fitzgerald made a motion to accept the reports as presented; Kevin Liebig seconded the motion. The motion carried unanimously.

Discussion from the Floor:

Edward Black, 2219 Woodgrass, Overland, complained about R&R Auto. He believes the business does not keep their property in presentable condition for the neighborhood. He also noted there are several vehicles from this business parked on Lackland Road. Mr. Black was informed that Lackland is controlled by Overland, not Sycamore Hills.

Kathy Deemun, 2430 Ashland Avenue, also mentioned the parked vehicles on Lackland obstructed the view for turning from Ashland onto Lackland. She also mentioned that her requests during the summer for a fence permit were not acknowledged. Finally she mentioned several addresses that are neglecting maintenance on their properties. Her concern is that our property values will fall.

Evelyn Jones, 2435 Ashland Avenue, also was unhappy with the length of time required to get permits. It was explained that all permit requests are to be called in to the village office and the appropriate permit forms will be returned. She also queried if we have a rat problem similar to Overland. Mr. Liebig responded there was no increased activity to his knowledge.

Capt. Morris, St. John Police Department, spoke about a new grant of \$27,000 for the period of October 2007 through September, 2008 that will allow increases in police patrols including DUI and DWI checks. He also would like easier access to Sycamore Hills occupancy permits for resident identification.

Old Business:

1. Code Enforcement (*Tom Drennan*)

- a. Report on 2512 Brown Road.

A letter and report sent certified, return receipt requested on 10/11/2007.

2. 2007 Sidewalk Project (*Phillip Burke*)

- a. Status and discussion of sidewalk project.
- b. Authorize contract with Southern Ditching & Excavation Co. (Bill 429, Ord. 420)

The bid from Southern Ditching & Excavation Co. was accepted at a special meeting September 29. The contract has been received.

Robert Fitzgerald motioned Bill 429. Kevin Liebig seconded the motion.

The vote on the said motion was as follows on the first reading:

Voting "Yea"	Voting "Nay"	Trustees Abstaining
Robert Fitzgerald	None	None
Kevin Liebig		
Phillip Burke		

The vote on the said motion was as follows on the second reading:

Voting "Yea"	Voting "Nay"	Trustees Abstaining
Phillip Burke	None	None
Robert Fitzgerald		
Kevin Liebig		

Thereupon Bill 429 was declared to be duly enacted as ordinance 420.

New Business:

1. Utility Successors Ordinance (Phillip Burke)

- a. Adopt ordinance. (Bill 428, Ord. 419).

The utility successors report requires AmerenUE to notify the village when there is a change of name at a village address. The fee is \$150.00 per year.

Kevin Liebig motioned Bill 428. Robert Fitzgerald seconded the motion.

The vote on the said motion was as follows on the first reading:

Voting "Yea"	Voting "Nay"	Trustees Abstaining
Robert Fitzgerald	None	None
Kevin Liebig		
Phillip Burke		

The vote on the said motion was as follows on the second reading:

Voting "Yea"	Voting "Nay"	Trustees Abstaining
Phillip Burke	None	None
Robert Fitzgerald		
Kevin Liebig		

Thereupon Bill 428 was declared to be duly enacted as ordinance 419.

2. TRIM Grant (Phillip Burke)

- a. Received Trim Grant for \$10,000.
- b. Authorize contract with Hansen's Tree Service, Inc. (Bill 430, Ord. 421)
 - i. Tree Removal: \$9850.00
 - ii. Hazard Pruning and Lower Canopy Elevation: \$13,125.00

The village will receive the grant after the work is complete.

Robert Fitzgerald motioned Bill 430. Kevin Liebig seconded the motion.

The vote on the said motion was as follows on the first reading:

Voting "Yea"	Voting "Nay"	Trustees Abstaining
Robert Fitzgerald	None	None
Kevin Liebig		
Phillip Burke		

The vote on the said motion was as follows on the second reading:

Voting "Yea"	Voting "Nay"	Trustees Abstaining
Phillip Burke	None	None
Robert Fitzgerald		
Kevin Liebig		

Thereupon Bill 430 was declared to be duly enacted as ordinance 421.

The motion for adjournment was made by Robert Fitzgerald and seconded by Kevin Liebig. The motion carried unanimously. Adjournment was at 7:54 pm.

Attested by:

Joy Porter Drennan
Village Clerk

Work Session Minutes

1. Handicap parking places for church (*Phillip Burke*).

- a. Each week Calvary UCC puts out signs for 2 handicap places, should we consider making this permanent?

Calvary UCC would prefer not to have handicap signs posted.

Chairman - Phillip Burke

1. Continued working with Mike Shillito of Weis Design Group concerning sidewalk improvement and replacement for 2007.
 - a. Along with Mike Shillito identified all sidewalk slabs on odd address side of street requiring replacement and marked with orange paint.
 - b. Drawings are complete and bid package is prepared.
 - c. Invitation to Bid letters were sent to various contractors.
 - d. Preliminary estimates from engineering are complete.
 - e. Ritenour school district has been invited to add sidewalks to improve access to the middle school at their cost using the same contractor.
 - f. Several lighting vendors have been contacted to receive information about decorative lighting.
2. I am looking for a new village attorney.
3. Replaced post and stop sign SB Marshall at Graceland.
4. Removed street signs from light pole and put on top of stop sign at Marshall and Graceland.
5. Moved McKibbon street sign from stop post to light post and added Graceland Ave sign.

Finance Commissioner – Carrie Logan

Account Balances:

- St. Johns Bank (Checking) \$ 87,140.94 (September 2007)
- A. G. Edwards (Money Market) \$124,049.62 (September 2007)
- A. G. Edwards (Sewer Lateral) \$ 29,176.51 (September 2007)
- **Certification letter received from SAO for the 2007 tax rates (general revenue / health)**

Street Commissioner – Tom Drennan

1. Placed barricades and cones around fallen tree limbs at 2420 Hartland. Called tree service for removal.
2. 9/28/2007 Attended bid opening at Weis Engineering for the Graceland Sidewalk Project. Attended special meeting to vote on bids.

Building Commissioner – Tom Drennan

1. Re-inspected 2512 Brown Rd. Reviewed draft letter from Atty. Jim Durham. Letter and report sent certified, return receipt requested on 10/11/2007. Copies of letter and report posted on property located at 2512 Brown Rd.

Occupancy Permit Applications / Permits Issued:

-none issued this month

Date	Address	Name(s)	Number of Adults	Number of Children (<17)
10/02/2007	2455 Northland	Ryan Burkhardt	1	1

Vacant Homes:

Date	Address	Status
Not available	2430 Ashland	stickered
06/02/2007	2460 Ashland	stickered
06/02/2007	2485 Ashland	stickered
05/22/2007	2436 Brown	stickered
05/29/2007	8836 Graceland	stickered
05/31/2007	2447 Hartland	stickered
06/02/3007	2438 Oakland	stickered
06/02/2007	2421 Walton	stickered
Not available	2411 Oakland	stickered
9/11/2007	2428 Walton Road	stickered
9/11/2007	2446 Ashland	stickered

Building Inspections / Permits:

Date	Address	Name(s)	Status
10/03/2007	8840 Graceland	DJ Prohaska	Failed Inspection
10/03/2007	2433 Oakland	Don McCown	Failed Inspection

Status is one of: Requested Inspection, Failed Inspection, Re-inspection Requested, Inspection Passed

Sewer Lateral Administrator – Tom Drennan

- 8/27/2007 - 2490 Brown Road, Bill Garbe. Bid from Tope Plumbing accepted.

Police Commissioner – Robert Fitzgerald

- Nothing further to report.

Police Report Summary	Reporting Period:
Contact Patrol	125 hours
Time at call site	28 hours
Tickets issued	29
Payments received	23 for \$1547.00

Health Commissioner – Kevin Liebig**Rodent Poison Requested:**

Date	Address	Name(s)

Health Code Inspections:

Date Reported	Name & Address / Violation	Date & Action Taken	Date of Follow-up	Resolution / Actions
09/13/2007	8923 Midland Blvd. Stagnant pool water.	9/14-letters sent.	9/25/2007	

The regular monthly meeting of the Board of Trustees of the Village of Sycamore Hills, St. Louis County, Missouri was held Thursday evening, November 15, 2007 in the Educational Building of Calvary United Church of Christ, 2501 Hartland Avenue. The meeting was called to order at 7:00 pm. Trustees present were Police Commissioner Robert Fitzgerald acting as Chairman Pro Tempore, Health Commissioner Kevin Liebig and Street Commissioner Tom Drennan. Clerk Joy Drennan was also present. Finance Commissioner Carrie Logan, Chairman Phillip Burke and Attorney James Durham were excused. The meeting opened with the Pledge of Allegiance.

Amendment of Agenda:

The agenda was modified as follows:

1. Under New Business, add item 3 "Recycling".

Approval of Prior Month's Minutes:

A motion was made by Tom Drennan and seconded by Kevin Liebig to approve the minutes of the October 18, 2007 meeting. The motion carried unanimously.

Presentation and Payment of Bills:

Bills in the amount of \$12,761.41 were presented by Treasurer Joy Drennan. The following warrants (checks) are included in this month's disbursement:

- 6273 (2925) Finance Commissioner includes meeting fee (\$135.00)
- 6278 (2929) Street Commissioner includes meeting fee (\$135.00)

Tom Drennan made a motion to pay the bills as presented; Kevin Liebig seconded the motion. The motion carried unanimously.

Reports of the Chairman and Commissioners:

Reports were submitted by the Chairman and the Commissioners and are attached as Appendix A.

Tom Drennan added that he has received requests from residents for a village wide garage sale. Tom Drennan made a motion to accept the reports as presented; Kevin Liebig seconded the motion. The motion carried unanimously.

Discussion from the Floor:

There was no discussion from the floor.

Old Business:

1. **Code Enforcement** (*Tom Drennan*)
 - a. Report on 2512 Brown Road.

The 60 day period will be up in December. At that point a reinspection will occur. If the inspection fails legal action will follow. There is a possibility the residence may sold.

2. **2007 Sidewalk Project** (*Tom Drennan*)
 - a. Status and discussion of sidewalk project.

The work will start the week of November 19th.

New Business:

1. **ATT Video Services** (*Jim Durham*)
 - a. Discussion.

This will be discussed during the December meeting.

2. **2436 Northland** (*Joy Drennan*)
 - a. Report of problems.

The health commissioner spoke with the resident of this address concerning the problems. He will follow up with the complainant.

3. **Recycling** (*Kevin Liebig*)

- a. Misuse of recycling totes.

Many residents are using the recycling totes for trash and yard waste which is not allowed. Stickers provided by Allied Waste are being placed by board members on the totes for clarification.

The motion for adjournment was made by Kevin Liebig and seconded by Tom Drennan. The motion carried unanimously. Adjournment was at 7:15 pm.

Attested by:

Joy Porter Drennan
Village Clerk

Work Session Minutes

1. **No Work Session this month.**

Chairman - Phillip Burke

1. Continued working with Mike Shillito of Weis Design Group concerning sidewalk improvement and replacement for 2007.
 - a. Attended pre-construction meeting.
 - b. Continued work on lighting designs.
2. Signed contract for tree trimming.

Finance Commissioner – Carrie Logan

Account Balances:

- St. Johns Bank (Checking) \$ 71507.94 October 2007
- A. G. Edwards (Money Market) \$124,368.05 October 2007
- A. G. Edwards (Sewer Lateral) \$ 29,284.35 October 2007
- P/L statement year to date: Revenue \$106,061.52; Expenses \$ 107,206.85

Street Commissioner – Tom Drennan

1. 11/02/07: Attended Pre-construction meeting with Weis Engineering for the Graceland Sidewalk Project.
2. 11/11/07: Cleaned sewer inlets village-wide; inspected street signs.
3. 11/12/07: Trimmed tree branches at 2464 and 2468 Hartland.
4. 11/14/07: Picked up trees from Forest Re-Leaf.

Building Commissioner – Tom Drennan

1. Monitor progress at 2512 Brown Rd.
2. Letter sent to 2461 Ashland regarding container permit.
3. Letter sent to 2431 Oakland regarding container permit.
4. 2500 Hartland was asked not to park on grass.
5. Updated vacant homes list and homes listed “for sale”

Occupancy Permit Applications / Permits Issued:

Date	Address	Name(s)	Number of Adults	Number of Children (<17)
10/29/07	8840 Graceland Ave.	Michelle English	1	0
10/29/07	2435 Hartland Ave.	Linda Crader	2	0

Vacant Homes:

Date	Address	Status
06/02/2007	2460 Ashland	stickered
06/02/2007	2485 Ashland	stickered
05/22/2007	2436 Brown	stickered
05/29/2007	8836 Graceland	stickered
05/31/2007	2447 Hartland	stickered
06/02/3007	2438 Oakland	stickered
06/02/2007	2421 Walton	stickered
Not available	2411 Oakland	stickered
9/11/2007	2428 Walton Road	stickered
9/11/2007	2446 Ashland	stickered
	2472 Ashland	
	2494 Brown	
	2479 Hartland	

Date	Address	Status
	8927 Midland	Being rehabbed
	2466 Northland	

Homes for sale / Inspection status:

ADDRESS	INSPECTION
2450 Ashland	
2456 Ashland	
2411 Brown	Requested - pending
2436 Brown	
2475 Hartland	
2463 Hartland	Requested – failed, pending second inspection
2470 Northland	
2411 Oakland	
2421 Walton	Requested – pending
2428 Walton	

Building Inspections / Permits:

Date	Address	Name(s)	Status
10/29/07	2435 Hartland	Linda Crader	Passed
11/06/07	2421 Walton Road	Christopher Green	Pending
11/09/07	2430 Walton Road	Eric Knispel	Shed permit

Sewer Lateral Administrator – Tom Drennan

1. Nothing to report.

Police Commissioner – Robert Fitzgerald

Police Report Summary	Reporting Period:
Contact Patrol	114 hours
Time at call site	22.5 hours
Tickets issued	33
Payments received	\$3237.00

Health Commissioner – Kevin Liebig

Rodent Poison Requested: None Requested.

Health Code Inspections:

Date Reported	Name & Address / Violation	Date & Action Taken	Date of Follow-up	Resolution / Actions
09/13/2007	8923 Midland Blvd. Stagnant pool water.	9/14-letters sent.	9/25/2007	RESOLVED October 8, 2007
10/15/2007	2512 Brown Road	10/15/2007-letter sent via certified mail.	12/15/07	

The regular monthly meeting of the Board of Trustees of the Village of Sycamore Hills, St. Louis County, Missouri was held Thursday evening, December 20, 2007 in the Educational Building of Calvary United Church of Christ, 2501 Hartland Avenue. The meeting was called to order at 7:00 pm. Trustees present were Police Commissioner Robert Fitzgerald, Health Commissioner Kevin Liebig, Street Commissioner Tom Drennan, and Chairman Phillip Burke. Clerk Joy Drennan and Attorney James Durham were also present. Finance Commissioner Carrie Logan was excused. The meeting opened with the Pledge of Allegiance.

Amendment of Agenda:

The agenda was modified as follows:

1. Under New Business, add item 2 "Storm Sewer Inlets".

A motion was made by Robert Fitzgerald and seconded by Tom Drennan to amend the agenda. The motion carried unanimously.

Approval of Prior Month's Minutes:

A motion was made by Tom Drennan and seconded by Kevin Liebig to approve the minutes of the November 15, 2007 meeting. The motion carried unanimously.

Presentation and Payment of Bills:

Bills in the amount of \$37,537.46 were presented by Treasurer Joy Drennan. The following warrants (checks) are included in this month's disbursement:

- 6290 (2953) AmerenUE for successor's report (\$150.00)
- 6298 (2945) Hansen's Tree Service (\$22,675.00)
- 6299 (2954) Hansen's Tree Service (\$925.00)
- 6302 (2949) MOPERM (\$1776.00)

Robert Fitzgerald made a motion to pay the bills as presented; Kevin Liebig seconded the motion. The motion carried unanimously.

Reports of the Chairman and Commissioners:

Reports were submitted by the Chairman and the Commissioners and are attached as Appendix A.

Kevin Liebig made a motion to accept the reports as presented; Tom Drennan seconded the motion. The motion carried unanimously.

Proclamation for Eagle Scout

The village recognized the achievement of Andrew Heil on the attainment of his Eagle Scout award.

Discussion from the Floor:

There was no discussion from the floor.

Old Business:

1. **Code Enforcement** (*Tom Drennan*)
 - a. Report on 2512 Brown Road.

The 60 day period is up on Dec 15, 2007. The village will request a re-inspection by our housing inspector. If the inspection fails legal action will follow. The owner called 2 weeks ago, trying to get more time. It appears some work has been performed inside, but no outside changes. Tom Drennan will talk to our housing inspector to make sure owner is served and follows up.

2. **2007 Sidewalk Project** (*Phillip Burke*)

- a. Status and discussion of sidewalk project.

The work is mostly complete. Change orders will be required to add asphalt milling at the corner of Graceland and Marshall to allow water flow, and add seed and a slope protection blanket at the transformer near the school.

New Business:1. **Business Licenses** (*Joy Drennan*)

- a. Approval of 2007 business licenses.

Kevin Liebig made a motion to approve the business licenses; Tom Drennan seconded the motion. Ten business licenses were approved unanimously.

2. **Storm Sewer Inlets** (*Phillip Burke*)

- a. Approve expenditure to replace 5 storm sewer inlets.

Tom Drennan made a motion to replace 5 storm sewer inlets for a price not to exceed \$6000.00; Kevin Liebig seconded the motion. The motion passed unanimously.

The motion for adjournment was made by Tom Drennan with a second by Kevin Liebig. The motion carried unanimously. Adjournment was at 7:21 pm.

Attested by:

Joy Porter Drennan
Village Clerk

Work Session Minutes1. **Delivery Hours.**

- a. Consider allowing temporary change of hours for trash collection and truck deliveries during Highway 40/64 construction per request from the county executive.

Our waste hauler has not requested any change of time so the board decided to monitor the situation.

Chairman - Phillip Burke

1. Followed progress of sidewalk improvement and replacement for 2007.
 - a. Met with Mike Shillito on December 4 to review contractors work.
 - b. Inspected completed areas and worked with M. Shillito to correct areas of deficiency.
 - c. Continued work on lighting designs.
2. Signed Intergovernmental Reciprocity Agreement with MSD.
3. Verified terms of TRIM grant were met by the tree trimming country.

Finance Commissioner – Carrie Logan

Account Balances:

- St. Johns Bank (Checking) \$ 89,742.07 November 2007
- A. G. Edwards (Money Market) \$ 99,950.00 November 2007
- A. G. Edwards (Sewer Lateral) \$ 24,694.54 October 2007
- P/L statement year to date: Revenue \$131,638.22; Expenses \$ 144,744.01

Street Commissioner – Tom Drennan

1. 11/22/07: Researched past minutes to determine residents who requested trees.

Building Commissioner – Tom Drennan

1. Monitor progress at 2512 Brown Rd.
2. Assisted health commissioner in placing recycle stickers on toters.
3. Updated vacant homes list and homes listed “for sale”

Occupancy Permit Applications / Permits Issued:

1. None this month.

Vacant Homes:

Date	Address	Status
06/02/2007	2460 Ashland	stickered
06/02/2007	2485 Ashland	stickered
05/22/2007	2436 Brown	stickered
05/29/2007	8836 Graceland	stickered
05/31/2007	2447 Hartland	stickered
06/02/3007	2438 Oakland	stickered
06/02/2007	2421 Walton	stickered
Not available	2411 Oakland	stickered
9/11/2007	2428 Walton Road	stickered
9/11/2007	2446 Ashland	stickered
	2472 Ashland	
	2494 Brown	
	2479 Hartland	
	8927 Midland	Being rehabbed
	2466 Northland	

Homes for sale / Inspection status

ADDRESS	INSPECTION
2450 Ashland	
2456 Ashland	

ADDRESS	INSPECTION
2411 Brown	Requested – pending
2436 Brown	
2475 Hartland	
2463 Hartland	Requested – failed, pending second inspection
2470 Northland	
2411 Oakland	
2421 Walton	Requested – pending
2428 Walton	

Building Inspections / Permits:

Date	Address	Name(s)	Status
11/06/2007	2421 Walton	Chris Green	Failed
11/07/2007	2430 Walton	Eric Knispel	Fence Permit
11/15/2007	2431 Oakland	Judith Robinson	Container Permit
11/29/2007	8909 Lackland	Hollyhocks	Zoning Approval, new face plate installed

Status is one of: Requested Inspection, Failed Inspection, Re-inspection Requested, Inspection Passed

Sewer Lateral Administrator – Tom Drennan

1. None reported

Police Commissioner – Robert Fitzgerald

Police Report Summary	Reporting Period:
Contact Patrol	111 hours
Time at call site	30.5 hours
Tickets issued	11
Payments received	\$1,252.50

Health Commissioner – Kevin Liebig

1. Stickered recycle toters as needed.
2. Ed Brown has no intention of removing items on porch. No fire hazard noted.
3. 12/13/07-visited Allied Waste in Bridgeton regarding recycling stickers on the toters. No complaints from drivers have been noted.
4. 2512 Brown Roaad, nothing has been done.

Rodent Poison Requested: None this month.

Health Code Inspections:

Date Reported	Name & Address / Violation	Date & Action Taken	Date of Follow-up	Resolution / Actions
10/15/2007	2512 Brown Road	10/15/2007-letter sent via certified mail.	12/15/07	
12/12/2007	2475 Oakland – moved out and trash left on street	12/12/2007-verified the complaint 12/13/2007-called Allied. 12/17/2007-most trash removed, mattress remains		